

**Government of India**  
**Department of Atomic Energy**  
**Nuclear Fuel Complex**  
Maintenance (ZF) & CCF

**DRAFT NOTICE INVITING TENDER**

Tender No. : NFC/MZF&CCF/Std.Inst/NIT/56/2018/01.

Dt:

To,  
M/s.

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**Dear Sir,**

On behalf of the President of India, sealed item rated tenders are invited from competent and well experienced contractors for the following work on works contract basis.

- 1) Name of Work: Calibration of Standard Instruments of CCF at NABL Accredited or equivalent labs.
- 2) Scope: Calibration and Certification of standard instruments of central calibration facility mentioned in ANNEXURE-A as per the accuracy required and submitting the calibration reports along with the traceability certificates before the calibration due date.
- 3) Duration of Contract : 12 months from the date of commencement of work order.
- 4) Estimated cost : Rs 6,11,000 /-
- 5) Earnest Money Deposit: Rs. 12,220/- (Rupees Twelve thousand two hundred and twenty only)  
EMD in the form of Fixed Deposit receipt / Crossed demand draft drawn in favour of " Pay and Accounts officer, NFC" payable at Hyderabad shall be submitted. Offers without EMD will be summarily rejected. Name and A/C No. of contractor may be written at the backside of DD submitted towards EMD and the DD Submitted Shall be drawn only after the publication of NIT to ensure it is valid for entire offer period.
- 6) Issue of tender document : From 14/06/18 to 23/06/18
- 7) Last date for submission of tender : 27-06-2018 up to 14.00 hours.
- 8) Date, time & place of opening the sealed tenders : 27-06-2018 at 14.30 hours. @ AAO (W) 3<sup>rd</sup> Floor, Aadhar Building, NFC.
- 9) Cost of Tender Document : Rs 500/- (Demand draft or banker's cheque payable at Hyderabad drawn in favour of " Pay & Accounts officer" NFC.)

Quotations are to be submitted strictly as per the format enclosed. Tender and EMD shall be placed in two separate envelopes clearly indicating tender No. and each marked as TENDER & EMD respectively. Both the envelopes shall be submitted together in another sealed envelope super scribing tender no. & description of work along with due date and time of submission on the outer cover.

Your offers shall be deposited in tender Box kept for the purpose at office of DGM (MZF&CCF), Nuclear Fuel complex , ECIL Post, Hyderabad – 500 062, on or before 27/06/2018 up to 14.00 hrs.

Tenders will be opened at Works section, III floor , Aadhar Building, NFC . Late / delayed & Tenders not accompanied by EMD shall not be considered.

(M.SHIVA KUMAR)  
DGM , ZF (Maint. & Projects)  
For & On behalf of the President of India

Note: NFC is committed to a corruption free work environment. *All the purchase and contract commitments of NFC will be honored without the citizen having to pay any bribe. In case any person demands any bribe, it is the duty of a responsible citizen to inform the matter to the Vigilance Officer, NFC, Hyderabad". Telephone no. 040-27120218, 040-27184307 ( Office). Email : dcea@nfc.gov.in*

