
 सत्यमेव जयते	Government of India Department of Atomic Energy Nuclear Fuel Complex Public Relations Section ECIL Post, Hyderabad - 500 062		save girl child logo
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e-Tender Notice

On behalf of President of India, Dy. Chief Executive (A), Nuclear Fuel Complex, Hyderabad invites online e-tenders from the approved and eligible contractors who have executed works of similar nature and magnitude for the following work:

Sl. No.	Tender No. & Name of the Work	Estimated Cost(Rs.)	EMD(Rs.)
1	NFC/PR-69/2017 Outsourcing of Catering & Housekeeping Services including Guesthouse Management at Gurukul by a Single Agency	51,26,500/-	1,02,530/-
Period for view and downloading		:18.09.2017 to 07.10.2017	
Due date for online submission		:17.10.2017	
Due date for receiving hardcopies		:24.10.2017upto 1400 Hrs.	

Detailed NIT indicating eligibility criteria, method of participation, fees payable and other details is available on website www.nfc.gov.in. e-Tender document for participation is available on www.tenderwizard.com/DAE. Bidders have to register for e-tendering which is compulsory for participating in tendering. For e-Tender details contact Sri Vijay Kumar on Mobile No.07207042074. Part-1 of Tenders will be opened on the same day of date of submission of hard copies at 1500 hrs. Date of opening Part-2 of tender will be intimated subsequently to the qualified bidders.

Dy. Chief Executive (Admn)
for and on behalf of President of India



GOVERNMENT OF INDIA
DEPARTMENT OF ATOMIC ENERGY
NUCLEAR FUEL COMPLEX

e-Tender Notice No: NFC/PR-69/2017

Name of the work

Catering & Housekeeping work of Gurukuland NFC Guest House at Nuclear Fuel Complex, Hyderabad by a Single Agency



**Public Relations Section, Ground Floor,
Sarathi Building, Nuclear Fuel Complex, Hyderabad-500062 (A.P.)**

Government of India
Department of atomic energy
Nuclear Fuel Complex
Public Relations Section
Hyderabad – 500 062.

NOTICE INVITING e-TENDER (NIT)

Tender No. NFC/PR-69/2017

1.0 Introduction:

1.1 **On line** item rate tenders (**e-tendering**) in **TWO PART SYSTEM** are invited on behalf of the President of India by Dy. Chief Executive (Administration), Administration, PR Section, Ground Floor, Sarathi Building, Nuclear Fuel Complex, Hyderabad-500062, **Ph 040-27183888 & Fax 040-27120849** from approved and those of appropriate list of CPWD, Department of Telecommunications, M.E.S., Railways and State PWD and / or having experience in similar works for the work of "Catering & Housekeeping work of Gurukul and NFC Guest House at Nuclear Fuel Complex, Hyderabad by a Single Agency "

1.1 The estimated cost of the work is approximately **Rs.51,26,500/-** (Rupees fifty one lakhs twenty six thousand and five hundred only).

1.2 Earnest Money Deposit (EMD)**Rs.1,02,530/-** (Rupees one lakh two thousand five hundred and thirty only).

2.0 Detailed Scope Of Work:

Detailed Scope of work shall be briefly but not limited to the scope of work as mentioned in **Appendix-II to this Detailed NIT**. The scope of work shall include all specifications, terms and conditions, schedule of rates and its preamble etc. as included in the bidding document and its subsequent amendment, if any.

3.0 Time Schedule: The time allowed for carrying out the work will be 12 (twelve) calendar months to be reckoned from the 15th day after the date of written orders to commence the work, in accordance with the phasing, if any, indicated in the tender documents. The period includes the monsoon period.

4.0 Fees Payable by the bidder:

4.1 **Transaction fee for Tender processing:Rs.3025/-(Rupees three thousand and twenty five only)**,non refundable drawn in favour of "ITI Limited", payable at New Delhi in the form of Demand Draft/Pay Orders/Banker's cheque from a Scheduled Bank. The payment can also be made through Internet Banking/ Credit Card/ Debit card.

4.2 **Earnest Money Deposit (EMD))Rs.1,02,530/-** (Rupees One Lakh two thousand five hundred and thirty only) shall be submitted in the form of Demand Draft/ Pay Order/ Banker's Cheque / Deposit at Call receipt/ FDR of a Scheduled Bank issued in favour of " Pay & Accounts Officer), NFC," payable at Hyderabad. A part of EMD is acceptable in the form of bank guarantee also. In such case 50% of earnest money or Rs.20,00,000/- whichever is less will have to be deposited in shape prescribed above and balance can be accepted in the form of Bank guarantee issued by a scheduled bank. Valid for one year from the date of submission of bids.

4.3 In case the contractor fails to commence the work specified in the tender document as per the time schedule mentioned, then the Government shall, without prejudice to any other right or remedy be at liberty to forfeit whole EMD absolutely.

