

Government of India  
Department of Atomic Energy  
Nuclear Fuel Complex  
Effluent Management Section  
**Notice Inviting Tender**  
Tender Notice No: NFC/EM/SEP/2017/01

On behalf of President of India, Sealed Tenders are hereby invited for following works.  
The details of estimated cost, Tender cost and EMD are as follows.

Sl. No	Description of work	Estimated Cost	Earnest Money Deposit	Cost of Tender Document	Sale of Tender & Submission of Tender	Duration of Contract
01	House keeping works at SEP area of NFC, involving cleaning of all the roads (main roads, approach roads to ponds), ponds area, storage sheds etc. as per the scope of the work mentioned in Annexure - I .	Rs. 10,35,000/-	Rs. 20,700/-	Rs. 500/-	24.04.2017 to 09.05.2017  <u>Submission :</u> On or before 15.05.2017 till 14:00 hrs	24 months (570 working days)

Tender document can be obtained from the **Office of Sr. Manager, Effluent Management Section** from **24.04.2017 to 09.05.2017** on payment of cost of tender document i.e., **Rs 500/- ( Five Hundred Rupees only)** by way of Bankers Cheque / Demand Draft/ Pay Order drawn in favour of Pay and Accounts Officer, NFC, Hyderabad.

Sr. Manager  
Effluent Management Section  
For & On behalf of the President of India

To  
M/s. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NFC is committed to a corruption free work environment."All the purchase and contracts Commitments of NFC will be honoured without the citizen having to pay any bribe". In case any person demands any bribe it is the duty of a responsible citizen to inform the matter to the **Vigilance Office, NFC, Hyderabad-Telephone No. 040-27122181**

**Government of India**  
**Department of Atomic Energy**  
**Nuclear Fuel Complex**  
Effluent Management Section

**NOTICE INVITING TENDER**

Tender No. NFC/EM/SEP/2017/01

Dt. 19.04.2017

To  
M/s.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

On behalf of the President of India, sealed tenders are invited from competent and well experienced contractors for the following work on works contract basis.

- 1) Name of Work** : **House keeping works at SEP**  
**2) Scope** : As per attached Annexure-I.  
**3) Duration of Contract** : **24 months** from the date of commencement of work.  
**4) Estimated Cost** : **Rs 10,35,000/-** (Rupees Ten Lakhs Thirty Five Thousand only)  
**5) Earnest Money Deposit** : **Rs 20,700/-** (Rupees Twenty Thousand Seven Hundred only) ( 2% of estimated cost )

EMD in the form of Fixed Deposit Receipt / crossed demand draft drawn in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad shall be submitted. Offers without EMD will be summarily rejected. Name and Account number of the Contractor may be written at the back side of DD submitted towards EMD and the DD to be submitted shall be drawn after the date of release of NIT to ensure that it is valid for entire offer period.

- 6) Issue of tender document** : **From 24.04.2017 to 09.05.2017**  
**7) Last date for submission of tender** : 15.05.2017 up to 14:00 hours.  
**8) Date of opening the sealed tenders** : 15.05.2017 at 14:30 hours.  
**9) Cost of tender document** : Rs 500/- ( Demand draft or banker's cheque payable at Hyderabad drawn in favour of "Pay and Accounts Officer, NFC")

Quotations are to be submitted strictly in the format enclosed. Tender and EMD shall be placed in two separate envelopes clearly indicating tender no. and each marked as TENDER & EMD respectively. Both the envelopes shall be submitted together in another sealed envelope superscribing Tender No. & description of work along with due date and time of submission on the outer cover.

Your offers shall be dropped in the tender box kept for the purpose at the North Gate, Nuclear Fuel Complex, ECIL Post, Hyderabad – 500062, on or before 15.05.2017 up to 14:00 hours. Tenders will be opened at Works Section, III floor, Aadhar Building, NFC. Late / delayed & tenders not accompanied by EMD shall not be considered.

Tender document issued to the contractor is non transferable.

Sr. Manager  
Effluent Management Section  
For & On behalf of the President of India

Note: NFC is committed to a corruption free work environment. "All the purchase and contracts commitments of NFC will be honoured without the citizen having to pay any bribe". "In case any person demands any bribe, it is the duty of a responsible citizen to inform the matter to the Vigilance Officer, NFC, Hyderabad". Telephone No. 040-27122181 & 040-27184314 (Office) and 040-27137012 (Residence). Email: vo@nfc.gov.in

