

Government of India  
Department of Atomic Energy  
Nuclear Fuel Complex  
New Zircaloy Fabrication Plant

NOTICE INVITING TENDER

Tender No. NFC/NZFP/49/Cont/02/2018

Dt. 21.05.2018

To  
M/s.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

On behalf of the President of India, sealed item rated tenders are invited by competent authority of Nuclear Fuel Complex, Department of Atomic Energy, ECIL Post, Hyderabad –500 062 from competent and well experienced contractors for the following work on works contract basis.

- 1) Name of Work : Inter plant material movement(cut tube boxes & consumables) in four wheeler mini truck-reg.
- 2) Scope : As per Annexure
- 3) Duration of Contract : 12 months
- 4) Estimated Cost : Rs. 7,16,000/- (Rupees seven lakhs sixteen thousand only)
- 5) Earnest Money Deposit : Rs.14,320/- (Rupees fourteen thousand three hundred and twenty only).  
EMD in the form of Fixed Deposit Receipt / crossed demand draft drawn in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad shall be submitted. Offers without EMD will be summarily rejected. Name & account of the contractor may be written at the back side of DD submitted towards EMD. **The DD to be submitted shall be drawn after the date of release of NIT to ensure that it is valid for the entire offer period.**
- 6) Issue of tender document : From 31.05.2018 to 09.06.2018
- 7) Last date for submission of tender : On 09.06.2018 up to 14.00 hours.
- 8) Date of opening the sealed tenders : On 09.06.2018 at 14.30 hours.
- 9) Cost of tender document : Rs 500/- ( Demand draft or banker's cheque payable at Hyderabad drawn in favour of "Pay & Accounts Officer, NFC". )

Quotations are to be submitted strictly in the format enclosed. Tender and EMD shall be placed in two separate envelopes clearly indicating tender No. and each marked as TENDER & EMD respectively. Both the envelopes shall be submitted together in another sealed envelope super scribing Tender No. & description of work along with due date and time of submission on the outer cover.

Your offers shall be deposited in tender box kept for the purpose at Cabin of Shri UTPAL SINGHA, NZFP, Nuclear Fuel Complex, ECIL Post, Hyderabad – 500062, on 09.06.2018 up to 14.00 hours.

Tenders will be opened at Works Section, III floor, Aadhar Building, NFC. Late/delayed & tenders not accompanied by EMD shall not be considered. Tender documents issued to the contractor is non-transferable.

(Sr. Mgr, ZFP & NZFP)  
For & On behalf of the President of India

Note: NFC is committed to a corruption free work environment. "All the purchase and contracts commitments of NFC will be honored without the citizen having to pay any bribe". "In case any person demands any bribe, it is the duty of a responsible citizen to inform the matter to the Vigilance Officer, NFC, Hyderabad". Telephone No. 040-27120218 & 040-27184307 (Office) and Email: dcea@nfc.gov.in