5.0 If any Tenderer fails to submit any fee (Tender processing fee/EMD) repeatedly, then Tender Inviting Authority (TIA) will debar the Tenderer for a minimum period of one year

6.0 No pre bid meeting for this tender. Any queries on the tender may be sent to pro@nfc.gov.in for clarification.

7.0 Important dates:

Tender Document available on website www.tenderwizard.com/DAE for free view & download	:	From 18.09.2017 to 07.10.2017 up to 20:00 Hrs
Last Date and time of online submission/ uploading of Bid including Bidder's credentials, attested copies, and all fees / EMD	:	17.10.2017 up to 20:00 hrs
Last date for submission of Hard Copies to NFC Office	:	24.10.2017 up to 1400 hrs
Place of Submission of hard copies of Bid Fees, EMD	:	Public Relations Officer Public Relations Section, Ground Floor, Sarathi Building, Nuclear Fuel Complex, Hyderabad-500062, India. To be handed over in the Office
Date and time of online opening of Part -I (Eligibility & Technical bid)	:	24.10.2017 @ 1500 Hrs.
Date and time of on line opening of Part-II (Financial Bid)	:	Will be intimated to the qualified bidders later on.

Bid Validity	:	The Bid shall be valid for a period of 120 (One hundred and twenty) days from the date of opening of Part-I (Technical Bid)
Contact Person of NFC for clarification/ information	:	Shri G.VenkataRamana, Public Relations Officer Ph: 040-27183888, Fax: 040 -27120849.

8.0 Registration in website & downloading the tender document

- a) Agencies registered in Tender wizard only can purchase / download & submit / upload tenders.
- b) Agencies interested to participate shall have class-III valid Digital Signature Certificate (DSC) and register themselves under tender wizard only, and subsequently can download and submit/upload bid. Details of registration for e-tendering will be available on website www.tenderwizard.com/DAE under icon "enrolment". For assistance/clarifications if any regarding e-tendering, may contact Sri Vijay Kumar on 07207042074 or daehelpdesk@tenderwizard.co.in. **The registration process will take about 4 days. Advance action for registration is advised.**
- c) However, Bidder can view the tender document without registration and DSC but can't upload / download schedules for participation.
- d) Bidders may get class-III Digital signature from any reputed IT organization like e-mudra, TCS, MTNL, GNFC etc. Subsequently, User ID and password shall be obtained for participation in tendering by registering in website www.tenderwizard.com/DAE under icon "enrolment".

9.0 Bidder's Eligibility Criteria (BEC)

9.1 Experience Criteria (Eligibility criteria for participation in tendering)

Estimated Cost for the work is **Rs.51,26,500/-**.

- (A) Bidder should have satisfactorily completed during **last 7 years** ending **31.08.2017**
 - (1) **One** similar completed work not less than **80%** of Estimated cost i.e. **Rs. 41,01,200/-**
 - 'OR'**
 - (2) **Two** similar completed works **each** costing not less than **60 %** of Estimated cost i.e. **Rs. 30,75,900/-**
 - 'OR'**
 - (3) **Three** similar completed works **each** costing not less than **40%** of Estimated cost i.e. **Rs. 20,50,600/-**

Attested copies of experience certificates as proof of evidence as stated above are to be uploaded and to be submitted.

- (B) **The value of executed work will be brought to the current costing level by enhancing the actual value of work at simple rate of 7% per annum** to be calculated from the date of completion to the last date of receipt of tender as mentioned in NIT. The cost of materials supplied free of cost by the Client, shall be excluded in value of order.
- (C) For the purpose of this clause, 'similar work' means **"Catering & Housekeeping experience with reputed Government or non Government clients. Only firms who are doing services of both catering and housekeeping including Guest House management together for different sectors like industries/hospitals/educational institutions/training centers/ industrial organizations/ software companies/ central and private offices will be considered"**

9.2 Financial Criteria (Eligibility criteria for participation in tendering)

(A) Turnover

- (i) The **average annual financial turn over on works contracts** should be at least **100% of the estimated cost** i.e. **Rs.51,26,500/-** during the immediate last 3 consecutive financial years ending with 31.03.2017..
- (ii) The Bidder should **not have incurred any loss in more than two years during last 5 years period ending with last financial year.**
- (iii) **Copy of Auditor's Balance sheet and duly filled in FORM-C** included in the Tender document **should be uploaded and submitted by bidders in support of the Annual Turnover criteria.** The full audited financial statement with all schedules and profit and loss account shall be uploaded in website by the bidder.

The **turnover** shall be a certificate from the **Chartered Accountant** for the **last five years** as mentioned in the Tender Document should also be uploaded.

- (B) **Solvency:** Bidder should have the solvency equal to **40%** of the estimated cost of the work i.e. **Rs.20,50,600/-**.

