

Government of India
Department of Atomic Energy
Nuclear Fuel Complex
Uranium Oxide Plant (Block-A)

NOTICE INVITING TENDER

Tender No. **NFC/UOP/MH&HK/Cont./03/2018**

March 18 , 2019

To

Dear Sir,

On behalf of the President of India, sealed item rated tenders are invited by Manager, UOP, Nuclear Fuel Complex, Department of Atomic Energy, ECIL Post, Hyderabad – 500 062 from competent and experienced contractors for the following work on works contract basis.

1)	Name of Work	:	Material Handling and Housekeeping works in Active area
2)	Scope	:	1. Handling of Raw Material Drums 2. House keeping in and around plant area 3. Bunker Handling 4. Removal of cake from Scrubber Vessel Detailed Scope of Work is given in Annexure - 1
3)	Duration of Contract	:	285 Days
4)	Estimated Cost	:	Rs.28,14,430/- (Rupees Twenty Eight Lakhs Fourteen Thousand Four Hundred Thirty Only)
5)	Earnest Money Deposit	:	Rs. 56,289/- (Rupees Fifty Six Thousand Two Hundred Eighty Nine only)
	EMD in the form of Fixed Deposit Receipt / crossed demand draft drawn in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad shall be submitted. Offers without EMD will be summarily rejected. Name & A/c No. of the contractor may be written at the back side of DD submitted towards EMD.		
6)	Issue of tender document	:	From: 18/03/2019 To 29/03/2019
7)	Last date for submission of tender	:	On 03/04/2019 14.00 hrs
8)	Date of opening the sealed tenders	:	On 03/04/2019 14:30 hrs
9)	Cost of tender document	:	Rs.500/- (Demand draft or banker's cheque payable at Hyderabad drawn in favour of "Pay & Accounts Officer, NFC".

Quotations are to be submitted strictly as per the format enclosed. Tender and EMD shall be placed in two separate envelopes clearly indicating tender No. and each marked as TENDER & EMD respectively. Both the envelopes shall be submitted together in another sealed envelope super scribing Tender No. & description of work along with due date and time of submission on the outer cover.

Your offers shall be deposited in tender box kept for the purpose at North Gate Nuclear Fuel Complex, Department of Atomic Energy, ECIL Post, Hyderabad – 500 062, on or before 03/04/2019 up to 14:00 Hours.

Tenders will be opened at Works Section, III Floor, Aadhar Building, NFC Late/delayed & tenders not accompanied by EMD shall not be considered.

Manager, UOP
For & on behalf of the President of India

Note: NFC is committed to a corruption free work environment. “All the purchase and contracts commitments of NFC will be honoured without the citizen having to pay any bribe”. “In case any person demands any bribe, it is the duty of a responsible citizen to inform the matter to the Vigilance Officer, NFC, Hyderabad”. Telephone No.040-27122181 & 040-27184314 (Office) and 040-27137012 (Residence), Email: vo@nfc.gov.in

Terms and conditions of NIT No: NFC/UOP/MH&HK/Cont./03/2018

1. The contractor will be completely responsible for the job. The contractor shall deploy sufficient manpower required for completion of the work. The Contractor shall ensure to authorise a competent person as supervisor who shall fully be responsible for carrying out the jobs safely. Authorisation shall be furnished in writing. The contractor shall deploy only those qualified manpower who have prior experience in the works as brought out in the scope of work.
2. No child labour should be engaged.
3. Contract labour are to be engaged in general shift , 1st and 2nd shift. If required they have to come on Sundays and public Holidays.
4. The contractor shall provide the documentary proof of experience of having successfully completed any of the following during last seven years ending previous day of last date of submission of application.
 - 3 similar works completed each costing not less than 40% of estimated cost i.e., Rs.11,25,771/- or
 - 2 similar works completed each costing not less than 60% of estimated cost i.e., Rs. 16,88,656/- or
 - 1 similar works completed costing not less than 80% of estimated cost i.e., 22,51,542/- along with tender document.

Similar works means " MATERIAL HANDLING AND HOUSE KEEPING "

5. The workers engaged by the contractor should wear uniform which is distinct from NFC uniform. Safety shoes and other PPE as required for the job are to be provided by the contractor for all the workers engaged by him and ensure its usage. The contractor has to ensure safe working practices and follow all safety rules and regulations stipulated by SED, NFC from time to time.
6. The Contractor must follow all Labour Laws such as Contractor (Regulation & Abolition Act), Payment of Wages Act, EPF & MP Act, ESI Act, Payment of Bonus Act, Employees Compensation Act etc. The contractor shall submit LIN Number issued by RLC/ALC & submit Email ID and Mobile Number. NFC reserves right to ask Contractor to furnish proofs / documentary evidence for following the above laws, clarifications on statutory provisions if any, may be sought from Welfare Officer, NFC, Hyderabad on 040-27183059 or wo@nfc.gov.in on any working day during office hours.
7. Wages are to be paid as per Minimum Wages Act, notified by RLC (C) /by state government of Telangana which ever is higher from time to time. An undertaking should be given at the time of quoting, that he would make payment of minimum wages.
8. Earnest Money Deposit at the rate of 2% of estimated cost put to tender shall be submitted along with tender in the form of Fixed Deposit Receipt / crossed demand draft drawn in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad. Offers without EMD will be summarily rejected.

