

Government of India  
Department of Atomic Energy  
Nuclear Fuel Complex  
Work Shop (28)

**NOTICE INVITING TENDER**

Tender No:NFC/WS(28)/HK-AMC/2018

Date:31/10/2018

To  
M/s -----  
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Dear Sir,

On behalf the President of India, sealed item rate tenders are invited by GM (WS,FS & AS), Nuclear Fuel Complex, Department of Atomic Energy, ECIL -Post, Hyderabad -500 062 from competent and well experienced contractors for the following work on works contract basis.

1.Name of the Work :House Keeping of Shop Floors at Work Shop(28)

2.Scope :Sweeping and Cleaning of Shop Floors at Work Shop areas and collecting, identifying and storing of the various types of scrapes in proper order, before disposal to Central Stores.

3. Duration of contract :12 Months

4.Estimated cost :Rs.4,94,400/- (rupees Four lakhs ninety four thousand and four hundred only)

5.Earnest Money Deposit :Rs.9,888/- (rupees nine thousand eight hundred and eighty eight only)(2% of estimated cost) EMD in the form of Fixed Deposit Receipt / Crossed Demand Draft drawn in favor of " Pay and Accounts Officer , NFC " Payable at Hyderabad shall be submitted. Offers with out EMD will be summarily rejected.

Name & A / C No. of the Contractor may be written at the back side of DD submitted towards EMD and the DD to be submitted shall be drawn after the date of release of NIT to ensure that it is valid for the entire offer period.

6.Issue of Tender Document : From 15/04/2019 to 20/04/2019

7.Last date for submission of Tender :On 27/04/2019 up to 14:00 Hrs.

8.Date of opening the sealed tenders : On 27/04/2019 at 15:00 Hrs.

9.Cost of Tender Document : Rs.500/- (Demand draft or Banker's cheque Payable at Hyderabad drawn in favor of " Pay and Accounts Officer, NFC")

Quotation are to be submitted strictly in the format enclosed. Tender and EMD shall be placed in two separate envelopes clearly indicating Tender No. and each marked as TENDER & EMD respectively. Both the envelopes shall be submitted together in another sealed envelop superscribing Tender No. & Description of Work along with due date and time of submission on the outer cover.

Your offers shall be deposited in Tender Box kept for the purpose at North Gate of Nuclear Fuel Complex, ECIL Post, Hyderabad-500 062, on up to 27/04/2019 14:00 hrs.

Tenders will be opened at Works Section, III Floor, Adhar building, NFC. Late / delayed & Tenders not accompanied by EMD shall not be considered.

Tender Document issued to the Contractor is non transferable.

GM (WS, FS & AS)  
For & behalf of the President of India

Note: NFC is committed to a corruption free work environment. " All the purchase and contracts commitments of NFC will be honoured without the citizen having to pay any bribe". "In case any person demand any bribe, it is the duty of a responsible citizen to inform the matter to the Vigilance Officer, NFC, Hyderabad". Telephone No.040-27120218 & 040-27184307 (Office) and e - mail:dcea@nfc.gov.in

