

Government of India
Department of Atomic Energy
Nuclear Fuel Complex
Maintenance (ZFP, BPS & M/c Shop) & CCF-56

NOTICE INVITING TENDER

Tender No. NFC/MZF&CCF/(56)/WC/2018-19.

Dt _____

To
M/s.

Dear Sir,

On behalf of the President of India, sealed item rated tenders are invited from competent and well experienced contractors for the following work on works contract basis.

- 1) Name of Work : Annual Contract for carrying out preventive maintenance, Overhauling and minor repair works of equipment in M-ZF & CCF
- 2) Scope : As per annexure-I and schedule of quantities
- 3) Duration of Contract : Initially for 12 months from the date of commencement of work and further it may be extended for next 12 months without any escalation in price considering the performance and workmanship of contractor and his team members
- 4) Estimated Cost : Rs 44,32,000/- [for a period of one year- including GST@18%]
- 5) Earnest Money Deposit : Rs. 88,650/- (Rupees eighty eight thousand and six hundred fifty only) (2% of estimated cost)

EMD in the form of Fixed Deposit Receipt / crossed demand draft drawn in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad shall be submitted. Offers without EMD will be summarily rejected. [Name & A/c no. of contractor may be written at back side of DD submitted towards EMD. EMD submitted by DD shall be drawn only after the publication of NIT to ensure it is valid for entire offer period.

- 6) Issue of tender document : From 11-04-2018 to 20-04-2018.
- 7) Last date for submission of tender : On or before 25-04-2018 up to 14.00 hours.
- 8) Date of opening the sealed tenders : on 25/04/2018 at 14.30 hours.
- 9) Cost of tender document : Rs 500/- (Demand draft or banker's cheque which is non returnable, payable at Hyderabad drawn in favour of "Pay & Accounts Officer, NFC")

Quotations are to be submitted strictly in the format enclosed. Tender and EMD shall be placed in two separate envelopes clearly indicating tender No. and each marked as TENDER & EMD respectively. Both the envelopes shall be submitted together in another sealed envelope super scribing Tender No. & description of work along with due date and time of submission on the outer cover.

Tenders shall be dropped in tender box kept at ZFP building, NFC, Hyderabad on 25/04/2018 up to 14:00 hrs Tenders will be opened at Works Section, III floor, Aadhar Building, NFC. Late/delayed & tenders not accompanied by EMD shall not be considered. Tender documents issued to contractors are non-transferable.

Manager, M(ZF, EPP & BPS)
For & On behalf of the President of India

Note: NFC is committed to a corruption free work environment. "All the purchase and contracts commitments of NFC will be honored without the citizen having to pay any bribe". "In case any person demands any bribe, it is the duty of a responsible citizen to inform the matter to the Vigilance Officer, NFC, Hyderabad". Telephone No. 040-27120218 & 040-27184307 (Office). Email: dcea@nfc.gov.in

Terms and Conditions of NIT No: NFC/MZF&CCF/(56)/WC/2018-19.

