

Government of India
Department of Atomic Energy
Zirconium Complex
A unit of Nuclear Fuel Complex
Pazhayakayal
NOTICE INVITING TENDER

Tender No. ZC/NFC/OPF/Works/O65/2017-18

To
M/s.

Dear Sir,

On behalf of the President of India, sealed item rate tenders are invited from competent and well experienced contractors for the following work on works contract basis.

- 1) Name of Work : Periodical cleaning of external surfaces of equipments and cosmetic maintenance of the area of Oxide Production Facility at Zirconium Complex, Pazhayakayal, Tuticorin-628 152.
- 2) Scope : Cleaning the floors in the OPF building on daily basis, mopping the floor with the cleaning agent, removal of cob web on weekly basis, cleaning the toilets & bathrooms on daily basis and cleaning the external surface of equipments fortnightly using the required cleaning materials & consumables.
- 3) Duration of Contract : 12 months (Twelve months) from the date of issue of work order or completion of the quantity provided in Schedule 'A' whichever is later
- 4) Estimated Cost : Rs.8,20,000/- (Rupees Eight lakhs twenty thousand only)
- 5) Earnest Money Deposit : Rs. 16,400/-(Rupees Sixteen thousand four hundred only)
- 6) Issue of tender document : From 23.05.2017 To 30.05.2017
- 7) Last date for submission of tender : 03.06.2017 up to 14:30 hours.
- 8) Date of opening the sealed tender : 03.06.2017 at 15:00 hours.
- 9) Cost of tender document : Rs 500/- (by Cash or Demand draft or banker's cheque payable at Tuticorin drawn in favour of "AAO, ZC")

EMD in the form of Fixed Deposit Receipt / crossed demand draft drawn in favour of "**Pay and Accounts Officer, NFC**" payable at Hyderabad shall be submitted. Offers without EMD will be summarily rejected.

Quotations are to be submitted strictly in the format enclosed. Tender and EMD shall be placed in two separate envelopes clearly indicating tender No. and each marked as TENDER & EMD respectively. Both the envelopes shall be submitted together in another sealed envelope superscribing Tender No. & Description of work along with due date and time of submission on the outer cover.

Your offers shall be deposited in tender box kept for the purpose at Veda Prastha Building, Zirconium Complex, Pazhayakayal, Tuticorin - 628152 on or before **03.06.2017** up to 14:30 hours.

Tenders will be opened at O/o Deputy General Manger, Zirconium Complex, Pazhayakayal (Post), Srivaikundam Taluk, Tuticorin- 628 152. Late/delayed & tenders not accompanied by EMD shall not be considered.

(Signature)
DGM, ZC

For & On behalf of the President of India

Note: NFC is committed to a corruption free work environment. " All the services and commitments will be honoured without the citizen having to pay any bribe. In case any person demands any bribe, it is the duty of a responsible citizen to inform the matter to the Vigilance Officer, NFC, Hyderabad i.e., Deputy Chief Executive (Administration). His telephone No. are **040-27184307, 040-27184949 and Fax 040-27121978**. The Email I.D. is dcea@nfc.gov.in

