

Government of India  
Department of Atomic Energy  
Nuclear Fuel Complex  
Environmental Pollution Control  
NOTICE INVITING TENDER

Tender No. NFC/EPC/PTP/2017/01

Date: 05/04/2017

To  
M/s.

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Dear Sir,

On behalf of the President of India, sealed item rated tenders are invited from competent and well experienced contractors for the following work on works contract basis.

- 1) Name of Work : Proposal for engaging of petty contract for cleaning of dosing wells at A.S.T, open drains, handling of cake from filters , cleaning , washing of filter cloths, shifting & cleaning of electrode plates etc and housekeeping jobs including supervision at Polymer Treatment Plant.
- 2) Scope : Given in Scope of work
- 3) Duration of Contract : 300 working days
- 4) Estimated Cost : Rs. 6, 73, 440/ (Rupees Six Lakh Seventy Three Thousand Four Forty Only )
- 5) Earnest Money Deposit :Rs. 13,470 (Rupees Thirteen Thousand Four Hundred Seventy only) (2% of estimated cost) EMD in the form of Fixed Deposit Receipt / crossed demand draft drawn in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad shall be submitted. Offers without EMD will be summarily rejected. Name and A/C No of contractor may be written at the backside of DD submitted towards EMD and the DD submitted should be valid for 3 months.
- 6) Issue of tender document : From 06/04/2017(10:00hrs) to 18/04/2017(14:00hrs)
- 7) Last date for submission of tender : 24/04/2017 up to 14.00 hours.
- 8) Date of opening the sealed tenders : 24/04/2017 at 14.30 hours.
- 9) Cost of tender document : Rs 500/- ( Demand draft or banker's cheque payable at Hyderabad drawn in favour of "Pay & Accounts Officer, NFC")

Quotations are to be submitted strictly in the format enclosed. Tender and EMD shall be placed in two separate envelopes clearly indicating tender No. and each marked as TENDER & EMD respectively. Both the envelopes shall be submitted together in another sealed envelope superscribing Tender No. & description of work along with due date and time of submission on the outer cover.

Your offers shall be deposited in tender box kept for the purpose at Polymer Treatment Plant, Nuclear Fuel Complex, ECIL Post, Hyderabad – 500062, on or before 24/04/2017 up to 14.00 hours.

Tenders will be opened at Works Section, III floor, Aadhar Building, NFC. Late/delayed & tenders not accompanied by EMD shall not be considered.

Tender document issued to contractors are not transferable.

DGM (EPC &EM)  
For & On behalf of the President of India

Note: NFC is committed to a corruption free work environment. "All the purchase and contracts commitments of NFC will be honoured without the citizen having to pay any bribe". "In case any person demands any bribe, it is the duty of a responsible citizen to inform the matter to the Vigilance Officer, NFC, Hyderabad". Telephone No. 040-27122181 & 040-27184314 (Office) and 040-27137012 (Residence). Email: vo@nfc.gov.in

#### **Terms and Conditions of NIT No: NFC/EPC/PTP/2017/01**

1. The contractor will be completely responsible for the job. The contractor shall deploy sufficient man power required for completion of the work. The contractor shall ensure to authorize a competent person who shall fully be responsible for carrying out the jobs safely. Authorization shall be furnished in writing. The contractor shall deploy only those qualified man power who have prior experience in the works as brought out in the scope of work.
2. No child labour should be engaged.
3. Contact labour are to be engaged only in General Shift.
4. The workers engaged by the contractor should wear uniform which is distinct from NFC uniform. Safety shoes and other PPE as required for the job are to be provided by the contractor for all the workers engaged by him and ensure its usage. The contractor has to ensure safe working practices and follow all safety rules and regulations stipulated by SED, NFC from time to time.
5. The Contractor must follow all Labour Laws such as Contractor (Regulation & Abolition Act), Payment of Wages Act, EPF & MP Act, ESI Act, Payment of Bonus Act, Employees Compensation Act etc. NFC reserves right to ask Contractor to furnish proofs /documentary evidence for following the above laws. Clarifications on statutory provisions if any, may be sought from Welfare Officer, NFC, Hyderabad on 040-27183059 or [wo@nfc.gov.in](mailto:wo@nfc.gov.in) on any working day during office hours.
6. Wages are to be paid as per Minimum Wages Act, notified by RLC (C) from time to time.
7. Earnest Money Deposit at the rate of 2% of estimated cost put to tender shall be submitted along with tender in the form of Fixed Deposit Receipt / crossed demand draft drawn in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad. Offers without EMD will be summarily rejected.
8. Certificate from Officer-in-charge at NFC regarding payment of minimum wages to the contract labour is to be enclosed along with the claim.
9. The contractor shall produce necessary police verification certificates from the local police station for the manpower being engaged for the purpose.
10. Valid Medical fitness certificate from at least an MBBS doctor for the workers engaged shall be submitted. The contractor shall ensure that all his labour who are engaged in work are covered under ESI and EPF. Proof of the same shall be produced before start of the work.
11. The quoted value shall be **exclusive of ESI, EPF, Service Tax and inclusive of any other mandatory duties and levies of the Government**. The bills will be released against submission of documentary evidence towards payment of ESI, EPF and Service Tax to the concerned authorities.
12. The contractor shall provide the registration details of Income Tax, Sales Tax, ESI, EPF, Service Tax etc. while collecting tender document and copies of the same shall be submitted alongwith tender document.
13. Performance Guarantee @5% of Work Order value shall be submitted within ( 4 to 15 days) from the date of issue of letter of acceptance in the form of Fixed Deposit Receipt or Demand Draft or Bank Guarantee. In case a bank guarantee is furnished, it should be valid for a period of 12 months from the date of issue of work order plus 60 days beyond that along with an additional claim period of six months. .
14. In case of non-submission of Performance Guarantee within prescribed/extended time, the Earnest Money Deposit submitted will be forfeited.
15. Security Deposit @ 2.5% of the Work Order Value shall be recovered from Running Account bills. The Security Deposit amount recovered shall be released after Three (3) months from the date of completion of entire work, or after payment of final bill, whichever is later.
16. Income tax @ 2% or as applicable at source shall be deducted from the payments made. Contractor shall furnish his PAN No. and bank details along with a xerox copy of the same duly countersigned by him. Non submission or incorrect submission of PAN attracts IT@20% gross bill.