1. The contractor will be completely responsible for the job. The contractor shall deploy Sufficient man power required for completion of the work. The contractor shall authorize a competent person as supervisor who shall fully be responsible for carrying out the jobs safely. Authorization shall be furnished in writing. The contractor shall deploy only those qualified man power who have prior experience in the works as brought out in the scope of work. Certificate regarding their experience and qualification are to be submitted along with offer
2. No child labour should be engaged.
3. Contact labour are to be engaged only in General /First/Second Shift as required for maintenance work.
4. The workers engaged by the contractor should wear uniform which is distinct from NFC uniform. Safety shoes and other PPE as required for the job are to be provided by the contractor for all the workers engaged by him and ensure its usage. The contractor has to ensure safe working practices and follow all safety rules and regulations stipulated by SED, NFC from time to time.
5. The Contractor must follow all Labour Laws such as Contractor (Regulation & Abolition Act), Payment of Wages Act, EPF & MP Act, ESI Act, Payment of Bonus Act, Employees Compensation Act etc. NFC reserves right to ask Contractor to furnish proofs /documentary evidence for following the above laws. Clarifications on statutory provisions if any, may be sought from Welfare Officer, NFC, Hyderabad on 040-27183059 or wo@nfc.gov.in on any working day during office hours.
6. Wages are to be paid as per Minimum Wages Act, notified by RLC (C) state government of Telangana which ever is higher from time to time.
7. Earnest Money Deposit at the rate of 2% of estimated cost put to tender shall be submitted along with tender in the form of Fixed Deposit Receipt / crossed demand draft drawn in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad. Offers without EMD will be summarily rejected.
8. Certificate from Officer-in-charge at NFC regarding payment of minimum wages to the contract labour is to be enclosed along with the claim. Contractor have to pay online to deployed workers.
9. The contractor shall produce necessary police verification certificates from the local police station for the manpower being engaged for the purpose.
10. Valid Medical fitness & height pass certificate from at least an MBBS doctor for the workers engaged shall be submitted. The contractor shall ensure that all his labour who are engaged in work are covered under ESI and EPF. Proof of the same shall be produced before start of the work.
11. The quoted value shall be **exclusive of ESI, EPF and inclusive of GST and any other mandatory duties and levies of the Government**. The bills will be released against submission of documentary evidence towards payment of ESI & EPF to the concerned authorities.
12. The contractor shall provide the registration details of Income Tax, ESI, EPF, GST etc. while collecting tender document and copies of the same shall be submitted along with tender document.
13. Performance Guarantee @5% of Work Order value shall be submitted within 10 days from the date of issue of letter of acceptance in the form of Fixed Deposit Receipt or Demand Draft or Bank Guarantee [In case a bank guarantee is furnished it shall be valid upto 12 months plus claim period of 6 months]. Extension of time for submission of Performance guarantee at the request of contractor shall be charged @0.1% per day of performance guarantee amount.
14. In case of non-submission of Performance Guarantee within prescribed/extended time, the Earnest Money Deposit submitted will be forfeited.

15. Security Deposit @ 2.5% of the Work Order Value shall be recovered from Running Account bills. The Security Deposit amount recovered shall be released after Three (3) months from the date of completion of entire work, or after payment of final bill, whichever is later.
16. Income tax and GST as applicable at source shall be deducted from the payments made. Contractor shall furnish his PAN No. and bank details along with a xerox copy of the same duly countersigned by him.
17. Payment for the work done by the contractor shall be made bi-monthly or based on the work done by contractor which was accepted and measured by the Officer in charge, duly approved by the competent authority.
18. Offers received will be evaluated based on the total cost of all items quoted excluding EPF, ESI and including GST component.
19. The offer should be kept valid for a period of three months from the date of opening of tender.
20. Incomplete and conditional tenders shall be rejected. However unconditional rebates are acceptable.
21. Contractors shall quote the rates both in words and figures.
22. In case there is a variation between the rates in figures and words, the rate which corresponds to amount worked out by the contractor shall be taken as correct.
23. When the amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.
24. When the rate quoted by the contractor, in figures and in words tallies, but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.
25. Contractor shall sign each page of the tender document along with the Schedule of quantities & Rates.
26. In case the contractor fails to commence the work specified in the tender document within the prescribed time schedule, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole EMD absolutely.
27. The contractor shall ensure that labour deployed for the contract would confine themselves to their respective places of work and not indulge in activities that would be harmful to NFC.
28. NFC reserves right to accept or reject any quotation, either completely or partly, without giving any reasons.
29. If on acceptance of the tender, owing to the circumstances if the scope of the work remains altered, reduced or abandoned for any reason NFC shall give a notice in writing to that effect to the contractor who shall act accordingly. Also, if the workmanship is not satisfactory, the contract shall be cancelled.
30. If the contractor fails to execute the work completely, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole Security Deposit and Performance Bank Guarantee absolutely.
31. If the L-1 bidder quoted much lower than the estimated cost, then a Bank guarantee for the differential cost may be obtained from the L-1 bidder as per CVC guide lines.
32. The quoted rates shall not be less than the minimum wage fixed/notified by the state Government - where the service is performed and shall include all statutory obligations. However bids without any

element of cost over and above such minimum wage(or below it) shall be treated as 'Nil' price quotation and would be rejected. The contractor shall be liable for all kinds of dues payable in respect of all personnel provided under the contract and NFC shall not be liable for any dues for availing the service of the personnel. The contractor should ensure that persons to be deployed are not alcoholic, drug addict and not indulge in any activity prejudicial to the interest of the NFC. The contractor shall ensure to get the police verification for all the manpower deployed by them and contractor should ensure that the manpower deputed should bear good moral character.

