

Government of India  
Department of Atomic Energy  
**Zirconium Complex**  
(a Unit of Nuclear Fuel Complex)  
Pazhyakayal

NOTICE INVITING TENDER

Tender No. ZC/NFC/Civil/695/2018/ 16

Date: 20.01.2018

On behalf of the President of India, sealed item rated tenders are invited by Competent Authority of Zirconium Complex, (a Unit of NFC), Pazhayakayal Post, Srivaikundam Taluk, Tuticorin Dist, Tamilnadu- 628 152 from competent and well experienced contractors for the following work on works contract basis.

1.	Name of Work	:	“Cutting & removal of Grass around all types of Quarters, office buildings and along road sides of ZC Township, Pazhayakayal, Tuticorin.”
2.	Scope	:	Cutting of grass inside the town ship premises, cutting, cleaning, & leveling of the jungle and uprooting of odai trees & etc
3.	Duration of Contract	:	<b>Eighteen (18)</b> calendar months
4.	Estimated Cost	:	<b>Rs.14, 45,800.00 (Rupees Fourteen lakh forty five thousand eight hundred only).(Cost of the work includes the GST)</b>
5.	Earnest Money Deposit (EMD)	:	<b>Rs. 28,920/- (Rupees Twenty eight thousand nine hundred Twenty only) EMD</b> in the form of Fixed Deposit Receipt /Demand Draft from scheduled bank drawn in favour of “ <b>Pay and Accounts Officer, NFC</b> ” payable at Hyderabad shall be submitted. Offers without EMD will be summarily rejected.
6.	Issue of tender document	:	<b>From 29.01.2018 to 07.02.2018 ( Only on Working days)</b>
7.	Last date for submission of tender	:	<b>09.02.2018 14:00 Hrs</b>
8.	Date of opening the sealed tenders	:	<b>09.02.2018 14:30 Hrs</b>
9.	Cost of tender document	:	<b>Rs 500/-</b> (by Cash or Demand draft or banker's cheque drawn in favour of AAO, ZC, Pazhayakayal payable at Tuticorin

Quotations are to be submitted strictly in the format enclosed. Tender and EMD shall be placed in two separate envelopes clearly indicating tender No. and each marked as TENDER & EMD respectively. Both the envelopes shall be submitted together in another sealed envelope superscribing Tender No. & description of work along with due date and time of submission on the outer cover.

Your offers shall be deposited in tender box kept for the purpose at Civil Office, Veda Prastha Building, Zirconium Complex, Pazhayakayal, Tuticorin - 628152 on or before **09.02.2018** up to 14:30 hours.

Tenders will be opened at O/o Asst. Accounts officer, Zirconium Complex, Pazhayakayal (Post), Srivaikundam Taluk, Tuticorin- 628 152. Late/delayed & tenders not accompanied by EMD shall not be considered.

**Enclosure:** Terms & Conditions of NIT

Note: Name and A/c no of the Contractor may be written at the back side of DD submitted towards EMD and the DD to be submitted shall be valid for 3 months from the date of release of NIT.

Tender Document will be issued to GST Registered contractor only and it is non transferable.

DGM, ZC  
For & On behalf of the President of India

Note: NFC is committed to a corruption free work environment. "All the purchase and contracts commitments of NFC will be honoured without the citizen having to pay any bribe". "In case any person demands any bribe, it is the duty of a responsible citizen to inform the matter to the Vigilance Officer, NFC, Hyderabad". Telephone No. 040-27184307 & 040-27184949 (Direct), 040-27120218 (Direct) Email: [dcea@nfc.gov.in](mailto:dcea@nfc.gov.in)