## Terms and Conditions of NIT No NFC/NZFP/49/Cont/02/2018

1. The contractor will be completely responsible for the job. The contractor shall deploy sufficient man power required for completion of the work. The contractor shall ensure to authorize a competent person to supervise the job who shall fully be responsible for carrying out the jobs safely. Authorization shall be furnished in writing. The contractor shall deploy only those qualified man power who have prior experience in the works as brought out in the scope of work.
2. No child labour should be engaged.
3. Contact labours are to be engaged only in general Shift (and in second shift if required), including holidays (if required).
4. The workers engaged by the contractor should wear uniform which is distinct from NFC uniform. Safety shoes and other PPE as required for the job are to be provided by the contractor for all the workers engaged by him and ensure its usage. The contractor has to ensure safe working practices and follow all safety rules and regulations stipulated by SED, NFC from time to time.
5. The Contractor must follow all Labour Laws such as Contractor (Regulation & Abolition Act), Payment of Wages Act, EPF & MP Act, ESI Act, Payment of Bonus Act, Employees Compensation Act etc. NFC reserves right to ask Contractor to furnish proofs /documentary evidence for following the above laws. Clarifications on statutory provisions if any, may be sought from Welfare Officer, NFC, Hyderabad on 040-27183059 or [wo@nfc.gov.in](mailto:wo@nfc.gov.in) on any working day during office hours. Payment of minimum wages, as circulated by RLC (C) Hyderabad to the labourers.
6. Wages are to be paid & revised as per Minimum Wages Act, notified by RLC (C)/by state government of telangana whichever is higher from time to time.
7. Earnest Money Deposit at the rate of 2% of estimated cost put to tender shall be submitted along with tender in the form of Fixed Deposit Receipt / crossed demand draft drawn in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad. Offers without EMD will be summarily rejected.
8. Certificate from Officer-in-charge at NFC regarding payment of minimum wages to the contract labour is to be enclosed along with the claim.
9. The contractor shall produce necessary police verification certificates from the local police station for the manpower being engaged for the purpose.
10. Valid Medical fitness certificate from at least an MBBS doctor for the workers engaged shall be submitted. The contractor shall ensure that all his labour who are engaged in work are covered under ESI and EPF. Proof of the same shall be produced before start of the work.
11. The quoted value shall be **exclusive of ESI & EPF and inclusive of GST & all other mandatory duties and levies of the Government**. The payment towards of ESI & EPF will be released against submission of documentary evidence towards payment of ESI, EPF to the concerned authorities.
12. The contractor shall provide the registration details of Income Tax, ESI, EPF, GST etc. while collecting tender document and copies of the same shall be submitted along with tender document.
13. Performance Guarantee @5% of Work Order value shall be submitted within 15days from the date of issue of letter of acceptance in the form of Fixed Deposit Receipt or Demand Draft or Bank Guarantee. In case bank guarantee is furnished, it should be valid up to 14 months from the date of issue of the work order along with an additional claim period of six (06) months. (Extension of time for submission of Performance guarantee for a maximum period of 1 to 15 days at the request of contractor shall be charged @0.1% per day of performance guarantee amount.

14. In case of non-submission of Performance Guarantee within prescribed/extended time, the Earnest Money Deposit submitted will be forfeited.
15. Security Deposit @ 2.5% of the Work Order Value shall be recovered from Running Account bills. The Security Deposit amount recovered shall be released after Three (3) months from the date of completion of entire work, or after payment of final bill, whichever is later.
16. Income tax and GST as applicable at source shall be deducted from the payments made. **Non-submission or incorrect submission of PAN attracts IT @ 20% on the gross bill.** Contractor shall furnish his PAN No. and bank details along with a photo-copy of the same duly countersigned by him.
17. Payment for the work done by the contractor shall be made based on the work done by contractor which was accepted and measured by the Officer in charge, duly approved by the competent authority.
18. Offers received will be evaluated based on the total cost quoted exclusive of EPF &ESI and inclusive of GST.
19. The offer should be kept valid for a period of three months from the date of opening of tender.
20. Incomplete and conditional tenders shall be rejected. However unconditional rebates are acceptable.
21. Contractors shall quote the rates both in words and figures.
22. In case there is a variation between the rates in figures and words, the rate which corresponds to amount worked out by the contractor shall be taken as correct.
23. When the amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.
24. When the rate quoted by the contractor, in figures and in words tallies, but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.
25. Contractor shall sign each page of the tender document along with the Schedule of quantities & Rates.
26. In case the contractor fails to commence the work within the prescribed time schedule as specified in the tender document, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole EMD absolutely.
27. The contractor shall ensure that labour deployed for the contract would confine themselves to their respective places of work and not indulge in activities that would be harmful to NFC. The contract labour shall be / below 60 years for skilled , shall be /below 50 years for un-skilled shall be / below 65 years for highly skilled categories.
28. NFC reserves right to accept or reject any quotation, either completely or partly, without giving any reasons.
29. If on acceptance of the tender, owing to the circumstances if the scope of the work remains altered, reduced or abandoned for any reason NFC shall give a notice in writing to that effect to the contractor who shall act accordingly. Also, if the workmanship is not satisfactory, the contract shall be cancelled.
30. Before quoting, the contractor may visit NFC for assessment of work with prior permission of GM/DGM/Sr. Manager. He may be contacted at 3036/3392/3193/4909 (phone nos.)
31. If the contractor fails to execute the work completely, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole Security Deposit and Performance Bank Guarantee absolutely.