Copy of **Fresh Solvency Certificate** issued by any scheduled Bank after 01.04.2017 (as per **Appendix-III to detailed NIT**) and **FORM-D of this Tender document** are required to be uploaded and submitted.

- (C) **BIDDING CAPACITY:** The bidding capacity of the bidder should be equal to or more than the estimated cost of this Tender work. The bidding capacity shall be worked out by the following formula:

$$\text{Bidding Capacity} = [A \times N \times 2] - B$$

Where,

A = Maximum value of works executed in any one year during the last **five financial years** taking into account the completed as well as works in

progress with current costing level by enhancing the actual value of work at simple interest of **7% per annum**, calculated from the date of completion to last date of tender as mentioned in NIT.

N = Number of years prescribed for completion of work for which bids has been invited **i.e.1 year**.

B = Value of existing commitments and ongoing works to be completed during the period of completion of work of this tender.

The Auditor's certificate to the information given by the bidder and bidding capacity of the bidder shall be uploaded and submitted.

(D) Copy of Registration of PAN, EPF, ESI & GST

9.3 Technical and Administrative Personnel: List of Technical Staff and administrative personnel possessed by bidder is to be indicated. The requirement of Technical Staff and administrative personnel for the work proposed to be deployed by the bidder for completion of work in all respects are as per **Form F to this Detailed NIT**.

The period of absence of technical manpower will be charged and deducted from your bills as per below tabulated recovery rate

Requirement of Technical Representative(s) and recovery rate

Sl. No	Minimum Qualification of Representative	Discipline	Designation (Principal representative)	Min Exp in yrs	No.	Rate at which recovery shall be made from the contractor in the event of not fulfilling provision of NIT
1	Graduate	Any Discipline	Manager	5 years	1	Rs. 15000/- (Rupees Fifteen Thousand only) per month.
2	Graduate	Any Discipline	Receptionist	3 years	1	Rs. 15000/- (Rupees Fifteen Thousand only) per month.

9.4 Plant, Equipment and Machinery: Plant, minimum equipment and machinery required for completion of work in all respects within the time schedule **proposed to be deployed or to be hired** for the work shall be as per **FORM-E to this Detailed NIT**.

10.0 The bid of consortium/ unincorporated joint venture and foreign bidders shall not be taken into consideration.

11.0 SSI/MSME/PSU (Central & State) are not exempted from submission of EMD and transaction fee for tender processing. Purchase preference for **SSI/MSME/PSU** shall not be provided for this tender.

12.0 Zero deviation basis: Bidders are requested to submit their bids on **Zero deviation basis** in total compliance to Tender Document without any deviation / stipulation / clarification / assumption. Accordingly, Bidder must submit format for **“Compliance to Bid requirement”** as per attached format **‘Appendix-IV to Notice Inviting e-Tender’**, duly filled in along with Techno-Commercial Bid. **Bidders taking deviations to the provisions of Tender Document shall be summarily rejected.**

13.0 Certificates to be uploaded (after scanning) and hard copy to be submitted

(Contractor can upload documents in the form of JPG format / PDF format and also in zip format)

- i) Experience /performance certificates of works completed and works in hand
- ii) Audited balance sheets indicating annual turnover
- iii) Latest solvency certificate (Appendix-III)
- iv) PAN, EPF, ESI & GST
- v) Transaction/process fee, EMD in original
- vi) Class of registration of appropriate organization
- vii) Compliance to Bid requirement by the bidder duly signed (Appendix -IV)
- viii) Declaration by the bidder duly signed (as per Appendix-V)
- ix) Appendix VI to NIT.
- x) Bidding capacity

14.0 Tender document available on website

Tender document consists of Two Parts. **Part-I (Technical bid), and Part-II (Financial bid)**. Entire tender document along with drawings if any can be viewed/seen and downloaded from website www.tenderwizard.com/DAE free of cost for reference only.

14.1 Part -I (Technical Bid).

This consists of NIT and Detailed Notice Inviting Tender, eligibility criteria, Tender and contract, General rules and directions, Conditions of contract, clauses of contract, safety code, model rules, contractor’s labour regulations, Proforma of registers, special instructions to tenderers, Proforma of Annexures and performance guarantee, sketches of safety, standard specifications, and Schedule B to F.

14.2 Part -II (Financial Bid):

This consists of Empty **un editable/Excel sheet** copy of Schedule A (Schedule of Quantities)

a) **Schedule A is the financial bid i.e. price only. No other conditions, deviations, clarifications etc. shall be considered in this part.**

14.3 **Bid Documents:**

e-format of 1.Technical evaluation sheets 2.Schedule of quantities.

14.4 **For participation in the bid, documents are to be downloaded by uploading the “transaction fee for tender processing”.**

15.0 Mode of submission of offer:

Offer consists 1) Online submission of Bid-documents. 2) Submission of Hard copies of certificates as per **para 13.0**

15.1 **Online submission of bid documents:**

a) Forms of Technical evaluation sheets (form A to G) should invariably filled & documents related to additional information given in Part -I(Technical Bid) shall be scanned and uploaded.