**Terms and Conditions of NIT No:NFC/WS/(28)/HK-AMC/2018, Dt.31/10/2018**

1. The contractor will be completely responsible for the job. The contractor shall deploy sufficient man power required for completion of the work. The contractor shall ensure to authorize a competent person to supervise the job who shall fully be responsible for carrying out the jobs safely. Authorisation shall be furnished in writing. The contractor shall deploy only those qualified man power who have prior experience in the works as brought out in the scope of work.
2. No child labour should be engaged.
3. Contact labour are to be engaged only in General Shift.
4. The workers engaged by the contractor should wear uniform which is distinct from NFC uniform. Safety shoes and other PPE as required for the job are to be provided by the contractor for all the workers engaged by him and ensure its usage. The contractor has to ensure safe working practices and follow all safety rules and regulations stipulated by SED, NFC from time to time.
5. The Contractor must follow all Labour Laws such as Contractor (Regulation & Abolition Act), Payment of Wages Act, EPF & MP Act, ESI Act, Payment of Bonus Act, Employees Compensation Act etc. NFC reserves right to ask Contractor to furnish proofs /documentary evidence for following the above laws. Clarifications on statutory provisions if any, may be sought from Welfare Officer, NFC, Hyderabad on 040-27183059 or wo@nfc.gov.in on any working day during office hours. Besides the Contractor has to ensure payment of minimum wages to the labourers engaged by him.
6. Wages are to be paid as per Minimum Wages Act, circulated by RLC (C) by state Government of Telangana whichever is higher from time to time.
7. Earnest Money Deposit at the rate of 2% of estimated cost put to tender shall be submitted along with tender in the form of Fixed Deposit Receipt / crossed demand draft drawn in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad. Offers without EMD will be summarily rejected.
8. Certificate from Officer-in-charge at NFC regarding payment of minimum wages to the contract labour is to be enclosed along with the claim.
9. The contractor shall produce necessary police verification certificates from the local police station for the manpower being engaged for the purpose.
10. Valid Medical fitness certificate from at least an MBBS doctor for the workers engaged shall be submitted. The contractor shall ensure that all his labour who are engaged in work are covered under ESI and EPF. Proof of the same shall be produced before start of the work.
11. The quoted value shall be exclusive of ESI, EPF and inclusive of GST and any other mandatory duties and levies of the Government. The payment towards ESI, EPF will be released against submission of documentary evidence towards payment of ESI, EPF to the concerned authorities.
12. The contractor shall provide the registration details of Income Tax, GST, ESI, EPF while collecting tender document and copies of the same shall be submitted along with tender document.
13. Performance Guarantee @5% of Work Order value shall be submitted within \_\_\_\_ ( 4 to 15 days) from the date of issue of letter of acceptance or before the commencement of work which ever is earlier in the form of Fixed Deposit Receipt or Demand Draft or Bank Guarantee.. (Extension of time for submission of Performance guarantee at the request of contractor for a maximum period ranging 1 to 15 days shall be charged @0.1% per day of performance guarantee amount).

14. In case of non-submission of Performance Guarantee within prescribed/extended time, the Earnest Money Deposit submitted will be forfeited.
15. Security Deposit @ 2.5% of the Work Order Value shall be recovered from Running Account bills. The Security Deposit amount recovered shall be released after Three (3) months from the date of completion of entire work, or after payment of final bill, whichever is later.
16. Income tax and GST as applicable at source shall be deducted from the payments made. **Non-submission of PAN or incorrect PAN No. attracts Income tax @ 20% on the gross bill.** Contractor shall furnish his PAN No. and bank details along with a xerox copy of the same duly countersigned by him.
17. Payment for the work done by the contractor shall be made based on the work done by contractor which was accepted and measured by the Officer in charge, duly approved by the Competent authority. **(Periodicity of payment may please be indicated by Engineer-in-charge.)**
18. Offers received will be evaluated based on the total cost quoted exclusive of EPF, ESI and inclusive of GST components.
19. The offer should be kept valid for a period of three months from the date of opening of tender.
20. Incomplete and conditional tenders shall be rejected. However unconditional rebates are acceptable.
21. Contractors shall quote the rates both in words and figures.
22. In case there is a variation between the rates in figures and words, the rate which corresponds to amount worked out by the contractor shall be taken as correct.
23. When the amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.
24. When the rate quoted by the contractor, in figures and in words tallies, but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.
25. Contractor shall sign each page of the tender document along with the Schedule of quantities & Rates.
26. In case the contractor fails to commence the work specified in the tender document within the prescribed time schedule, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole EMD absolutely.
27. The contractor shall ensure that labour deployed for the contract would confine themselves to their respective places of work and not indulge in activities that would be harmful to NFC. The contract labour shall be /below 60 years for skilled, shall be/below 50 years for unskilled shall be/below 65 years for highly skilled categories.
28. NFC reserves right to accept or reject any quotation, either completely or partly, without giving any reasons.
29. If on acceptance of the tender, owing to the circumstances if the scope of the work remains altered, reduced or abandoned for any reason NFC shall give a notice in writing to that effect to the contractor who shall act accordingly. Also, if the workmanship is not satisfactory, the contract shall be cancelled.

30. Before quoting, the contractor may visit NFC for assessment of work with prior permission of GM/DGM/Sr. Manager. He may contact at 040-27183198 .

31. If the contractor fails to execute the work completely, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole Security Deposit and Performance Bank Guarantee absolutely.

32. The quoted rates shall not be less than the minimum wage fixed/notified by the State Government - where the service is performed and shall include all statutory obligations. However bids without any element of cost over and above such minimum wage (or below it) shall be treated as 'NIL' price quotation and would be rejected. The Contractor shall be liable for all kinds of dues payable in respect of all personnel provided under the contract and NFC shall not be liable for any dues for availing the services of the personnel. The Contractor should ensure that persons to be deployed are not alcoholic, drug addict and not indulge in any activity prejudicial to the interest of the NFC. The Contractor shall ensure to get the Police verification for all the manpower deployed by them and the Contractor should ensure that the manpower deputed should bear good moral character.