33. Contractor shall ensure constant supervision by the qualified supervisor's from contractor side during work execution and supervisor with qualification of diploma & minimum 3 years experience or ITI qualified with minimum 6 years of experience will only be accepted.
34. The contractor will be completely responsible for the job and shall deploy Highly skilled persons (Capable to do Repair, Overhauling, Machining(turning & milling operation), welding[5G position qualified] & modification work), Skilled persons/qualified technicians (ITI – Fitter) & unskilled(10th Pass) persons having experience in maintenance/preventive maintenance of machinery. Certificates regarding their experience & educational qualifications are to be submitted before commencement of work..
35. The contractor shall agree to carryout 'any other minor works' which is required to fulfill the objective of the WO, but which is not mentioned explicitly in the 'description of the work' in the WO
36. Contractor will be completely responsible for the job and shall deploy qualified manpower along with required tools & tackles.
37. Tenders will be issued to eligible contractors provided they produce definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority of having satisfactorily completed similar works in last seven years of magnitude specified below:

Criteria of eligibility for issue of tender documents:

Contractor should have executed similar works of value as mentioned below in the last seven years.

- One similar work not less than 80% of estimated cost
- Two similar works not less than 60% of estimated cost
- Three similar works not less than 40% of estimated cost
- Contractor shall submit solvency certificate for an amount equal to 40% of estimated cost of work from any schedule bank of financial standing taken within one year.

38. The contractor shall also give an undertaking that he shall bear all the expenses towards medical treatment incase of any accident to his personal while working.
39. NFC reserves right to ask the contractor for replacement of any of their workman for any reason such as unruly behavior, lack of integrity or lack of workmanship. Further NFC reserve it's right to cancel the contract if the overall performance is not satisfactory even after replacement of few workman.
40. Any time after award of the contract, if the workmanship of contractor is found to be unsatisfactory, NFC may decide to close or reduce the scope of the work contract for any reason whatsoever, **M(ZF, EPP & BPS)**. shall give notice in writing to that effect to the contractor and the contractor shall act accordingly in the matter.
41. The contractor shall submit duly filled in Form-C, which is enclosed along with tender.

42. The detailed description given in the annexure is only indicative and not extensive. Hence, the contractor is obliged to carry out any other minor work which is required to fulfill the objective of the work order without addition of cost.
43. Before submitting tender documents the contractor may visit NFC for assessment of work with prior permission of Manager M(ZF, EPP & BPS). He may be contacted at 040-27184184/ 27184439/ 27184884 or e -mail: udbhav@nfc.gov.in.

ANNEXURE - I

Tender No. : NFC/MZF&CCF/(56)/WC/2018-19

Detailed Description of Work : Annual contract for carrying out Preventive maintenance, overhauling and minor repair works of equipment in ZFP & CCF inside NFC, as per the schedule provided by us. Typical works to be carried out are listed below.

I) List of works :

- a) Complete cleaning and dismantling of sub-assemblies from the machine.
- b) Replacement of oil, grease, seals and other consumables(hardware items).
- c) Mounting of respective reconditioned/spare sub-assemblies on the machine.
- d) Checking of alignment and trial runs.
- e) Shifting of dismantled sub-assemblies to the maintenance area.
- f) Cleaning and dismantling of parts using proper tools.
- g) Inspection of parts for any damage/wear-out.
- h) Minor repair/ duplication of damaged parts, if required after consulting our Engineers.
 - 1. Fabrication/machining of the parts using existing lathe/milling machine located in ZFP, Maintenance.
 - 2. Welding of parts/ assemblies of machines/EOT cranes etc as listed above, weld repair of overhead pipe lines located inside the plants using existing welding machine..
- i) Replacement of damaged/wear-out parts with spares.
- j) Assembly and lubrication of all moving parts.
- k) Repeat the procedure as per schedule given by our Engineers.