FORM-A: Similar works completed during last 7 years

FORM-B: Projects under execution or awarded

FORM-C: Turnover for last 5 years

FORM-D: Data of Solvency certificate

FORM-E: Equipment likely to be used in the work

FORM-F: List of Technical and Administrative Personnel for the work,

FORM-G: General Data

b) Financial Bid: This Consists of various items to be carried out for the work and to be read in conjunction with the drawings and specifications, if any, for filling the rates.

c) Contractor shall make ready the details of Tender processing fee and EMD as indicated in 4.1 & 4.2 of this section. **Contractor has to download the Technical evaluation sheets and schedule of quantities within the time and date indicated in the NIT**, after log on to web site www.tenderwizard.com/DAE using Digital signature, User id and password and as also giving details of fees (tender form cost and tender processing fee).

d) Contractor has to download the bid documents as above and save on the system (Technical evaluation sheets/ forms A to G and Schedule of Quantities) on the desk top **without changing file names**. The files so downloaded shall be filled-in in all respects and then to be uploaded with input of EMD details.

e) **Mode of filling for Financial Bid(Part -II)**

1. Bidder/contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in **YELLOW** colour and the moment rate is entered, it turns **SKY BLUE**. However, while selecting if any cell is left blank/filled vacant, the value for that cell will be taken as “0” by software which indicates that the item is being considered free of cost. A warning will be available for such unfilled cells. Hence, bidder should ensure that the rates of all items shall be filled properly before uploading/ submission.

2. After submission of bid, bidder can resubmit revised bid any number of times but before last date and time of submission of bid as notified.
 3. While submitting revised bid, bidder can revise the rate of one or more item(s) any number of times but before last date and time of submission of bid as notified.
 4. Bidder shall not disclose rates quoted in Schedule A (Financial Bid) nor shall enclose/submit hard copy along the documents in Part-I.
- f) **No hard copies of Schedule-A of Financial Bid is required to be submitted.**
 - g) **Vendor manual may be referred which is available on www.nfc.gov.in** for steps involved in e-tendering participation ie., down loading and up loading of Bid documents-Technical evaluation sheets forms A to H of Technical Bid and Schedule of Quantities. For help contact M/s ITI personnel as given above.
 - h) For further assistance, contact personnel indicated in para 7.0 of this section.

15.2 **Submission of Hard copies:**

- a) These original documents of fees and EMD shall be placed in single sealed envelope superscribed as **FEE** "Earnest Money and Cost of Bid Processing Fee".
- b) Copy of Enlistment Order and certificate of work experience and other documents as specified in the detailed tender notice under para 13.0 shall be scanned and uploaded to the e-Tendering website within the period of bid submission and certified copy of each shall be deposited in a separate envelop marked as "**Other Documents**".
- c) Document Certification: All pages of Techno-Commercial documents for qualification are to be self attested. However, NFC reserves its right to verify authenticity of any such documentation/ certification at their own discretion directly from the concerned certificate issuing authority/ offices.
- d) Both the envelopes (Fee and other documents) shall be placed in another envelope with due mention of Name of work, date & time of opening of bids **addressed to Public Relations Officer, PR Section, Ground Floor, Sarathi Building, Nuclear Fuel Complex, Hyderabad-500 062** and to be handed over in the above office on or before last date and time of submission as given in this NIT.

15.3 Incomplete and conditional tenders shall be rejected. However unconditional rebates are acceptable.

15.4 Part-II (Financial Bid) will be opened only of those bidders who qualify eligibility evaluation of Part-I (Technical Bid) and the date of opening of Part-II (Financial Bid) will be communicated to the qualified bidders only. Therefore bidders are required to submit the requisite data with documents in Part-1 (Technical Bid) itself.

15.5 If the L-1 bidder quoted much lower than the estimated cost, then a Bank guarantee for the differential cost may be obtained from the L-1 bidder as per CVC guidelines.

