

Government of India
Department of Atomic Energy
Zirconium Complex
A unit of Nuclear Fuel Complex
Pazhayakayal

NOTICE INVITING TENDER

Tender No. ZC/NFC/IR&W/2017/02/

Date: 24.07.2017

To

Dear Sir,

On behalf of the President of India sealed item rate tenders are invited from Dy. General Manager, Zirconium Complex (a unit of NFC, Hyderabad) Pazhayakayal Post, Srivaikundam Taluk, Tuticorin District, Tamilnadu -628 152 from competent and well experienced contractors for the following work on contract basis.

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|----|------------------------------------|--|
| 1. | Name of Work | Collection of Trash, Garbage and disposal of the same at approved Garbage yard at ZC, Township Pazhayakayal for a period of one year from 01.09.2017 |
| 2. | Scope of the work | Collection of household waste from all residential buildings at ZC, Township and other common facilities located at ZC, Township staircases, stilt areas in ZC, Township Pazhayakayal, Tuticorin |
| 3. | Duration of Contract | The period of Contract is for 12 months from the date of written Order. |
| 4. | Estimated Cost | Rs.9,10,000/- (Rupees Nine Lakh Ten Thousand Only) |
| 5. | Earnest Money Deposit | Rs.18,200/- (Rupees Eighteen Thousand Two Hundred Only) |
| 6. | Issue of Tender Document | From 26.07.2017 to 02.08.2017 on all working days from 10.00 hrs to 15.30 hrs |
| 7. | Last Date for Submission of tender | 04.08.2017 upto 14.30 hrs at Zirconium Complex, Pazhayakayal |
| 8. | Date of Opening the sealed tender | 04.08.2017 at 15.00 hrs 2nd Floor Conference Hall at Veda Prastha Building, Zirconium Complex site, Pazhayakayal, Tuticorin |
| 9. | Cost of Tender Document | Rs. 500/- (Rupees Five Hundred Only) (Non-Refundable) in person only. |

EMD in the form of Fixed Deposit Receipt/Crossed demand Draft in favour of "Pay & Accounts Officer, NFC" payable at Hyderabad shall be submitted. Offers without EMD will be summarily rejected. DD to be submitted shall be drawn after the date of release of NIT to ensure that it is valid for entire offer period.

Quotations are to be submitted strictly in the format enclosed. Tender and EMD shall be placed in two separate envelopes clearly indicating tender No. and each marked as TENDER & EMD respectively. Both the envelopes shall be submitted together in another sealed envelope superscribing Tender No. & description of work along with due date and time of submission on the outer cover.

Your offers shall be deposited at tender box kept at Veda Prastha Building, Zirconium Complex, Pazhayakayal, Tuticorin.

Tenders will be opened at O/o Assistant Accounts Officer, Zirconium Complex, Pazhayakayal (Post), Srivaikundam, Taluk, Tuticorin – 628 152. Late/Delayed tenders not accompanied by EMD shall not be considered.

Tender document issued to contractor is non-transferable.

Documentary proofs to be submitted for collecting tender documents.

- (a) List of similar works executed/in progress in the last five years supported by copies of work orders, LOA & Performance Certificate etc.
- (b) Annual turnover for the last 3 years as per ITCC, or profit & loss statement for the last 5 years. (Average annual turnover for the last 3 financial years should be at least 100% of estimated cost) Not having incurred any loss in more than 2 years during last 5 years ending **31st March 2017**.
- (c) Experience of having successfully completed any of the
 - 3 works completed each costing not less than 40% of estimated cost Or
 - 2 works completed each costing not less than 60% of estimated cost Or
 - 1 works completed each costing not less than 80% of estimated cost
- (d) Latest bank solvency certificate from any scheduled banks of minimum value of **40%** of estimated cost.
- (e) List of works in hand & works carried out by them last 2 years indicating
 - Agency for whom executed
 - Value of work.
 - Completion time as stipulated and actual or present position of the work.
- (f) Certificate of Registration
- (g) Registration of ESI, EPF, IT, (GST, if any)

Deputy General Manager
For & On behalf of the President of India

Note : NFC is committed to a corruption free work environment. "All the purchase and contracts commitments of NFC will be honoured without the citizen having to pay any bribe". "In case any person demands any bribe, it is the duty of a responsible citizen to inform the matter to the Vigilance Officer, NFC, Hyderabad". Telephone No. **040-27184949 & 040-271843074** (Office) Email: dcea@nfc.gov.in