9. Certificate from Officer-in-charge at NFC regarding payment of minimum wages to the contract labour is to be enclosed along with the claim.
10. The contractor shall produce necessary police verification certificates from the local police station for the manpower being engaged for the purpose.
11. Valid Pre Medical employment Medical certificate from at least an MBBS doctor for the workers engaged shall be submitted. Performa of the certificate is enclosed with NIT. The contractor shall ensure that all his labour who are engaged in work are covered under ESI and EPF. Proof of the same shall be produced before start of the work.
12. The quoted value shall be exclusive **of ESI, EPF, and inclusive of GST and any other mandatory duties and levies of the Government.** The bills will be released against submission of documentary evidence towards payment of ESI, EPF to be concerned authorities.
13. The contractor shall provide the registration details of Income Tax, GST, ESI, EPF, etc. while collecting tender document and copies of the same shall be submitted along with tender document.
14. Performance Guarantee @5% of Work Order value shall be submitted within (4 to 15 days) from the date of issue of letter of acceptance or before the commencement of work whichever is earlier in the form of Fixed Deposit receipt or Demand Draft or Bank Guarantee. (Extension of time for submission of Performance guarantee at the request of contractor for a maximum period ranging from 1 to 15days shall be charged @0.1% per day of performance guarantee amount).
15. In case of non-submission of Performance Guarantee within prescribed/extended time, the Earnest Money Deposit submitted will be forfeited.
16. Security Deposit @ 2.5% of the Work Order Value shall be recovered form Running Account bills. The Security Deposit amount recovered shall be released after Three months from the date of completion of entire work, or after payment of final bill, whichever is later.
17. Income tax and GST as applicable at source shall be deducted form the payments made. Contractor shall furnish his PAN No., GST No. and bank details along with a Xerox copy of the same duly countersigned by him. Non submission or incorrect submission of PAN attempts IT @ 20% on gross amount of bill.
18. Payment for the work done by the contractor shall be made based on the work done by contractor which was accepted and measured by the Officer in charge, duly approved by the Competent authority.
19. Offers received will be evaluated based on the total landed cost quoted exclusive of EPF, ESI and inclusive of GST etc.
20. The offer should be kept valid for a period of three months from the date of opening of tender.
21. Incomplete and conditional tenders shall be rejected. However unconditional rebates are acceptable.

22. Contractors shall quote the rates both in words and figures.
23. In case there is a variation between the rates in figures and words, the rate which corresponds to amount worked out by the contractor shall be taken as correct.
24. When the amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted but the contractor in words shall be taken incorrect.
25. When the rate quoted by the contractor, in figures and in words tallies, but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.
26. Contractor shall sign each page of the tender document along with the Schedule of quantities & Rates.
27. In case the contractor fails to commence the work specified in the tender document within the prescribed time schedule or non acceptance of work order, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole EMD absolutely.
28. The contractor shall ensure that labour deployed for the contract would confine themselves to their respective placed of work and not indulge in activities that would be harmful to NFC. The contract labour shall be / below 60 years for skilled, shall be / below 50 years for unskilled shall be / 65 years for highly skilled categories.
29. NFC reserves right to accept or reject any quotation, either completely or partly, without giving any reasons.
30. If on acceptance of the tender, owing to the circumstances if the scope of the work remains altered, reduced or abandoned for any reason NFC shall give a notice in writing to that effect to the contractor who shall act accordingly. Also, if the workmanship is not satisfactory, the contract shall be cancelled.
31. Before quoting, the contractor may visit NFC for assessment of work with prior permission of GM/DGM/Sr.Manager/Manager. He may contact at 040-27184707 (phone no).
32. If the contractor fails to execute the work completely, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole Security Deposit and Performance Bank Guarantee absolutely.
33. The quoted rates shall not be less than the minimum wage fixed/notified by the state Government- where the service is performed and shall include all statutory obligations. However bids without any element of cost over and above such minimum wage (or below it) shall be treated as 'Nil' price quotation and would be rejected. The contractor shall be liable for all kinds of dues payable in respect of all personnel provided under the Contractor and NFC shall not be liable for any dues for availing the services of the personnel. The Contractor should ensure that persons to be deployed are not alcoholic, drug addict and not indulge in any activity prejudicial to the interest of the NFC. The Contractor shall ensure to get the police verification

for all the manpower deployed by them and the contractor should ensure that the manpower deputed should bear good moral character.