- 16.0 The bid submitted shall become invalid:
- i) The bidder is found ineligible.
 - ii) The bidder does not submit all the documents (including GST/ ESI/ EPF etc.) as stipulated in the bid document.
 - iii) If any discrepancy is noticed in the submitted documents.
- 17.0 The tenderer whose offer is accepted is required to submit Performance Guarantee within 15 days from the date of issue of letter of acceptance. **Performance Guarantee shall be 5% of tendered & accepted value** in the form of Demand Draft/Pay Order/Banker's cheque/Deposit at Call receipt/FDR of a Scheduled Bank issued in favour of "**Pay and Accounts Officer NFC**" payable at Hyderabad or Bank Guarantee from any scheduled Bank valid up to period as mentioned in LOA (contract period + 60 days beyond that). **Extension of time for submission of performance guarantee at the request of contractor shall be charged @ 0.1% per day of performance guarantee amount. If the performance guarantee is not submitted within the extended time, the EMD submitted shall be forfeited. The EMD submitted along with the Tender shall be returned after acceptance of Performance Guarantee (PG).**
- 18.0 During execution of work, Security Deposit (SD) will be deducted from Running account and final bills. Security Deposit shall be **@ 2.5%** of tendered and accepted value. The security deposit will be deducted at the rate of **2.5%** of bill value till the total SD amount is recovered. If so desired by the contractor, the total SD amount can be deposited in the form of Demand Draft or Pay Order or Banker's Cheque or Deposit at call Receipt or FDR in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad. **The Security deposit amount recovered shall be released after Three (3) months from the date of completion of entire work, or payment of final bill, whichever is later.**
- 19.0 The tender for the works shall remain open for acceptance for a period of **120 days** from the date of **opening of Envelope-I (Technical bid)**. If any tenderer withdraws his tender before the said period or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid.
- 20.0 **Income tax @ 2.0% at source shall be deducted from the payments made. Non-submission of PAN or incorrect PAN No. attracts income tax @ 20.0% on the gross bill. Contractor shall furnish his PAN No. and bank details along with a Xerox copy of the same duly countersigned by him. Copy of GST Registration Certificate may also be submitted.**

21.0 **Other Conditions:**

Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders to be familiar the form and nature of the site, the means of access to the site. The tenderer may visit NFC for assessment of work with prior permission of Dy.Chief Executive (A), NFC. They may contact at 040-27184307. The accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc., will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

22.0 **Contractor shall submit Police verification Certificate (PVC) of staff or labour to be engaged for the work and Contractor to get entry pass for working personnel/staff. All stipulations and instructions given by Security personnel, CISF from time to time shall scrupulously be followed for entry, exit of men and materials and as also during execution of work for security purpose.**

22.1 The contractor shall ensure that labour deployed for the contract would confine themselves to their respective places of work and not indulge in activities that would be harmful to NFC.

22.2 No Child labour below age of 14 years should be engaged.

22.3 Contract Labour are to be engaged in round the clock shifts.

22.4 The workers engaged by the contractor should wear uniform which is distinct from NFC uniform. Safety shoes and other PPE as required for the job are to be provided by the contractor for all the workers engaged by him and ensure its usage. The contractor has to ensure safe working practices and follow all safety rules and regulations stipulated by SED, NFC from time to time.

22.5 Wages are to be paid as per Minimum Wages Act, notified by RLC (C) from time to time.

22.6 Certificate from Officer-in-charge at NFC regarding payment of minimum wages to the contract labour is to be enclosed along with the claim

22.7 Valid Medical fitness certificate from at least an MBBS doctor for the workers engaged shall be submitted. The contractor shall ensure that all his labour who are engaged in work are covered under ESI and EPF. Proof of the same shall be produced before start of the work.

23.0 **The rates quoted shall be inclusive of all material, men, equipment/plant/machinery and taxes like GST required for satisfactory completion of the item in all respects except ESI & EPF. The payment towards ESI & EPF, as applicable, will be reimbursed against submission of documentary evidence on proof of payment towards ESI&EPF and as per relevant statutory conditions.**

24.0 **For works estimated to cost over Rs. Twenty thousand the interim or running account bills shall be submitted by the contractor for the work executed on the basis of such recorded measurements on the format of the Department in triplicate on or before the date of every month fixed for the same by the Engineer-in-Charge. The contractor shall not be entitled to be paid any such interim payment if the gross work done together with net payment/adjustment of advances for material collected, if any, since the last such payment is less than Rs. 4,00,000/- in which case the interim bill shall be prepared on the appointed date of the month after the requisite progress is achieved. Engineer-in-Charge shall arrange to have the bill verified by taking or causing to be taken, where necessary, the requisite measurements of the work.**

25.0 **CONTRACT CAN BE DETERMINED INCASE:-**

- i) If the contractor having been given by the Engineer-in-Charge a notice in writing to rectify, reconstruct or replace any defective work or that the work is being performed in an inefficient or otherwise improper or unworkman like manner shall omit to comply with the requirement of such notice for a period of seven days thereafter.
- ii) If the contractor has, without reasonable cause, suspended the progress of the work or has failed to proceed with the work with due diligence so that in the opinion of the Engineer-in-Charge (which shall be final and binding) he will be unable to secure completion of the work by the date for completion and continues to do so after a notice in writing of seven days from the Engineer-in-Charge.
- iii) If the contractor fails to complete the work within the stipulated date or items of work with individual date of completion, if any stipulated, on or before such date(s) of completion and does not complete them within the period specified in a notice given in writing in that behalf by the Engineer-in-Charge.