Terms and Conditions of NIT No: ZC/NFC/IR&W/2017/02 dated 19.07.2017

1. The contractor will be completely responsible for the job. The contractor shall deploy sufficient man power required for completion of the work. The contractor shall authorize a competent person as supervisor who shall fully be responsible for carrying out the jobs safely. Authorization shall be furnished in writing. The contractor shall deploy only qualified man power who have prior experience in the works as brought out in the scope of work.
2. No child labour should be engaged.
3. Contract labourers are to be engaged in general shift.
4. The contractor has to ensure safe working practices and follow all safety rules and regulations stipulated by Safety Section, ZC from time to time.
5. The Contractor must follow all Labour Laws such as Contractor (Regulation & Abolition Act), Payment of Wages Act, EPF & MP Act, ESI Act, Payment of Bonus Act, Employees Compensation Act etc. ZC/ NFC reserves right to ask Contractor to furnish proofs /documentary evidence for following the above laws. Clarifications on statutory provisions if any, may be sought from Labour cum Welfare Officer, ZC, Pazhyakayal, Tuticorin on **0461-2276057** or zc.lcwo@nfc.gov.in on any working day during office hours.
6. Wages are to be paid as per Minimum Wages Act, notified by RLC (C) /Labour Commissioner, Chennai whichever is higher from time to time.
7. Earnest Money Deposit at the rate of **2%** of estimated cost put to tender shall be submitted along with tender in the form of Fixed Deposit Receipt / crossed demand draft drawn in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad. Offers without EMD will be summarily rejected.
8. Certificate from Engineer in-charge / LCWO at ZC regarding payment of minimum wages to the contract labour is to be enclosed along with the claim.
9. The contractor shall produce necessary police verification certificates from the local police station for the manpower being engaged for the purpose.
10. Valid Medical fitness certificate from at least an MBBS doctor for the workers engaged shall be submitted. The contractor shall ensure that all his labour who are engaged in work are covered under ESI and EPF. Proof of the same shall be produced before start of the work.
11. The quoted value shall be **exclusive of ESI, EPF, GST, General Insurance for Laboures to be engaged and inclusive of any other mandatory duties and levies of the Government**. However the amount towards payment of ESI, EPF, General Insurance and GST as admissible paid to the concerned authorities can be claimed against submission of documentary evidence.
12. The contractor shall provide the registration details of Income Tax, Sales Tax, ESI, EPF, GST etc. while collecting tender document and copies of the same shall be submitted along with tender document
13. Performance Guarantee @ **5% of Work Order** value shall be submitted within 15 (Fifteen Days) from the date of issue of letter of acceptance in the form of Fixed Deposit Receipt or Demand Draft or Bank Guarantee. (Extension of time for submission of Performance guarantee at the request of contractor shall be charged @ 0.1% per day of performance guarantee amount)
14. In case of non-submission of Performance Guarantee within prescribed/extended time, the Earnest Money Deposit submitted will be forfeited.

15. Security Deposit @ **2.5%** of the Work Order Value shall be recovered from Running Account bills. The Security Deposit amount recovered shall be released after Three (3) months from the date of completion of entire work, or after payment of final bill, whichever is later.
16. Income tax @ **2%** or as applicable at source and TDS under GST as applicable shall be deducted from the payments made. Contractor shall furnish his **PAN No.** and bank details along with a Xerox copy of the same duly countersigned by him.
17. Payment for the work done by the contractor shall be made based on the work done by contractor which was accepted and measured by the Officer in charge, duly approved by the competent authority.
18. Offers received will be evaluated based on the total cost quoted exclusive of EPF, ESI and GST etc.
19. The offer should be kept valid for a period of **three (03)** months from the date of opening of tender.
20. Incomplete and conditional tenders shall be rejected. However unconditional rebates are acceptable.
21. Contractors shall quote the rates both in words and figures.
22. In case there is a variation between the rates in figures and words, the rate which corresponds to amount worked out by the contractor shall be taken as correct.
23. When the amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.
24. When the rate quoted by the contractor, in figures and in words tallies, but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.
25. Contractor shall sign each page of the tender document along with the Schedule of quantities & Rates.
26. In case the contractor fails to commence the work specified in the tender document within the prescribed time schedule, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole EMD absolutely.
27. The contractor shall ensure that labour deployed for the contract would confine themselves to their respective places of work and not indulge in activities that would be harmful to ZC/NFC.
28. ZC/NFC reserves right to accept or reject any quotation, either completely or partly, without giving any reasons.
29. If on acceptance of the tender, owing to the circumstances if the scope of the work remains altered, reduced or abandoned for any reason ZC shall give a notice in writing to that effect to the contractor who shall act accordingly. Also, if the workmanship is not satisfactory, the contract shall be cancelled.
30. Before quoting, the contractor may visit ZC for assessment of work with prior permission of DGM/ Engineer-in-Charge. You may contact at **0461-227 6057**.
31. If the contractor fails to execute the work completely, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole Security Deposit and Performance Bank Guarantee absolutely.
32. The contract is extendable/repeatable, subject to acceptance of the contractor, for similar quantities of work (by another tentative one year) based on the satisfactory performance under the same rates, terms and conditions.

33. The sole authority vested with the powers to appoint an Arbitrator, in case of any disputes arising in respect of the proposed contract at any of its stages, would be the Chief Executive, Nuclear Fuel Complex, Hyderabad - 500 062 and in any case, shall be limited to the jurisdiction of the COURTS AT Hyderabad only.
39. If the L-1 bidder quoted much lower than the estimated cost, then a Bank Guarantee for the differential cost may be obtained from the L-1 bidder as per CVC guide Lines.

Deputy General Manager, ZC
For & On behalf of the President of India

Government of India
Department of Atomic Energy
Zirconium Complex
(A Unit of NFC, Hyderabad)

Pazhayakayal Post,
Srivaikundam Taluk,
Tuticorin Dist,
Tamilnadu - 628 152.

Phone : 0461- 2276057
Fax : 0461- 2276111

email : zc.lcwo@nfc.gov.in

Name of the Work : Collection of Trash, Garbage and disposal of the same at approved
Garbage Yard at ZC, Township, Pazhayakayal.

Tender No. : ZC/NFC/IRW/2017/02 dated 19.07.2017

TIME SCHEDULE

The entire work is to be carried out in (1 year) **12 months** with effect from the schedule of work order.

Contractor