

Government of India  
Department of Atomic Energy  
Nuclear Fuel Complex  
Zirconium Sponge Plant

DRAFT NOTICE INVITING TENDER

Tender No. NFC/ZSP/16-17/PC-12

Date :19.04.17

To  
M/s. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

On behalf of the President of India, sealed item rated tenders are invited from competent and well experienced contractors for the following work on works contract basis.

- 1) Name of Work : Segregation, Blending and shifting of Zirconium Sponge to melt shop and sample making.
- 2) Scope of Work : As per the details given in Scope of work(Annexure A).
- 3) Duration of Contract : 18 months
- 4) Estimated Cost : Rs. 12,19,500/-
- 5) Earnest Money Deposit : Rs.24,390 /-

EMD in the form of Fixed Deposit Receipt/crossed demand draft drawn in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad shall be submitted. Offers without EMD will be summarily rejected. EMD submitted by DD shall be drawn only after the publication of NIT to ensure that it is valid for the entire offer period. Name & A/c.No. of the contractor may be written at the back side of DD submitted towards EMD.

- 6) Issue of tender document : From 19/04/17 to 26/04/17 (On any working day between 10:00 to 15.00 Hrs)
- 7) Last date for submission of tender on: 03/05/17 up to 14.00 hours.
- 8) Date of opening the sealed tenders on : 03/05/17 at 14.30 hours.
- 9) Cost of tender document : Rs 500/- ( Demand draft or banker's cheque payable at Hyderabad drawn in favour of "Pay & Accounts Officer, NFC")

Quotations are to be submitted strictly in the format enclosed. Tender and EMD shall be placed in two separate envelopes clearly indicating tender No. and each marked as TENDER & EMD respectively. Both the envelopes shall be submitted together in another sealed envelope superscribing Tender No. & description of work along with due date and time of submission on the outer cover.

Your offers shall be dropped in the tender box kept for the purpose at the office of DGM,ZSP office , Nuclear Fuel Complex, ECIL Post, Hyderabad – 500062, on 03/05/17 upto 14.00 hours.

Tenders will be opened at Works Section, III floor, Aadhar Building, NFC. Late/delayed & tenders not accompanied by EMD shall not be considered.

DGM,ZSP  
For & On behalf of the President of India

Note: NFC is committed to a corruption free work environment. "All the purchase and contracts commitments of NFC will be honoured without the citizen having to pay any bribe". "In case any person demands any bribe, it is the duty of a responsible citizen to inform the matter to the Vigilance Officer, NFC, Hyderabad". Telephone No. 040-27122181 & 040-27184314 (Office) and 040-27137012 (Residence). Email: vo@nfc.gov.in

## **Terms and Conditions of NIT No: NFC/ZSP/16-17/PC-12**

1. Tenders will be issued from O/o DGM,ZSP to eligible contractors provided they submit the following documents.
  - a. Company Registration Certificate (Xerox)
  - b. Renewal Certificate of company (Xerox)
  - c. Service Tax registration, if any copy (Xerox)
  - d. Pan Card (Xerox)
  - e. Last 3 years Income Tax return, if any (Xerox).
  - f. ESI & EPF registration copy (Xerox)
  - g. Contractors should have minimum one experience in handling pyrophoric materials for undertaking this work
  
2. The contractor will be completely responsible for the job. The contractor shall deploy sufficient man power required for completion of the work.. The work should be done under the supervision of the contractor's supervisor who shall fully be responsible for carrying out the jobs safely . The supervisor should have minimum qualification of diploma pass/B.Sc/ITI passed with two years experience. Authorization shall be furnished in writing. The contractor shall deploy only those qualified man power who have prior experience in the works as brought out in the scope of work.
  
3. No child labour should be engaged.
  
4. Contact labour are to be engaged only in General Shift. If the work needs, Contractor's staff shall work from 06:00 a.m. to 18.00 p.m. (Including holidays also).
  
5. The workers engaged by the contractor should wear uniform which is distinct from NFC uniform. Safety shoes and Uniforms shall be provided by contractor however PPE like leather hand gloves etc., shall be provided by ZSP .Also the contractor shall ensure that they are used by all the workers engaged by him. The contractor has to ensure safe working practices and follow all safety rules and regulations stipulated by SED, NFC from time to time.
  
6. The Contractor must follow all Labour Laws such as Contractor (Regulation & Abolition Act), Payment of Wages Act, EPF & MP Act, ESI Act, Payment of Bonus Act, Employees Compensation Act etc. NFC reserves right to ask Contractor to furnish proofs /documentary evidence for following the above laws. Clarifications on statutory provisions if any, may be sought from Welfare Officer, NFC, Hyderabad on 040-27183059 or [wo@nfc.gov.in](mailto:wo@nfc.gov.in) on any working day during office hours.
  
7. Wages are to be paid as per Minimum Wages Act, notified by RLC (C) from time to time. Wages are to be credited into the bank account of laborers as per the minimum wages act as notified by RLC(C) from time to time and a xerox copy of bank statement is to be submitted along with acquaintance roll for release of payment.