Note :

- 1) At least 4 Highly skilled (1 Supervisor, 1 Qualified Welder, 1 Turner & 1 Senior fitter), 10 skilled fitter and 3 unskilled persons shall be available on the site to carry out the work on regular basis except Sunday and Holidays for the period of contract.
- 2) Before commencement of work, all contract workmen will be trained in various aspects of safety and procedures to be followed for safe handling of zircaloy powder.
- 3) The contractor should engage his technicians for any other work other than the above mentioned works, but required to fulfill the objective of the work order.

Manager M(ZF, EPP & BPS).

Ref: No

Date:

From: Name of the Contractor/Address

To:

The Manager,
M(ZF, EPP & BPS).
Nuclear Fuel Complex,
ECIL (PO),
Hyderabad-500062.

QUOTATION

Annual Contract for carrying out preventive maintenance, Overhauling and minor repair works of equipment in M-ZF & CCF - reg.

Ref: NFC/MZF & CCF/(56)/WC/2018-19

Dear Sir,

In response to your notice inviting tenders, we hereby submit our quotation for carrying out the following job.

Sl. No.	DESCRIPTION OF WORK	Unit	Total no. of units available per year	Cost per unit in Rs.(In figure & words)	Total Cost in Rs
1.	<p>Cleaning, Overhauling and minor repair of belt grinding head units for Fuel Tube Grinding Machine Above machine having 6 no's of grinding heads in it & contractor have to do given repair work once in every four month i.e. 6 heads X 3 times = 18 no's</p> <ul style="list-style-type: none">• Complete cleaning and dismantling of grinding head assemblies from the machine.• Mounting of reconditioned /spare head assembly.• Checking of alignment and trial runs.• Dismantling/inspection of all parts of the	Nos	18 No's	Rs. Rupees Only	

	<p>grinding heads for overhauling.</p> <ul style="list-style-type: none"> • Minor repairs and replacement of worn-out parts. • Final assembly and lubrication of parts. • Disconnection, Overhauling and connecting the Electrical motor and sensors on the grinding head. 				
2.	<p>Cleaning, Overhauling and minor repair of belt grinding head units for sheets and strips machine. Above machine having 3 no's of grinding heads in it & contractor have to do given repair work once in every three month i.e. 3 heads X 4 times = 12 no's</p> <ul style="list-style-type: none"> • Complete cleaning and dismantling of grinding head assemblies from the machine. • Mounting of reconditioned /spare head assembly. • Checking of alignment and trial runs. • Disconnection, Overhauling and connecting the Electrical motor and sensors on the grinding head. • Dismantling/inspection of all parts of the grinding heads for overhauling. • Minor repairs and replacement of worn-out parts. • Final assembly and lubrication of parts. 	Nos	12 No's	Rs. Rupees Only	
3.	<p>Cleaning, overhauling and minor repair of polishing head units. ZFP have 6 no's of polishing heads & contractor have to do given repair work once in every 4 month i.e. 6 heads X 3 times = 18 no's</p> <ul style="list-style-type: none"> • Complete cleaning and dismantling of polishing head assemblies from the machine. • Mounting of reconditioned /spare head assembly. • Checking of alignment and trial runs. • Dismantling/inspection of all parts of the polishing heads for overhauling. • Minor repairs and replacement of worn-out parts. • Final assembly and lubrication of parts.. 	Nos	18 No's	Rs. Rupees Only	
4.	<p>Cleaning, overhauling and minor repair of conveyor table units. ZFP have 6 no's of conveyor table units & contractor have to do given repair work</p>	Nos	24 No's	Rs.	