- iv) If the contractor persistently neglects to carry out his obligations under the contract and/or commits default in complying with any of the terms and conditions of the contract and does not remedy it or take effective steps to remedy it within 7 days after a notice in writing is given to him in that behalf by the Engineer-in-Charge.
- v) If the contractor shall offer or give or agree to give to any person in Government service or to any other person on his behalf any gift or consideration of any kind as an inducement or reward for doing or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of this or any other contract for Government.
- vi) If the contractor shall enter into a contract with Government in connection with which commission has been paid or agreed to be paid by him or to his knowledge unless the particulars of any such commission and the terms of payment thereof have been previously disclosed in writing to the Engineer-in-charge.
- vii) If the contractor shall obtain a contract with Government as a result of wrong tendering or other non-bonafide methods of competitive tendering or commits breach of integrity pact.
- viii) If the contractor being an individual, or if a firm, any partner thereof shall at any time be adjudged insolvent or have a receiving order or order for administration of his estate made against him or shall take any proceedings for liquidation or composition (other than a voluntary liquidation for the purpose of amalgamation or reconstruction) under any Insolvency Act for the time being in force or make any conveyance or assignment of his effects or composition or arrangement for the benefit of his creditors or purport so to do, or if any application be made under any Insolvency Act for the time being in force for the sequestration of his estate or if a trust deed be executed by him for benefit of his creditors.
- ix) If the contractor being a company shall pass a resolution or the court shall make an order that the company shall be wound up or if a receiver or a manager on behalf of a creditor shall be appointed or if circumstances shall arise which entitle the court or the creditor to appoint a receiver or a manager or which entitle the court to make a winding up order.
- x) If the contractor shall suffer an execution being levied on his goods and allow it to be continued for a period of 21days.

- xi) If the contractor assigns, transfers, sublets (engagement of labour on a piece-work basis or of labour with materials not to be incorporated in the work, shall not be deemed to be subletting) or otherwise parts with or attempts to assign, transfer, sublet or otherwise parts with the entire works or any portion thereof without the prior written approval of the Engineer-in-charge.

When the contractor has made himself liable for action under any of the cases aforesaid, the Engineer-in-Charge on behalf of the President of India shall have powers:

- a) To determine the contract as aforesaid (of which termination notice in writing to the contractor under the hand of the Engineer-in-Charge shall be conclusive evidence). Upon such determination, the earnest money deposit, security deposit already recovered and performance guarantee under the contract shall be liable to be forfeited and shall be absolutely at the disposal of the Government.
- b) After giving notice to the contractor to measure up the work of the contractor and to take such whole, or the balance or part thereof, as shall be un-executed out of his hands and to give it to another contractor to complete the work. The contractor, whose contract is determined as above, shall not be allowed to participate in the tendering process for the balance work.

In the event of above courses being adopted by the Engineer-in-Charge, the contractor shall have no claim to compensation for any loss sustained by him by reasons of his having purchased or procured any materials or entered into any engagements or made any advances on account or with a view to the execution of the work or the performance of the contract. And in case action is taken under any of the provision aforesaid the contractor shall not be entitled to recover or be paid any sum for any work thereof or actually performed under this contract unless and until the Engineer-in-Charge has certified in writing the performance of such work and the value payable in respect thereof and he shall only be entitled to be paid the value so certified.

26.0 The competent authority on behalf of President of India does not bind himself to accept the lowest or any other tender, and reserves to himself the authority to reject any or all of the tenders received without the assignment of a reason. All tenders in which any of the prescribed conditions are not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.

- 27.0 Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection.
- 28.0 The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.
- 29.0 The contractor shall not be permitted to tender for works in NFC (responsible for award and execution of contracts) in which his near relative is posted as Assistant Accounts Officer or as an officer in any capacity between the grades of Chief Engineer and Assistant Engineers (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any Gazetted officer in NFC or in the DAE. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.
- 30.0 No Engineer of Gazetted rank or other Gazetted officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of two years after his retirement from Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractors service.
- 31.0 This Notice Inviting Tender shall form a part of the contract document. The successful tenderer/contractor, on acceptance of his tender by the accepting Authority, shall, within 15 days from the stipulated date of start of the work, sign the contract consisting of:-
Envelope-I (Technical Bid) consists of the notice inviting tender, all the documents including Tender of contract, clauses of contract, specifications and Envelope-II (Financial Bid) consists of Preamble to Schedule of Quantities- Schedule A, Materials to be supplied by the department -Schedule B and drawings, if any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.
- 32.0 The submitted document of this work and subsequent corresponded documents/amendments will be considered as a part of agreement.