Terms and Conditions of NIT No. NFC/MZF&CCF/Std.Inst/NIT/56/2018/01

- 1) Acceptance criteria: Standard instruments must be certified by NABL or Equivalent certified labs only. Uncertainty of the instruments used to calibrate our standard instruments must be two times better compared to accuracy required by our standard instruments. Instruments should get certified at the labs meeting this requirement only.
- 2) Responsibility of getting calibration of Dead weight Tester, Range 1 – 1000 Bar lies with the contractor. He has to carry the Dead weight tester to the Calibration agency, get it certified and shall return back to NFC.
- 3) Standard vacuum gauges must be calibrated and certified at NPL, New Delhi
- 4) Eligibility Criteria: Firms having experience in executing the similar calibration work contracts like calibration of temperature, pressure, flow instruments for an amount of 50% of estimated value during past two years and having NABL accredited calibration lab with at least temperature and pressure calibration facilities are only considered for evaluation of tender. Contractor must submit these documented proofs at the time of submission of tender.
- 5) The contractor will be completely responsible for getting quotation and make ready of payment prior to calibration of instruments and before the calibration due date in case, instruments are to be calibrated and certified at other than his calibration lab.
- 6) NFC persons will carry the equipment to NABL accredited labs except for Dead weight tester.
- 7) Contractors should submit the names of calibration labs at which these standard instruments get calibrated against each instrument listed in ANNEXURE-A along with quotation for verification as per point no.1. Quotation with Calibration labs non complying with our requirements will not be considered.
- 8) It shall be Contractor's responsibility to ensure Safety of their personnel while working in NFC and NFC shall not be liable to pay any 'Compensation / medical expenditure' in the event of any accident at the work-spot. For the purpose the contractor shall take insurance covering, risk element in respect of the workers engaged by him.
- 9) No child labour should be engaged.
- 10) Earnest Money deposit at the rate of 2% estimated cost put to tender shall be submitted along with tender in the form of Fixed Deposit receipt / crossed demand draft drawn in favour of " pay and Accounts officer, NFC" payable at Hyderabad. Offers without EMD will be summarily rejected.
- 11) The quoted value shall be inclusive of GST and any other mandatory duties and levies of the Government .
- 12) The contractor shall provide the registration details of income tax, GST etc. while collecting document and copies of the same shall be submitted along with tender document.
- 13) Performance guarantee @ 5% of work order value shall be submitted within 15 days from the date of issue of letter of acceptance in the form of Fixed deposit receipt or Demand draft or Bank Guarantee. (Extension of time for submission of performance guarantee at the request of contractor shall be charged @0.1% per day of performance guarantee amount.
- 14) In case of non –submission of performance Guarantee within prescribed / extended time, the Earnest money Deposit submitted will be forfeited.
- 15) Security deposit @ 2.5% of the work order shall be recovered from Running account Bills. Security deposit amount recovered shall be released after three (3) months from the date of completion of entire work, or after payment of final bill, whichever is later.
- 16) Income tax and GST as applicable at source shall be deducted from the payments made. Non- Submission of PAN or incorrect PAN No. attracts income tax @ 20% on the gross bill. Contractor should furnish his PAN number and Bank details along with Xerox copy of the same duly countersigned by him.

- 17) Payment for the work done by the contractor shall be made based on the work done by contractor which was accepted and measured by the officer in charge, duly approved by the competent authority. Payment will be made on bi-monthly basis on submission of bills.
- 18) Offers received will be evaluated based on the total cost offered by the contractor for all the instruments.
- 19) The offer should be kept valid for a period of three months from the date of opening of the tender.
- 20) Incomplete and conditional tenders shall be rejected. However unconditional rebates are acceptable.
- 21) Contractors shall quote the rates both in words and figures.
- 22) In case there is a variation between the rates in figures and words, the rate which corresponds to amount worked out by the contractor shall be taken as correct.
- 23) When the amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.
- 24) When the rate quoted by the contractor, in figures and in words tallies, but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.
- 25) Contractor shall sign each page of the tender document along with the schedule of quantities & Rates.
- 26) In case the contractor fails to commence the work specified in the tender document within the prescribed time schedule, then the Government shall without prejudice to any other right or remedy be at the liberty to forfeit whole EMD absolutely.
- 27) NFC reserved right to accept or reject any quotation, either completely or partly, without giving any reasons.
- 28) If on acceptance of the tender, owing to the circumstances if the scope of the work remains altered, reduced or abandoned for any reason NFC shall give a notice in writing to that effect to the contractor who shall act accordingly. Also, if the workmanship is not satisfactory, the contract shall be cancelled.
- 29) If the contractor fails to execute the work completely, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole security deposit and performance Bank Guarantee absolutely.
- 30) The contract may be extended for 12 more months on satisfactory execution of work, which is subject to approval of competent authority and without change in terms and conditions and without change in financial implications.
- 31) Quotations are to be submitted strictly as per the format enclosed. Quotation submitted in other format will be rejected.
- 32) Offers quoted only for calibration of few instruments will be rejected.
- 33) Before quoting, the contractor may visit NFC for assessment of work with prior permission of DGM, ZF (Maint & Projects). He may contact at 040-27184184 / 27184412 / 27183246.
- 34) Contractor or their authorized person's must and should present at AAO(W) office while opening the tenders.

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