	<p>once in every 3 months i.e. 6 heads X 4 times = 24 no's</p> <ul style="list-style-type: none"> • Cleaning and inspection of parts for any damage/wear-out. • Minor repairs and replacement of worn-out parts • Assembly and lubrication of rotating parts. • Checking of alignment and trial runs. 			Rupees	
5.	<p>Cleaning, overhauling and minor repair of gear box units. ZFP have 12 no's of gear box units used for regulating wheel & contractor have to do given repair work once in every 3 months i.e. 12 Gear Box X 4 times = 48 no's</p> <ul style="list-style-type: none"> • Oil draining, cleaning and inspection of parts for any damage/wear-out. • Minor repairs and replacement of worn-out parts. • Final assembly, gear oil filling and performance trials. 	Nos	48 No's	Rs. Rupees	Only
6.	<p>Preventive Maintenance of HPTR Pilger Mills. ZFP have 4 no's of HPTR Pilger Mills & contractor have to do given repair work once in every month i.e. 4 HPTR Pilger Mills X 12 times = 48 no's</p> <ul style="list-style-type: none"> • Main Gear Box Oil draining, cleaning and inspection of parts for any damage/wear-out. • Rocker arm and link adjustment. Minor repairs and replacement of worn-out parts. • Final assembly, gear oil filling and performance trials. 	Nos	48 No's	Rs. Rupees	Only
7.	<p>Preventive Maintenance of 50 VM & 25 VMR Pilger Mills. Preventive maintenance 50 VM Pilger Mill once in every month + Preventive maintenance 25 VM Pilger Mill once in every month i.e. 12 + 12 = 24 Nos</p> <ul style="list-style-type: none"> • F & T Box Oil draining, cleaning and inspection of parts for any damage/wear-out. • Oil leak arrest in hydraulic & coolant pumps/system . Minor repair, fabrication of worn out parts and replacement. • Greasing in crankshaft & lay shaft bearings. 	Nos	24 No's	Rs. Rupees	Only

	<ul style="list-style-type: none"> Flat belt tensioning & pulley alignment. 				
8.	<p>Preventive Maintenance of Cranes.</p> <p>a) 10 Ton capacity EOT Cranes - 1 Nos Given work in every 2 month</p> <p>b) 5 Ton capacity EOT Cranes - 1 Nos Given work in every 2 month</p> <p>c) 2 Ton Under slung Cranes-2Nos Given work in every 4 month</p> <p>d) 1 Ton Under slung Cranes-3Nos Given work in every 2 month</p> <ul style="list-style-type: none"> Hoist brake adjustment, wire rope clamp check up, LT brake check up, hook latch check & repair of above component if required Greasing in wire rope & crane wheel bearings LT & CT Gear Box Oil draining, cleaning and inspection of parts for any damage/wear-out. Replacement of worn out parts. 	Nos	36 No's	Rs. Rupees Only	
9.	<p>Preventive Maintenance/minor repair of Vacuum Furnaces and water pipe lines.</p> <p>a) Vertical vacuum Furnace-2Nos Given work in every 1 month</p> <p>b) Horizontal vacuum Furnace-2Nos Given work in every 1 month</p> <ul style="list-style-type: none"> Dechocking of cooling water lines & replacement of damaged/corroded cooling water pipe lines including welding work. Greasing over stinger rods & replacing of wilson seals. Oil & seals replacement of Vacuum pumps. Disconnection, Overhauling and connecting the Electrical motor and sensors on the furnaces and Switchgear in the panel. 	Nos	48 No's	Rs. Rupees Only	
10	<p>House keeping of Central calibration facility & officers rooms.</p> <p>CCF maintains sophisticated equipment and the lab has to maintained cleanly as per the requirement of ISO & officers rooms.</p>	Sq mts	2,70,20 0.00 Sq mts	Rs. Rupees	