(Dr. R.P. Acharya)
Dy. Chief Executive (A)
For and on behalf of President of India

NFC IS COMMITTED TO A CORRUPTION FREE WORK ENVIRONMENT. “All the purchase and contracts commitments of NFC will be honored without the citizen having to pay any bribe. In case any person demands any bribe, it is the duty of a responsible citizen to inform the matter to the vigilance officer, NFC, Hyderabad. Telephone numbers are: (O): 040 – 27120218, 27184949 .

A C C E P T A N C E

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs. _____ (Rupees _____)

The letters referred to below shall form part of this Contract Agreement :-

- a)
- b)
- c)

For & on behalf of the President of India

Signature _____

Dated _____

Designation _____

Location and Access to site

The site is located at Moula Ali, Andhra Pradesh, about 13 km along motorable road from Secunderabad. The nearest railway station is Moula Ali, 5 kms from Secunderabad (15 kms from Hyderabad). On the way the Hyderabad-Kazipet broad gauge line of South Central Railway. The Hyderabad-Kazipet line runs just south of the area acquired by Department of Atomic Energy.

The climate conditions at Moula Ali are similar to those prevailing at Hyderabad and are generally as indicated below:

Max. of mean daily Temperature	: 40°C
Min. of mean daily Temperature	: 13°C
Absolute max. temperature	: 45°C
Absolute min. temperature	: 8°C
Relative Humidity max	: 83%
Relative Humidity min	: 27%
Average yearly precipitation	: 750 mm
Maximum daily precipitation	: 150mm
Maximum Hourly precipitation	: Not available
Maximum wind velocity	: 84km/hr
Wind direction	: May to September mainly from W&NW rest of the year mainly from NE, E and SE

The site is well connected to Hyderabad-Secunderabad by road. The Hyderabad-Kazipet broad gauge line passes just south of the site and a private siding has also been taken to NFC. Hyderabad has a commercial airport at Shamshabad (50 km from Hyderabad) and direct flights are available from all major cities. Both Chennai and Mumbai serve as seaports for Hyderabad.

Post, telephone and fax facilities are available. Site office address is:

Public Relations Officer
Nuclear Fuel Complex
Department of Atomic Energy
ECIL post, Hyderabad-500062
Telephone: 040-27122126
Fax : 040 -27120849

Scope of Work

The Scope of work under this tender includes but not limited to:

Nuclear Fuel Complex, Department of Atomic Energy is planning to outsource the catering and Housekeeping including Guest House Management round the clock to a single reputed experienced firm. There are three buildings i.e., Gurukul Building, old NFC Guest House and New TSO's hostel. The area of each building is as shown below:

GURUKUL

1.	Gurukul Building	Plinth area	2650 sqm.	57 rooms
2.	Old Guest House	Plinth area	780 sqm.	22 rooms
3.	New TSO's Hostel	Plinth area	1110 sqm	40 rooms

The catering arrangements is to be prepared at an average for 21 Trainee Scientific Officers and 200 touring guests in Gurukul. The food items to be served at the subsidized rates.

Interested parties should quote amount separately item wise for bed tea/bed coffee/ breakfast/ evening snacks/dinner etc. for Gurukul as per on every day basis and lunch on Saturday/Sunday/2nd Monday and on Public Holidays. The rates may be indicated for vegetarian and separately for non vegetarian as extra items. Room services for the touring guests should also be taken care of. Proportionate catering charges will not be paid during the vacation period as far as trainee officers are concerned.

Housekeeping for all the buildings and total management of Guest House like allotment of room/collection of amount/washing of Lenin/attending to telephone calls/transfer of baggage and the reception counter should be manned round the clock in respect of Gurukul. Receiving orders for Breakfast/Lunch/Tea, etc. procurement of material, preparation of food items, service, maintenance of utensils and appliances and housekeeping. All the material/consumables like phenyl/detergents/mops/acid etc. required for the house keeping should be included. The material used for house keeping jobs should be of standard/ISI standard.

Washing of Lenin like bed sheets, pillow covers, towels and supply of bath soaps for touring officers will be the responsibility of the contractor.

Infrastructure facilities like building, electricity, water, utensils, crockery, cutlery except gas will be supplied by NFC.

FORM OF BANKERS CERTIFICATE FROM A SCHEDULED BANK
(Solvency certificate)

This is to certify that to the best of our knowledge and information that M/s. /Shri.
..... having marginally noted
address, a customer of our bank are/is respectable and can be treated as good for nay
engagement upto a limit of Rs. (Rupees
.....only.)

This certificate is issued without any guarantee or responsibility on the bank or any
of the officers.

(Signature)

For the Bankers

Note: (1) Bankers certificates should be on letterhead of the Bank, sealed in cover
addressed to tendering authority.

(2) In case of partnership firm, certificate should include names of the partners as
recorded with the Bank.

