

Government of India
Department of Atomic Energy
Zirconium Complex
A unit of Nuclear Fuel Complex
Pazhayakayal

NOTICE INVITING TENDER

Tender No. ZC/NFC/IR&W/Works/07/2018/

Date : 01.02.2018

To

M/s.

Dear Sir,

On behalf of the President of India, sealed item rate tenders are invited from competent and well experienced contractors for the following work on works contract basis.

| | | |
|----|------------------------------------|--|
| 1) | Name of Work | Cleaning Hygienic maintenance of Stilts lobbies in residential Areas of ZC, Township, Colony Health Centre, Shopping Complex, Civil Office, Pump House Recreation Club, Play School & Cleaning & Hygienic Maintenance of AECS School at ZC, Township. |
| 2) | Scope | <ol style="list-style-type: none">1. Sweeping, Moping, cleaning etc of Colony Health centre, playschool, shopping area, civil office, AECS School & premises common area of 190 quarters of ZC & CISF for an approximate area of 13,500 Sqmtr. in a day.2. Cleaning & Hygienic maintenance of 20 toilets located at various places at ZC, Township.3. Removal of Cobwebs in Township quarters, shopping complex, school, CHC, Civil office, Recreation club.4. Dusting of Furniture at AECS, CHC.5. Cleaning of window glasses at above places. |
| 3) | Duration of Contract | The period of contract is 12 months from the date of receipt of written order. |
| 4) | Estimated Cost | Rs.24,00,000/- (Rupees Twenty Four Lakhs Only) |
| 5) | Earnest Money Deposit | Rs.48,000/- (Rupees Fourty Eight Thousand Only) |
| 6) | Issue of tender document | From 01.02.2018 to 10.02.2018 |
| 7) | Last date for submission of tender | 14.02.2018 up to 14:30 hours |
| 8) | Date of opening the sealed tender | 14.02.2018 at 15:00 hours |
| 9) | Cost of tender document | Rs 500/- (by Cash or Demand draft or banker's cheque payable at Tuticorin drawn in favour of "Assistant Accounts Officer, ZC |

EMD in the form of Fixed Deposit Receipt / crossed demand draft drawn in favour of "**Pay and Accounts Officer, NFC**" payable at Hyderabad shall be submitted. Offers without EMD will be summarily rejected.

Quotations are to be submitted strictly in the format enclosed. Tender and EMD shall be placed in two separate envelopes clearly indicating tender No. and each marked as **TENDER & EMD** respectively. Both the envelopes shall be submitted together in another sealed envelope superscribing Tender No. & Description of work along with due date and time of submission on the outer cover.

Your offers shall be deposited in the **tender box** kept for the purpose at **Veda Prastha Building**, Zirconium Complex, Pazhayakayal, Tuticorin – 628 152 on **14.02.2018** up to **14:30 hours**.

Tenders will be opened at O/o Assistant Accounts Officer, Zirconium Complex, Pazhayakayal (Post), Srivaikundam Taluk, Tuticorin- 628 152. Late/delayed & tenders not accompanied by EMD shall not be considered.

Tender document issued to contractor is non-transferable.

Documentary proofs to be submitted for collecting tender documents.

- (a) List of similar works executed/in progress in the last five years supported by copies of work orders, LOA & Performance Certificate etc.
- (b) Annual turnover as per ITCC or profit & loss statement for the last **5 years**. (Average annual turnover for the last 2 financial years should be at least **100%** of estimated cost) Not having incurred any loss in more than 3 years during last 5 years ending **31st March 2017**.
- (c) Experience of having successfully completed any of the
 - 3 works completed each costing not less than 40% of estimated cost Or
 - 2 works completed each costing not less than 60% of estimated cost Or
 - 1 work completed each costing not less than 80% of estimated cost
- (d) Latest bank solvency certificate from any scheduled banks of minimum value of **40%** of estimated cost
- (e) List of works in hand & works carried out by them last 2 years indicating
 - Agency for whom executed
 - Value of work.
 - Completion time as stipulated and actual or present position of the work.
- (f) Certificate of Registration
- (g) Registration details of ESI, EPF, IT
- (h) Registration details of GST No.

Deputy General Manager, ZC
For & On behalf of the President of India

Note: NFC is committed to a corruption free work environment. "All the purchase and contracts commitments of NFC will be honored without the citizen having to pay any bribe". "In case any person demands any bribe, it is the duty of a responsible citizen to inform the matter to the Vigilance Officer, NFC, Hyderabad". Telephone No. **040-27184949 & 040-27184307** (office) E.mail : dcea@nfc.gov.in