Terms and Conditions of NIT No: ZC/NFC/OPF/Works/O65/2017-18

1. The contractor will be completely responsible for the job. The contractor shall deploy sufficient man power required for completion of the work. The contractor shall ensure to entrust a Supervisor who shall fully be responsible for carrying out the jobs safely. Authorization shall be furnished in writing. The contractor shall deploy only qualified man power who have prior experience in the works as brought out in the scope of work.
2. No child labour should be engaged.
3. Contract labours are to be engaged in general as well as in round the clock shifts.
4. The contractor has to ensure safe working practices and follow all safety rules and regulations stipulated by Safety Section, ZC from time to time.
5. The Contractor must follow all Labour Laws such as Contractor (Regulation & Abolition Act), Payment of Wages Act, EPF & MP Act, ESI Act, Payment of Bonus Act, Employees Compensation Act etc. ZC/ NFC reserves right to ask Contractor to furnish proofs /documentary evidence for following the above laws. Clarifications on statutory provisions if any, may be sought from Labour cum Welfare Officer, ZC, Pazhyakayal, Tuticorin on 0461-2276057 or zc.lcwo@nfc.gov.in on any working day during office hours.
6. Wages are to be paid as per Minimum Wages Act, notified by RLC (C) from time to time.
7. Earnest Money Deposit at the rate of 2% of estimated cost put to tender shall be submitted along with tender in the form of Fixed Deposit Receipt / crossed demand draft drawn in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad. Offers without EMD will be summarily rejected.
8. Certificate from Engineer / Officer -in-charge at ZC regarding payment of minimum wages to the contract labour is to be enclosed along with the claim.
9. The contractor shall produce necessary police verification certificates from the local police station for the manpower being engaged for the purpose.
10. Valid Medical fitness certificate from at least an MBBS doctor for the workers engaged shall be submitted. The contractor shall ensure that all his labour who are engaged in work are covered under ESI and EPF. Proof of the same shall be produced before start of the work.
11. The quoted value shall be exclusive of ESI, EPF, Service Tax, for Laboures to be engaged and inclusive of any other mandatory duties and levies of the Government. However the amount towards payment of ESI, EPF and Service Tax to the concerned authorities can be claimed against submission of documentary evidence.
12. The contractor shall provide the registration details of Income Tax, Sales Tax, ESI, EPF, Service Tax etc. while collecting tender document and copies of the same shall be submitted along with tender document
13. Performance Guarantee @5% of Work Order value shall be submitted within 15 (Fifteen Days) from the date of issue of letter of acceptance in the form of Fixed Deposit Receipt or Demand Draft or Bank Guarantee. (Extension of time for submission of Performance guarantee at the request of contractor shall be charged @0.1% per day of performance guarantee amount)
14. In case of non-submission of Performance Guarantee within prescribed/extended time, the Earnest Money Deposit submitted will be forfeited.
15. Security Deposit @ 2.5% of the Work Order Value shall be recovered from Running Account bills. The Security Deposit amount recovered shall be released after Three (3) months from the date of completion of entire work, or after payment of final bill, whichever is later.
16. Income tax @ 2%, Work Contract Tax/VAT @ 5% on Work order value or as applicable at source shall be deducted from the payments made. Contractor shall furnish his PAN No. and bank details along with a Xerox copy of the same duly countersigned by him
17. Payment for the work done by the contractor shall be made based on the work done by contractor which was accepted and measured by the Officer in charge, duly approved by the competent authority.
18. Offers received will be evaluated based on the total cost quoted exclusive of EPF, ESI and Service Tax etc.
19. The offer should be kept valid for a period of **three (03)** months from the date of opening of tender.

21. Contractors shall quote the rates both in words and figures.
22. In case there is a variation between the rates in figures and words, the rate which corresponds to amount worked out by the contractor shall be taken as correct.
23. When the amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.
24. When the rate quoted by the contractor, in figures and in words tallies, but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.
25. Contractor shall sign each page of the tender document along with the Schedule of quantities & Rates.
26. In case the contractor fails to commence the work specified in the tender document within the prescribed time schedule, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole EMD absolutely.
27. The contractor shall ensure that labour deployed for the contract would confine themselves to their respective places of work and not indulge in activities that would be harmful to ZC/ NFC.
28. ZC / NFC reserves right to accept or reject any quotation, either completely or partly, without giving any reasons.
29. If on acceptance of the tender, owing to the circumstances if the scope of the work remains altered, reduced or abandoned for any reason ZC shall give a notice in writing to that effect to the contractor who shall act accordingly. Also, if the workmanship is not satisfactory, the contract shall be cancelled.
30. Before quoting, the contractor may visit ZC for assessment of work with prior permission of DGM/AGM (OPF & SPF)/Engineer-in-Charge. You may contact at 0461-227 6161/6081.
31. If the contractor fails to execute the work completely, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole Security Deposit and Performance Bank Guarantee absolutely.
32. Documentary proofs to be submitted for collecting tender documents.
 - (a) List of similar works executed/in progress in the last five years supported by copies of work orders, LOA & Performance Certificate etc.
 - (b) Annual turnover as per ITCC or profit & loss statement for the last 2 years. (Average annual turnover for the last 3 financial years should be at least 100% of estimated cost i.e. Rs. 8.20 lakhs) Not having incurred any loss in more than 2 years during last 5 years ending 31st March 2017.
 - (c) Experience of having successfully completed any of the
 - 3 works completed each costing not less than 40% of estimated cost i.e Rs.3.28 lakhs Or
 - 2 works completed each costing not less than 60% of estimated cost i.e Rs.4.92 lakhs Or
 - 1 works completed each costing not less than 80% of estimated cost i.e Rs. 6.56 lakhs
 - (d) Latest bank solvency certificate from any scheduled banks of minimum value of 40% of estimated cost i.e. Rs. 3.28 lakhs
 - (e) List of works in hand & works carried out by them last 2 years indicating
 - Agency for whom executed
 - Value of work.
 - Completion time as stipulated and actual or present position of the work.
 - (f) Certificate of Registration
33. The contract is extendable/repeatable, subject to acceptance of the contractor, for similar quantities of work (by another tentative one year) based on the satisfactory performance under the same rates, terms and conditions.
34. The sole authority vested with the powers to appoint an Arbitrator, in case of any disputes arising in respect of the proposed contract at any of its stages, would be the Chief Executive, Nuclear Fuel Complex, Hyderabad-500062 and in any case, shall be limited to the jurisdiction of the COURTS AT Hyderabad only.