34. Penalty Clause for Non - Compliance / Deviation of the conditions of the Contract

A. Attendance Compliance

The contractor shall engage 7 Unskilled labourers 4 Semi skilled labourers and 2 Supervisors. Attendance will be monitored strictly and deduction made for absence from the payments as per daily wages. The contractor need to have stand by labourers with pre requisite approvals / permissions for day to day activities.

A minimum attendance of 90% of man shifts is essential.

Attendance / Month - Non Compliance	Penalty as percentage of Monthly Bill	
	Worker	Supervisor
90% and above	Nil	Nil
80% - 89%	1.0%	2.0%
70 - 79%	2.0%	3.0%
50 - 69%	5.0%	10.0%
< 50%	Short closure of Order	Short closure of Order

Penalty mentioned above is over and above minimum wages deduction as per daily requirements

B. Safety Compliance

- i. To be followed by all contract workmen and Supervisor
 - a. All contract workers should always wear PPE's like safety shoes, ear plug and nose mask etc.
 - b. Attend safety Training
 - c. Always wear Uniform
 - d. Should restrict themselves to concerned area only.
 - e. Should not operate EOT cranes.
 - f. Follow work - specific do's and don'ts given by EIC

Any deviation of the above by any of the contact work men /Supervisor will attract the following penalty

Safety -Non compliance	Penalty
Once/month	Oral warning
Twice /month	0.50% of the monthly bill
2-5 /month	2.0 % of the monthly bill
> 5/month	10.0% of the monthly bill
> 8/month	Short closing of order

From

To
GM/DGM/Sr.Manager/Manager
Nuclear Fuel Complex
ECIL (PO),
Hyderabad-500 062

QUOTATION

Sub: Material movement and Housekeeping works in Active area - reg.
Ref: NFC/UOP/MH&HK/Cont./03/2018

Dear Sir,

In response to your Notice Inviting Tenders, we hereby submit our quotation for carrying out the following works along with cost of supervision.

Sl No.	Description of Item	Unit	Qty.	Unit Rate (In words & figures) (Rs)	Total Amount
1	Handling of Raw Material Drums	NOS	3420	Rs._____ Rupees_____ _____ _____only	Rs._____
2	House Keeping in plant area	Sq.mtrs	1781250	Rs._____ Rupees_____ _____ _____only	Rs._____
3	Bunker Handling	NOS	7980	Rs._____ Rupees_____ _____ _____only	Rs._____

4	Removal of Cake from Scrubber Vessel	KGS	48000	Rs. _____ Rupees _____ _____ only	Rs. _____
			Total:	Rs. _____	

(Rupees _____ only)

Note: The above quoted price is exclusive of ESI, EPF & Inclusive of GST component

Thanking you,

Name: _____
Aadhar Card No. _____
PAN No. _____
Bank Account No. _____
IFSC Code: _____
Name of the Bank _____
Name of branch: _____
GST No. : _____

Yours faithfully,

CONTRACTOR
(Sign with Seal)

Tender Document has been issued to M/s _ _____ On receipt of Rs. _____/- (Vide DD No. _____, dated _____) _____) towards cost of tender documents
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SCOPE OF WORK

I). Handling of Raw Material Drums

1. Shifting of raw material from ground floor to dissolution platform with the help of hoist. The hoist will be operated by departmental person.
2. Removal of drum lids.
3. Cleaning of drums after getting emptied and bringing down from dissolution platform.
4. Shifting of cleaned drums to designated place

II). House keeping

1. Cleaning of the plant area with the help of Cleaning machines provided by the plant.
2. Brooming / Sweeping in the plant area
3. Removal of vegetation around the plant area
4. Removal of unwanted material identified by the EIC from the plant and around the plant area and storing at identified location. Fork lift will be provided by the plant.
5. Cleaning of equipments, tanks, railing, glasses etc with cotton waste.
6. Other Works - Bringing cylinders from stores, giving clothes to laundry, drums cleaning, assisting in lifting drums.

III). Bunker Handling

1. Bunkers are to be moved from one place to another place as per requirement with the plant area.
2. Bunker surface to be cleaned daily.
3. Bunkers are to stored at designated place.
4. The Containers are to be shifted from powder storage area to CFFP as per requirement.
5. The containers are to weighed at CFFP.
6. The containers are to cleaned externally.
7. Bringing full cylinders from stores and returning the empty cylinders.

IV). Removal of Cake from Scrubber Vessel

1. The wet cake is to be removed from scrubber vessel manually and put into container after water is removed from the scrubber vessel.
2. The container is to be cleaned externally
3. The area is to be cleaned manually

This work requires 7 unskilled and 4 semi skilled and 2 supervisors.

Note: All the equipments required for material handling and cleaning is under the scope of Department.