## Terms and Conditions of NIT No: NFC/EM/SEP/2017/01

1. The contractor will be completely responsible for the job. The contractor shall deploy sufficient man power required for completion of the work. The contractor shall ensure to entrust a supervisor who shall fully be responsible for carrying out the jobs safely. Supervisor shall have the minimum qualification of 10<sup>th</sup> pass. Authorisation shall be furnished in writing. The contractor shall deploy only those qualified man power who have prior experience in the works as brought out in the scope of work.
2. No child labour should be engaged.
3. Contact labour are to be engaged only in General Shift.
4. The workers engaged by the contractor should wear uniform which is distinct from NFC uniform. Safety shoes and other PPE as required for the job are to be provided by the contractor for all the workers engaged by him and ensure its usage. The contractor has to ensure safe working practices and follow all safety rules and regulations stipulated by SED, NFC from time to time.
5. The Contractor must follow all Labour Laws such as Contractor (Regulation & Abolition Act), Payment of Wages Act, EPF & MP Act, ESI Act, Payment of Bonus Act, Employees Compensation Act etc. NFC reserves right to ask Contractor to furnish proofs /documentary evidence for following the above laws. Clarifications on statutory provisions if any, may be sought from Welfare Officer, NFC, Hyderabad on 040-27183059 or wo@nfc.gov.in on any working day during office hours.
6. Wages are to be paid as per Minimum Wages Act, notified by RLC (C) from time to time.
7. Earnest Money Deposit at the rate of 2% of estimated cost put to tender shall be submitted along with tender in the form of Fixed Deposit Receipt / crossed demand draft drawn in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad. Offers without EMD will be summarily rejected.
8. Certificate from Officer-in-charge at NFC regarding payment of minimum wages to the contract labour is to be enclosed along with the claim.
9. The contractor shall produce necessary police verification certificates from the local police station for the manpower being engaged for the purpose.
10. Valid Medical fitness certificate from at least an MBBS doctor for the workers engaged shall be submitted. The contractor shall ensure that all his labour who are engaged in work are covered under ESI and EPF. Proof of the same shall be produced before start of the work.
11. The quoted value shall be exclusive of ESI, EPF, Service Tax and inclusive of any other mandatory duties and levies of the Government. The bills will be released against submission of documentary evidence towards payment of ESI, EPF and Service Tax to the concerned authorities.
12. The contractor shall provide the registration details of Income Tax, Sales Tax, ESI, EPF, Service Tax etc. while collecting tender document and copies of the same shall be submitted along with tender document.
13. Performance Guarantee @5% of Work Order value shall be submitted within 15 days from the date of issue of letter of acceptance or before commencement of work which ever is earlier in the form of Fixed Deposit Receipt or Demand Draft or Bank Guarantee. In case a bank guarantee is submitted, it should be valid for a period of 26 months from the date of issue of Work Order along with a claim period of six (6) Months. (Extension of time for submission of Performance guarantee at the request of contractor shall be charged @ 0.1% per day of performance guarantee amount.
14. In case of non-submission of Performance Guarantee within prescribed/extended time, the Earnest Money Deposit submitted will be forfeited.

15. Security Deposit @ 2.5% of the Work Order Value shall be recovered from Running Account bills. The Security Deposit amount recovered shall be released after Three (3) months from the date of completion of entire work, or after payment of final bill, whichever is later.
16. Income tax @ 2% or as applicable at source shall be deducted from the payments made. Contractor shall furnish his PAN No. and bank details along with a xerox copy of the same duly countersigned by him.
17. Payment for the work done by the contractor shall be made based on the work done by contractor which was accepted and measured by the Officer in charge, duly approved by the Competent authority.
18. Offers received will be evaluated based on the total cost quoted exclusive of EPF, ESI and Service Tax etc.
19. The offer should be kept valid for a period of three months from the date of opening of tender.
20. Incomplete and conditional tenders shall be rejected. However unconditional rebates are acceptable.
21. Contractors shall quote the rates both in words and figures.
22. In case there is a variation between the rates in figures and words, the rate which corresponds to amount worked out by the contractor shall be taken as correct.
23. When the amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.
24. When the rate quoted by the contractor, in figures and in words tallies, but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.
25. Contractor shall sign each page of the tender document along with the Schedule of quantities & Rates.
26. In case the contractor fails to commence the work specified in the tender document within the prescribed time schedule, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole EMD absolutely.
27. The contractor shall ensure that labour deployed for the contract would confine themselves to their respective places of work and not indulge in activities that would be harmful to NFC.
28. NFC reserves right to accept or reject any quotation, either completely or partly, without giving any reasons.
29. If on acceptance of the tender, owing to the circumstances if the scope of the work remains altered, reduced or abandoned for any reason NFC shall give a notice in writing to that effect to the contractor who shall act accordingly. Also, if the workmanship is not satisfactory, the contract shall be cancelled.
30. Before quoting, the contractor may visit NFC for assessment of work with prior permission of Sr. Manager, Effluent Management. He may be contacted at 040-27184955/27183268 (phone no).
31. If the contractor fails to execute the work completely, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole Security Deposit and Performance Bank Guarantee absolutely.

Sr. Manager,  
Effluent Management Section  
For & On behalf of the President of India

**Tender No. : NFC/EM/SEP/2017/01 Dated 19.04.2017**

**Detailed Scope of work**

Job description	Extent of work	Total period of work
<p>House keeping works at Solar Evaporation Ponds area of NFC involves the following :</p> <ol style="list-style-type: none"><li>1.Cleaning of all the roads (main roads, approach roads to ponds and sheds) with brooms.</li><li>2.Cleaning of ponds area, floors of storage sheds etc. with brooms.</li><li>3.Clearing of wild vegetations along the roads and sheds.</li></ol> <p>Note : Suitable equipment for cleaning (e.g. hard brooms, gardening tools etc.) and proper PPEs (e.g. masks, gloves, shoes etc.) shall be provided by the contractor for all the workmen / labours involved.</p>	<p>3000 Sq. m / day</p>	<p>Two years (570 working days)</p>

Sr. Manager  
Effluent Management Section  
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