**Terms and Conditions of NIT No: ZC/NFC/Civil/695/2018/16 dt 20.01.2018**

1. The contractor will be completely responsible for the job. The contractor shall deploy sufficient man power required for completion of the work. The contractor shall entrust a competent person as supervisor who shall fully be responsible for carrying out the jobs safely. Authorization shall be furnished in writing. The contractor shall deploy only qualified man power who have prior experience in the works as brought out in the scope of work.
2. No child labour should be engaged.
3. Contract labours are to be engaged only in General Shift.
4. The workers engaged by the contractor should wear uniform which is distinct from NFC uniform. Safety shoes and other PPE as required for the job are to be provided by the contractor for all the workers engaged by him and ensure its usage. The contractor has to ensure safe working practices and follow all safety rules and regulations stipulated by Safety Section, ZC from time to time.
5. The Contractor must follow all Labour Laws such as Contractor (Regulation & Abolition Act), Payment of Wages Act, EPF & MP Act, ESI Act, Payment of Bonus Act, Employees Compensation Act etc. ZC/ NFC reserves right to ask Contractor to furnish proofs /documentary evidence for following the above laws. Clarifications on statutory provisions if any, may be sought from Welfare Officer, ZC, Pazhyakayal, Tuticorin on 0461-2276057 or [zc.lcwo@nfc.gov.in](mailto:zc.lcwo@nfc.gov.in) on any working day during office hours.
6. Wages are to be paid as per Minimum Wages Act, notified by RLC (C)/CLC (C) whichever is higher from time to time.
7. Earnest Money Deposit at the rate of 2% of estimated cost put to tender shall be submitted along with tender in the form of Fixed Deposit Receipt / Demand draft drawn in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad. Offers without EMD will be summarily rejected.
8. Certificate from Engineer / Officer -in-charge at ZC regarding payment of minimum wages to the contract labour is to be enclosed along with the claim.
9. The contractor shall produce necessary police verification certificates from the local police station for the manpower being engaged for the purpose.
10. Valid Medical fitness certificate from at least an MBBS doctor for the workers engaged shall be submitted. The contractor shall ensure that all his labour who are engaged in work are covered under ESI and EPF. Proof of the same shall be produced before start of the work.
11. The quoted value shall be **exclusive of ESI, EPF, and inclusive of GST & any other mandatory duties and levies of the Government**. The bills will be released against submission of documentary evidence towards payment of ESI, EPF, and Service tax to the concerned authorities. Cost incurred towards EPF, ESI shall be reimbursed on production of original receipt.
12. Performance Guarantee @ 5% of Work Order value shall be submitted within 15 (Fifteen Days) from the date of issue of letter of award in the form of Fixed Deposit Receipt or Demand Draft or Bank Guarantee. (Extension of time for submission of Performance guarantee at the request of contractor shall be charged @ 0.1% per day of performance guarantee amount.
13. In case of non-submission of Performance Guarantee within prescribed/extended time, the Earnest Money Deposit submitted will be forfeited.
14. Security Deposit @ 2.5% of the Work Order Value shall be recovered from Running Account bills. The Security Deposit amount recovered shall be released after Three (3) months from the date of completion of entire work, or after payment of final bill, whichever is later.
15. Income tax and GST as applicable on total contract value shall be deducted as TDS from the payments made. Contractor shall furnish his PAN No. and bank details along with a Xerox copy of the same duly countersigned by him

Signature of the Contractor with Seal

16. Payment for the work done by the contractor shall be made based on the work done by contractor which was accepted and measured by the Officer in charge, duly approved by the competent authority.
17. Offers received will be evaluated based on the total cost quoted exclusive of EPF & ESI and including of GST.
18. The offer should be kept valid for a period of **Three (03)** months from the date of opening of tender.
19. Incomplete and conditional tenders shall be rejected. However unconditional rebates are acceptable.
20. Contractors shall quote the rates both in words and figures.
21. In case there is a variation between the rates in figures and words, the rate which corresponds to amount worked out by the contractor shall be taken as correct.
22. When the amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.
23. When the rate quoted by the contractor, in figures and in words tallies, but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.
24. Contractor shall sign each page of the tender document along with the Schedule of quantities & Rates.
25. In case the contractor fails to commence the work specified in the tender document within the prescribed time schedule, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole EMD absolutely.
26. The contractor shall ensure that labour deployed for the contract would confine themselves to their respective places of work and not indulge in activities that would be harmful to ZC/ NFC.
27. ZC / NFC reserves right to accept or reject any quotation, either completely or partly, without giving any reasons.
28. If on acceptance of the tender, owing to the circumstances if the scope of the work remains altered, reduced or abandoned for any reason ZC shall give a notice in writing to that effect to the contractor who shall act accordingly. Also, if the workmanship is not satisfactory, the contract shall be cancelled.
29. Before quoting, the contractor may visit ZC for assessment of work with prior permission of DGM/Sr. Manager/Engineer-in-Charge. Contractor may contact at 0461-2276042/6536.
30. If the contractor fails to execute the work completely, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole Security Deposit and Performance Bank Guarantee absolutely.
31. If the L-1 bidder quoted much lower than the estimated cost, then a Bank guarantee for the differential cost may be obtained from the L-1 bidder as per CVC guide lines.
32. Documentary proofs to be submitted for collecting tender documents.
  - (a) List of similar works executed/in progress in the last seven years supported by copies of work orders, LOA & Performance Certificate etc. (Similar work means all kind of Grass cutting work carried out in reputed industrial premises or in residential Colony, Town ship & etc )
  - (b) Copy of Last 3 year IT returns. Average Annual turnover shall be for **Rs.14.50** Lakh.
  - (c) Copy of PF, ESI, GST, PAN & etc
  - (d) Experience of having successfully completed any of the following similar work
    - 3 works completed (Average) costing not less than 40% of estimated cost i.e **Rs. 5.80** lakh or
    - 2 works completed (Average) costing not less than 60% of estimated cost i.e **Rs. 8.70** lakh or
    - 1 works completed (Average) costing not less than 80% of estimated cost i.e **Rs. 11.60** lakh

Signature of the Contractor with Seal