17. Payment for the work done by the contractor shall be made based on the work done by contractor which was accepted and measured by the Officer in charge, duly approved by the Competent authority. Periodicity of payment will be for every three months.
18. Offers received will be evaluated based on the total cost quoted exclusive of EPF, ESI and Service Tax etc.
19. The offer should be kept valid for a period of three months from the date of opening of tender.
20. Incomplete and conditional tenders shall be rejected. However unconditional rebates are acceptable.
21. Contractors shall quote the rates both in words and figures.
22. In case there is a variation between the rates in figures and words, the rate which corresponds to amount worked out by the contractor shall be taken as correct.
23. When the amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.
24. When the rate quoted by the contractor, in figures and in words tallies, but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.
25. Contractor shall sign each page of the tender document along with the Schedule of quantities & Rates.
26. In case the contractor fails to commence the work specified in the tender document within the prescribed time schedule, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole EMD absolutely.
27. The contractor shall ensure that labour deployed for the contract would confine themselves to their respective places of work and not indulge in activities that would be harmful to NFC.
28. NFC reserves right to accept or reject any quotation, either completely or partly, without giving any reasons.
29. If on acceptance of the tender, owing to the circumstances if the scope of the work remains altered, reduced or abandoned for any reason NFC shall give a notice in writing to that effect to the contractor who shall act accordingly. Also, if the workmanship is not satisfactory, the contract shall be cancelled.
30. Before quoting, the contractor may visit NFC for assessment of work with prior permission of DGM (EPC & EM ). He may be contacted at 4707/3418(phone no).
31. If the contractor fails to execute the work completely, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole Security Deposit and Performance Bank Guarantee absolutely.
32. If the L-1 bidder quoted much lower than the estimated cost, then a Bank guarantee for the differential cost may be obtained from the L-1 bidder as per CVC guide lines.
33. Contractor may visit the work spot for clear understanding of the work required before quoting their rates

Scope of Work :

S.No.	Job description	Scope of Work
1	Cleaning of dosing wells at A.S.T, open drains , handling of cake from filters , cleaning , washing of filter cloths etc. once in a day	<ol style="list-style-type: none"> <li>1. Removal of sludge, floating solids like leaves, covers etc from drains, oil traps within AST/PTP areas.</li> <li>2. Removal of sludge deposited in tanks at CT-6.</li> <li>3. Removal of cake from filter, Spreading of sludge into trays for drying and packing the sludge into polythene bags and transferring them into MS drums.</li> <li>4. Removal of algae and other floating matter collected in water in tanks/sumps at AST and dosing wells.</li> </ol>
2	Regular house keeping of plant area, office rooms, change rooms and toilets in P.T.P, A.S.T, C.D.F, NDF (2000 square meters)	<ol style="list-style-type: none"> <li>1. Cleaning of the peripheral areas of AST, PTP &amp; ETP with hard broom.</li> <li>2. House keeping jobs i.e cleaning of bathrooms, toilets, officers room, platforms at PTP, AST, CDF, NDF with soft broom and mopping with soap &amp; fresh water.</li> </ol>
3	Regular house keeping jobs of electro coagulation facility (1000 square meters)	<ol style="list-style-type: none"> <li>1. Cleaning of the peripheral areas of Electro coagulation facility with hard broom.</li> <li>2. Cleaning of control panel room, EC platform, DAF dyke area on regular basis with soft broom and mopping with soap &amp; fresh water.</li> </ol>

Contractor's Scope:

- Contractor shall deploy separate crews for each category of work with sufficient labour and deploying supervision exclusive for executing for this work order.
- For Works under 1, 2 & 3, required no. of manpower / day may be deployed for carrying out the works on daily basis.
- Contractor shall co-ordinate with shift in charge of the area for completing the work.
- Minimum wages to be followed as per RLC (C) notification from time to time please.
- Uniforms shall be provided by the contractor to his workers.
- Contractor shall co-ordinate with various agencies like CISF, HPU, SED etc.

NFC Scope:

- Departmental forklift along with forklift operator will be provided for material shifting works.
- Consumables like cleaning agents, brooms etc and utilities like water, electricity required will be provided by NFC.
- Personal protective equipment like hand gloves, paper nose masks will be provided by NFC.
- Gum boots / Safety shoes will be provided by NFC on returnable basis.