Signature with name of the  
Contractor & Seal

8. Earnest Money Deposit at the rate of 2% of estimated cost put to tender shall be submitted along with tender in the form of Fixed Deposit Receipt / crossed demand draft drawn in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad. Offers without EMD will be summarily rejected.
9. Certificate from Officer-in-charge at NFC regarding payment of minimum wages to the contract labour is to be enclosed along with the claim.
10. The contractor shall produce necessary police verification certificates from the local police station for the manpower being engaged for the purpose.
11. Valid Medical fitness certificate from at least an MBBS doctor for the workers engaged shall be submitted. The contractor shall ensure that all his labour who are engaged in work are covered under ESI and EPF compulsory. Proof of the same shall be produced before start of the work.
12. The quoted value shall be **exclusive of ESI, EPF, Service Tax and inclusive of any other mandatory duties and levies of the Government**. The bills will be released against submission of documentary evidence towards payment of ESI, EPF and Service Tax to the concerned authorities.
13. The contractor shall provide the registration details of Income Tax, Sales Tax, ESI, EPF, Service Tax etc. while collecting tender document and copies of the same shall be submitted along with tender document.
14. Performance Guarantee @5% of Work Order value shall be submitted within (15 days) from the date of issue of letter of acceptance in the form of Fixed Deposit Receipt or Demand Draft or Bank Guarantee ( valid for 20 months and claim period of 6 months). Extension of time for submission of Performance guarantee at the request of contractor shall be charged @0.1% per day of performance guarantee amount.
15. In case of non-submission of Performance Guarantee within prescribed/extended time, the Earnest Money Deposit submitted will be forfeited.
16. Security Deposit @ 2.5% of the Work Order Value shall be recovered from Running Account bills. The Security Deposit amount recovered shall be released after Three (3) months from the date of completion of entire work, or after payment of final bill, whichever is later.
17. Income tax @ 2% or as applicable at source shall be deducted from the payments made. Contractor shall furnish his PAN No. and bank details along with a xerox copy of the same duly countersigned by him.
18. Payment for the work done by the contractor shall be made based on the work done by contractor which was accepted and measured by the Officer in charge, duly approved by the Competent authority.
19. Offers received will be evaluated based on the total cost quoted exclusive of EPF, ESI and Service Tax etc.
20. The offer should be kept valid for a period of three months from the date of opening of tender.
21. Incomplete and conditional tenders shall be rejected. However unconditional rebates are acceptable.
22. Contractors shall quote the rates both in words and figures.

Signature with name of the  
Contractor & Seal

23. In case there is a variation between the rates in figures and words, the rate which corresponds to amount worked out by the contractor shall be taken as correct.
24. When the amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.
25. When the rate quoted by the contractor, in figures and in words tallies, but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.
26. Contractor shall sign each page of the tender document along with the Schedule of quantities & Rates.
27. In case the contractor fails to commence the work specified in the tender document within the prescribed time schedule, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole EMD absolutely.
28. The contractor shall ensure that labour deployed for the contract would confine themselves to their respective places of work and not indulge in activities that would be harmful to NFC.
29. NFC reserves right to accept or reject any quotation, either completely or partly, without giving any reasons.
30. If on acceptance of the tender, owing to the circumstances if the scope of the work remains altered, reduced or abandoned for any reason NFC shall give a notice in writing to that effect to the contractor who shall act accordingly. Also, if the workmanship is not satisfactory, the contract shall be cancelled.
31. Before quoting, the contractor may visit NFC for assessment of work with prior permission of DGM, ZSP. He may be contacted at 040-27184071 /3173/3209.
32. If the contractor fails to execute the work completely, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole Security Deposit and Performance Bank Guarantee absolutely.
33. If the L-1 bidder quoted much lower than the estimated cost, then a Bank guarantee for the differential cost may be obtained from the L-1 bidder as per CVC guide lines.
34. ESI and EPF coverage shall be obtained compulsorily for all the contract labourers engaged.

Signature with name of the Contractor & Seal

**SCOPE OF WORK**

Date:

From: \_\_\_\_\_  
\_\_\_\_\_To:  
DGM,ZSP  
NFC,HYDERABAD

Sub.: Segregation ,Blending and shifting of Zirconium Sponge and sample making

Ref: TENDER NOTICE NO. . NFC/ZSP/16-17/PC-12, Dt: 03/04.17

Dear Sir,

In response to your notice-invite tender, we hereby submit our quotation for carrying out the following Job.

S.No.	Description	Unit	Quantity	Rate per unit (in ₹ )	Total (in ₹ )
1)	Job involves: Segregation, blending, weighing, packing and shifting of zirconium sponge including lot evaluation and batch samples.	MT	900		
	Material collection and shifting of Zr. sponge discharged from 150HP shredder	MT	900		
	Total amount				

( Rupees \_\_\_\_\_ only)

Note: 1. Fork lift and driver will be provided by department for shifting of Zirconium sponge to melt shop which is at distance about 1.5 Km.

2.The above quoted price is exclusive of ESI, EPF and service tax.

Signature with name of the Contractor &amp; Seal

Contractor should provide safety shoes, , uniforms, etc. (colour of uniform should be other than that of NFC employee uniform) to the labourers.

The period of contract is for 18 months from the date of issue of work order; however the quoted rate should be valid up to 2 years from the date of issue of work order.

Only skilled and semi skilled labour shall be engaged for the work. Skilled should be at least ITI/Diploma/B.Sc. and semi skilled should be at least class X failed.

The age of outsourced persons engaged for the work should be restricted to 60 years.

Name: \_\_\_\_\_

PAN No. \_\_\_\_\_

Bank Account No. \_\_\_\_\_

Name of the bank: \_\_\_\_\_

Name of branch : \_\_\_\_\_

Yours faithfully,

Signature with name of the  
Contractor & Seal

Tender document issued to M/s.

on receipt of Rs.500/- towards cost of tender document vide DD/BC  
No: \_\_\_\_\_ Dtd: \_\_\_\_\_

Signature of EIC: \_\_\_\_\_