32. The quoted rates shall not be less than the minimum wages fixed/notified by the state government-where the service is performed and shall include all statutory obligations. However bids without any element of cost over and above such minimum wage (or below it) shall be treated as 'NIL' price quotation and would be rejected. The contractor shall be liable for all kinds of dues for availing in respect of all personnel provided under the contract and NFC shall not be liable for any dues for availing the services of the personnel. The contractor should ensure that persons to be deployed are not alcoholic, drug addict and not indulge in any activity prejudicial to the interest of the NFC. The contractor shall ensure to get the police verification for all the manpower deployed by them and the contractor should ensure that the manpower deployed should bear good moral character.
33. In case of satisfactory completion of work in 12 months, the contract may be extended for another 12 months at the same rate and terms & condition, which is subjected to approval of competent authority.

**34. Eligibility Criteria :**

**(i)** The contractor should have prior experience in executing interplant material movement work. Details and documental evidence (copy of work order and work completion certificate if any) of such works shall be submitted while collecting the tender documents and also along with the offer. The tender document will be issued to contractors only against submission of details of such works.

**(ii)** Contractor should have executed at least one work order amounting to minimum 80% of estimated value or at least two similar works of 60% each of estimated value or three similar works each of value not less than 40% of estimated value in the period of last seven financial years. Work order copies of same work must be submitted while applying for the tender.

**(iv)** The contractor shall provide the valid contractor's registration certificate, latest Income Tax returns, valid PAN details, ESI, EPF, GST registration details etc. while collecting tender document and copies of the same shall be submitted along with offer. The tender document will be issued to contractors only against submission of these documents.

(Note: Tender document will be issued to the contractors who meet the eligibility criteria and submit the required documents).

**35. Penalty Clause for non compliance/ deviation from conditions of the contract:**

The contractor shall ensure availability of mini truck along with one driver and one helper in general shifts on all working days and holidays (if required). In case Contractor fails to provide minimum manpower required or fails to comply with safety and quality requirement resulting in loss of production will lead to penalty as per the annexure-I. Penalty will be deducted as percentage of the monthly bill as per the annexure-I.

From,

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\_\_\_\_\_  
\_\_\_\_\_

To:  
Sr. Manager ZFP & NZFP  
Nuclear Fuel Complex  
ECIL ((PO)  
Hyderabad-500062

QUOTATION

Sub: Inter plant material movement (cut tube boxes & consumables) in four wheeler mini truck-reg.

Ref: NFC/NZFP/49/Cont/02/2018

Dear Sir,

In response to your Notice Inviting Tenders, we hereby submit our quotation for carrying out the following works.

SI No	Description of Item	Unit	Qty	Unit Rate (Rs)	Total Amount
1	Inter plant material (cut tube boxes & consumables) in four wheeler mini truck-reg. (Refer Scope of work enclosed)	Kms.	8,550	Rs. _____ <u>Rupees</u> <u>_____ only)</u>	Rs. _____ <u>Rupees</u> <u>_____ only)</u>
			Total		

(Rupees \_\_\_\_\_ only).

The above quoted value shall be exclusive of ESI, EPF and inclusive of GST.

Thanking you,

Name: \_\_\_\_\_

PAN No. \_\_\_\_\_

Bank Account No. \_\_\_\_\_

IFSC Code: \_\_\_\_\_

Name of the bank: \_\_\_\_\_

Name of branch: \_\_\_\_\_

Yours faithfully,

CONTRACTOR  
(Sign with Seal)

Tender document issued to M/S \_\_\_\_\_ on receipt of Rs. 500/- vide DD no. \_\_\_\_\_ Dtd: \_\_\_\_\_ towards cost of tender document

\_\_\_\_\_  
(sign of OIC)

Annexure to Penalty Clause no. 35 in terms and condition of NIT (Tender No. NFC/NZFP/49/Cont/02/2018)

**Inter plant material movement (cut tube boxes & consumables) in four wheeler mini truck**

**35. Penalty clause for non compliance/ deviation from conditions of the contract:**

**1. Attendance compliance:**

Contract workers will be engaged in general shift on all working days and based on requirement contract workers may be engaged in First, Second shifts, on all working days and holidays (requirement will be informed on the previous day) and as a substitute for operators who are on leave and weekly off, the contractor need to have stand by operators with requisite approvals / permissions.