APPENDIX-IV

(To be submitted by bidders on their letter head)

COMPLIANCE TO BID REQUIREMENT

WORK: " Catering& Housekeeping work of Gurukul and NFC Guest House at Nuclear Fuel Complex, Hyderabad by a Single Agency"

TENDER NOTICE NO.: NFC/PR-69/2017

We hereby agree to fully comply with, abide by and accept without variation, deviation or reservation all technical, commercial and other conditions whatsoever in the BIDDING DOCUMENT for the subject work.

SIGNATURE OF BIDDER : _____

With date

NAME OF BIDDER : _____

COMPANY SEAL : _____

(To be submitted by bidders on their letter head)

DECLARATION BY THE CONTRACTOR

Tender in two envelope system Part-I (Technical Bid) and Part-II (Financial Bid) for the work of " **Catering & Housekeeping work of Gurukul and NFC Guest House at Nuclear Fuel Complex, Hyderabad by a single agency**" Tender No. NFC/PR-69/2017

I/We have read and examined the detailed notice inviting tender, schedule A, B, C, D, E& F. Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F', and schedule of quantities in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respects in accordance with, such conditions so far as applicable.

I/We agree to keep the tender open for One hundred and Twenty (120) days from the due date of opening of Envelope-I (Technical Bid) and not to make any modifications in its terms and conditions.

A sum of **Rs.1,02,530/-** (Rupees One lakh two thousand five hundred and thirty only)has been deposited in cash/receipt treasury challan / Demand Draft/Pay Order/Fixed Deposit Receipt/Banker's Cheque/ Deposit at call Receipt of a Scheduled Bank as earnest money. **If I/We fail to furnish the Performance Guarantee within prescribed period specified, I/we agree that the said President of India or his successors in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money deposit.**

I/We hereby declare that I/we shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/we am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

I/We agree that should I/We fail to commence the work as specified, I/we agree that the President of India or his successors in office shall without prejudice to any other right or remedy, be at liberty to forfeit EMD and performance guarantee absolutely, otherwise, the same may at the option of the competent authority on behalf of

the President of India be recovered without prejudice to any other right or remedy available in law out of the deposit in so far as the same may extend in terms of the said bond and in the event of deficiency out of any other money due to me/us under this contract or otherwise.

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/We shall be debarred for bidding in DAE in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-charge shall be free to forfeit the entire amount to Earnest Money Deposit /Performance Guarantee.

Dated _____

Signature of Contractor
Postal Address

1 LETTER FOR SUBMISSION OF BID

(To be submitted by bidders on their letter head)

Date: -----

To
Dy. Chief Executive (A)
Public Relations Section,
Ground Floor, Sarathi Building,
Nuclear Fuel Complex,
Hyderabad-500062, India.

Our Ref. : _____

Tender Notice No.: NFC/PR-69/2017

Name of work: " Catering & Housekeeping work of Gurukul and NFC Guest House at Nuclear Fuel Complex, Hyderabad by a single agency"

Dear Sir,

Please find herewith our Bid for the subject work **in two Parts (Part-I: Technical, Part-II: Financial Bid)** in line with the requirement of the Tender Document. We confirm that:

1. **Our Bid contains Envelope-I which intern consists of Envelope A which includes EMD** in the form and of requisite value as specified in **NIT and Transaction Fee** for Tender Processing, and **Envelope-B** which includes documents related to **technical bid**.
2. **We have submitted a no-deviation bid.** We understand that in the event of our taking any deviation, our Bid may not be considered for further evaluation.
3. We have submitted **our Bid as an Individual**
4. We further confirm that we will complete the work in totality as agreed and confirmed as per terms and conditions of the Tender document.
5. Our Bid is in complete compliance with all technical as well as commercial

requirements of Tender document including Addendum/Corrigendum No. ____ (if applicable) and there is no technical or commercial deviation in the Bid.

6. We also confirm that our price shall remain FIRM for the entire Contract period,

unless there is specific provision for adjustment in price as per terms and conditions of the Tender document.

7. We have submitted all documents as stipulated in NIT and various sections of the Tender document/ Technical specifications.

8. The validity of our Bid shall be **120 Days from the date of opening of Envelope-1**. We also confirm that if our bid validity period is to be extended on a later date for a reasonable period, on written request from NFC, we shall suitably extend the bid validity period without any financial implication until there is change in terms and conditions/Scope of work etc.

9. We also confirm that in the event of award of work to us, we shall submit performance bank guarantee for execution of work as per terms and conditions of the Tender document in NFC approved format.

10. We also confirm that in the event of award of work to us, we shall faithfully execute the Contract as per terms and conditions of the Tender/Contract document.

We declare that all statements made and information submitted by us in our Bid is true and complete to the best of our knowledge and belief and nothing is concealed.

Bidder's signature :

Name :

Designation :

Mobile (with STD Code):

Email :

Full Address (for all future communication):

Company Seal :

Note: Bidder to note that:

1. All the pages of bids are to be signed by the authorized signatory (having power of attorney (POA)).
2. All correspondence with NFC shall be made by the POA holder.