Terms and Conditions of NIT No : ZC/NFC/IR&W2017/Works/07/2018 dated 22.01.2018

1. The contractor will be completely responsible for the job. The contractor shall deploy sufficient man power required for completion of the work. The contractor entrust and authorize a competent person as supervisor who shall fully be responsible carrying out the jobs safely. Authorization shall be furnished in writing. The contractor shall deploy only qualified man power who have prior experience in the works as brought out in the scope of work.
2. No child labour should be engaged.
3. Contact labours are to be engaged in general shift.
4. The contractor has to ensure safe working practices and follow all safety rules and regulations stipulated by Safety Section, ZC from time to time.
5. The Contractor must follow all Labour Laws such as Contractor (Regulation & Abolition Act), Payment of Wages Act, EPF & MP Act, ESI Act, Payment of Bonus Act, Employees Compensation Act etc. ZC/ NFC reserves right to ask Contractor to furnish proofs /documentary evidence for following the above laws. Clarifications on statutory provisions if any, may be sought from Labour cum Welfare Officer, ZC, Pazhayakayal, Tuticorin on 0461-2276057 or zc.lcwo@nfc.gov.in on any working day during office hours.
6. Wages are to be paid as per Minimum Wages Act, notified by RLC (C) /Labour Commissioner, Chennai whichever is higher from time to time.
7. Earnest Money Deposit at the rate of **2%** of estimated cost put to tender shall be submitted along with tender in the form of Fixed Deposit Receipt / crossed demand draft drawn in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad. Offers without EMD will be summarily rejected.
8. Certificate from Engineer in-charge / LCWO at ZC regarding payment of minimum wages to the contract labour is to be enclosed along with the claim.
9. The contractor shall produce necessary police verification certificates from the local police station for the manpower being engaged for the purpose.
10. Valid Medical fitness certificate from at least an MBBS doctor for the workers engaged shall be submitted. The contractor shall ensure that all his labour who are engaged in work are covered under ESI and EPF. Proof of the same shall be produced before start of the work.
11. The quoted value shall be exclusive of ESI, EPF and inclusive of GST and any other mandatory duties and levies of the Government. However the amount towards payment of ESI, EPF to the concerned authorities can be claimed against submission of documentary evidence.
12. The contractor shall provide the registration details of Income Tax, ESI, EPF, GST etc. while collecting tender document and copies of the same shall be submitted along with tender document
13. Performance Guarantee @ **5% of Work Order** value shall be submitted within **15 (Fifteen Days)** from the date of issue of letter of acceptance in the form of Fixed Deposit Receipt or Demand Draft or Bank Guarantee. (Extension of time for submission of Performance guarantee at the request of contractor shall be charged @ 0.1% per day of performance guarantee amount)
14. In case of non-submission of Performance Guarantee within prescribed/extended time, the Earnest Money Deposit submitted will be forfeited.

15. Security Deposit @ **2.5%** of the Work Order Value shall be recovered from Running Account bills. The Security Deposit amount recovered shall be released after Three (3) months from the date of completion of entire work, or after payment of final bill, whichever is later.
16. Income tax and GST as applicable at source shall be deducted from the payments made. Contractor shall furnish his PAN No. and bank details along with a Xerox copy of the same duly countersigned by him.
17. Payment for the work done by the contractor shall be made based on the work done by contractor which was accepted and measured by the Officer in charge, duly approved by the competent authority.
18. Offers received will be evaluated based on the total cost quoted exclusive of EPF, ESI etc.
19. The offer should be kept valid for a period of **three (03)** months from the date of opening of tender.
20. Incomplete and conditional tenders shall be rejected. However unconditional rebates are acceptable.
21. Contractors shall quote the rates both in words and figures.
22. In case there is a variation between the rates in figures and words, the rate which corresponds to amount worked out by the contractor shall be taken as correct.
23. When the amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.
24. When the rate quoted by the contractor, in figures and in words tallies, but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.
25. Contractor shall sign each page of the tender document along with the Schedule of quantities & Rates.
26. In case the contractor fails to commence the work specified in the tender document within the prescribed time schedule, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole EMD absolutely.
27. The contractor shall ensure that labour deployed for the contract would confine themselves to their respective places of work and not indulge in activities that would be harmful to ZC/ NFC.
28. ZC / NFC reserves right to accept or reject any quotation, either completely or partly, without giving any reasons.
29. If on acceptance of the tender, owing to the circumstances if the scope of the work remains altered, reduced or abandoned for any reason ZC shall give a notice in writing to that effect to the contractor who shall act accordingly. Also, if the workmanship is not satisfactory, the contract shall be cancelled.
30. Before quoting, the contractor may visit ZC Township areas for assessment of work with prior permission of DGM/AO-III/LCWO. You may contact at 0461-2276057.
31. If the contractor fails to execute the work completely, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole Security Deposit and Performance Bank Guarantee absolutely.
32. The contract is extendable/repeatable, subject to acceptance of the contractor, for similar quantities of work (by another tentative one year) based on the satisfactory performance under the same rates, terms and conditions.

33. The sole authority vested with the powers to appoint an Arbitrator, in case of any disputes arising in respect of the proposed contract at any of its stages, would be the Chief Executive, Nuclear Fuel Complex, Hyderabad-500 062 and in any case, shall be limited to the jurisdiction of the COURTS AT Hyderabad only.
34. If the L-1 bidder quoted much lower than the estimated cost, then a Bank guarantee for the differential cost may be obtained from the **L-1 bidder** as per CVC guide lines.

Deputy General Manager, ZC
For & On behalf of the President of India

Government of India
Department of Atomic Energy
Zirconium Complex
(A Unit of NFC, Hyderabad)

Pazhayakayal Post,
Srivaikundam Taluk,
Tuticorin Dist,
Tamilnadu - 628 152.

Phone : 0461 - 2276057
Fax : 0461- 2276111

email : zc.lcwo@nfc.gov.in

Name of the Work : **Cleaning, Hygienic maintenance of stilts lobbies in residential areas of ZC, Township, Colony Health Centre, Shopping Complex, Civil Office, Pump House, Recreation Club, Play School & AEC School at ZC, Township, Pazhayakayal, Tuticorin**

Tender No. : **ZC/NFC/IR&W//2018/07dated 22.01.2018**

TIME SCHEDULE

The entire work is to be carried out in (1 year) **12 months** with from the date of issue of LOA/Work order or handing over of site whichever is later.

Contractor