Non availability of the driver/helper resulting in loss of production will lead to penalty.

a. Driver: Total man shifts/ month = 23 (23 days/month\*1 workmen /day).

b. Helper: Total man shifts/ month = 23 (23 days/month\*1 /day).

Total = 46 man shifts /month

A minimum attendance of 90% of man shifts is essential. The attendance will be monitored through labour entry permit system of NFC .

Attendance / month- Non compliance	Penalty(to be deducted as percentage of Monthly bill)	
	Helper	Driver
90% and above	Nil	Nil
80% - 90 %	1.0 %	2%
70% - 80 %	3.0%	5.0%
< 70 %	10.0%	20.0%

**2. Safety compliance :** To be followed by all contract workmen and Supervisor

- All contract workers should always wear PPE's like safety shoes, ear plug and nose mask etc.
- Attend safety Training
- Speed limit less than 20 km/hr
- Use of Rear view mirror along with audio visual indicator during reverse travelling.
- Always wear Uniform
- Should restrict themselves to concerned area only.
- Should not operate EOT cranes.
- Follow work - specific do's and don'ts

Any deviation of the above by any of the contact work men /Supervisor will attract the following penalty

Safety -Non compliance	Penalty(to be deducted as percentage of Monthly bill)
Once/month	Oral warning

Twice /month	0.50% of the monthly bill
2-5 /month	2.0 % of the monthly bill
> 5/month	50.0% of the monthly bill

### 3. Quality compliance:

- a) Careful loading and unloading of cut tube boxes & consumables from mini truck

Any deviation of the above by any of the contact work men /Supervisor will attract the following penalty

<b>Quality -Non compliance</b>	<b>Penalty (to be deducted as percentage of Monthly bill)</b>
Once/month	Oral warning
Twice /month	0.25% of the monthly bill
>Twice /month	1.0% of the monthly bill
>5 /month	25.0% of the monthly bill

### 4. Penalty for attrition of the labour after the training period during the period of contract

<b>Non compliance</b>	<b>Penalty (to be deducted as percentage of Monthly bill)</b>
Once/month	NIL
Twice /month	1.0 % of the monthly bill/person

Sr.Manager (FT- ZFP & NZFP)

Ref no-NFC/NZFP/49/CONT/02/2018

**Subject: Inter plant material movement (cut tube boxes & consumables) in four wheeler mini truck**

## SCOPE OF WORKS

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1. Each Cut Tube Box weight will be 25 kg (approx) & length approx 600 mm.
2. The job mentioned above will be carried out in general shift (and in II shift if required) in all working days, including holidays (if required)
3. The vehicle, diesel, & one driver along with one helper (semi-skilled labour) for general shift shall be arranged by the contractor only.
4. All safety guidelines issued by SED from time to times must be followed.
5. The contractor shall provide four wheeler mini truck vehicle having length not more than 4.2 m.
6. The vehicle should be able to carry a load of 500kg (minimum) to 1.2 ton (maximum).
7. The vehicle must have valid RTA documents including Insurance, fitness certificate, Registration Card and Pollution Control Board certificate. The vehicle must be clean and must have all necessary safety accessories (lights, mirrors, horn, indicator, signals etc) in proper working conditions.
8. The driver must have valid LMV commercial/heavy vehicle driving license and must have experience in industrial material movement. The driver & helper should have valid medical fitness certificates & eye test certificate. Above 45 years, the eye test certificate shall be renewed every six months.
9. The speed of the vehicle inside NFC should not exceed 20 kmph. Reverse horn for vehicle to be ensured.
10. The vehicle must have 8-10 mm thick rubber mats along with necessary arrangements on the chassis for safe transportation of the lots and prevent any dent due to jerks or mishandling. The driver and helper must ensure safe transportation (loading, tying & unloading) of cut tube boxes and other consumables
11. The vehicle has to be covered with tarpaulin / removable cover during rains to prevent wetting of the lots/tubes.
12. The contractor shall arrange standby driver / vehicle in case of absence of regular driver / vehicle breakdown.
13. Daily average run of the vehicle will be about 30km and the same will be recorded in vehicle log book and signed by NFC personnel/ supervisor at end of the shift.
14. The contractor should have experience in handling of zirconium material