	<p>1) Total area for cleaning & mopping - 900 m²(Every day).</p> <p>2) Total area for cleaning Toilet - 65 m² including 8 Urinals, 8 Wash basins & 8 commode toilets²(Every day)</p> <p>3) Cleaning of Glass partitions, Glass doors, Glass windows, tables, cob webs removal etc., once in 15 days.</p> <p>Consumables required in a year for cleaning and mopping and maintaining the wash rooms is in the scope of Contractor are as follows.</p> <ol style="list-style-type: none"> 1. Soap Liquid - 50 Liters 2. Caustic soda flakes - 20 Kgs 3. Glass Cleaner - 24 Liters 4. Yellow Duster - 20 nos 5. Mopper - 50 No's 6. Wiper- 10 No's 7. Scotch Brite Scrub pad - 20 No's 8. Soft Brooms - 100 No's 9. Hard Broom- 40 No's 10. Sponge - 20 No's 11. Cobweb Sticks (Large) - 10 No's 12. Hand Gloves Cotton 10" - 100 No's 13. Hand Gloves (Rubber) - 100 No's 14. Toilet cleaner - 100 Liters 15. Toilet Brush - 20 No's 16. Wash basin Brush - 20 No's 17. Water Bucket - 12 No's 18. Dustbin - 12 No's <p>Unit rate quoted should be inclusive of cost of consumables.</p>			Only	
11	Cleaning, Overhauling and minor repair of drilling head, gear boxes, Lubrication, coolant system motors, Electrical panel, Cable laying etc for Deep Hole Drilling Machines.	No.s	8 No's	Rs. Rupees Only	
12	Cleaning, Overhauling and minor repair of gearboxes, drive systems, Motors, Electrical switch	No.s	21 No's	Rs.	

	gear, panels, Cable laying etc for lathe machines like L45, turret lathes, B32, Beco lathes etc			Rupees Only	
13	Cleaning, Overhauling and minor repair of hydraulic drive systems, Motors, Electrical switch gear, panels, Cable laying etc of Band/circular saw machines	No.s	24 No's	Rs. Rupees Only	
14	Cleaning, Overhauling and minor repair of gearboxes, drive systems Motors, Electrical switch gear, panels, Cable laying etc for autotrab lathe machines	No.s	16 No's	Rs. Rupees Only	
15	Cleaning, Overhauling and minor repair and reconditioning of grinding head sub-assemblies Motors, Electrical switch gear, panels, Cable laying etc for grinding machines	No.s	8 No's	Rs. Rupees Only	
16	Cleaning, Overhauling and minor repair of drive system of billet transfer system and scrap conveyor system for automated machine centre	No.s	6 No's	Rs. Rupees Only	
17	Cleaning, Overhauling and minor repair and reconditioning of gear boxes , drive system, Motors, Electrical switch gear, panels, Cable laying etc of bar straightening machine	No.s	3 No's	Rs. Rupees Only	
18	Cleaning, Overhauling and minor repair and reconditioning of Swaging head sub-assembly, Motors, Electrical switch gear, panels, Cable laying etc of Swaging machine.	No.s	6 No's	Rs. Rupees Only	
19	Cleaning, Overhauling and minor repair and reconditioning of drive systems, Motors, Electrical switch gear, panels, Cable laying etc of punching and coining Presses	No.s	20 No's	Rs. Rupees Only	
TOTAL Rs.					

(Rupees _____ only).

Note: The price quoted is inclusive of GST and exclusive of EPF & ESI Components.

Thanking you,

Name: _____
PAN No. _____
Aadhaar No. _____
Bank Account No. _____
IFSC Code: _____
Name of the bank: _____
Name of branch: _____
GST No. _____

Yours faithfully,

CONTRACTOR
(Sign with Seal)

Tender document issued to
M/S _____
on receipt of Rs 500/- vide
DD No. _____ Dated _____
towards NIT document

Nuclear Fuel Complex

Information required to be furnished by the contractor along with the tender documents / quotation. (Tender no: NFC/MZF & CCF/(56)/WC/2018-19

1. Full name and address of the contractor :

2. Details of experience of work experience:

Sl no	Description of the work	Name of the organization	Work Order value	Period From---To	Manpower engaged

3. If engaged 20 or more labours in the past, furnish the details of license, obtained.(Copy enclosed) :

4. Availability of labour : Highly Skilled: Skilled: Semi Skilled:

5. No. of persons he proposed to employ for this job.

I/We hereby undertake to obtain license from RLC(C), Hyderabad before commencement of work in case the no. of labourer employed are twenty or more on any single day of the proceeding 12 months as contract labour and follow all the requirements as specified in contract labour (R&A) Act 1970 and I/We shall abide by the decisions of principal employer/ RLC(C) as the case may be in case the work is awarded to me/us.

I/We shall hereby undertake to abide by the safety Regulations as laid down by NFC and take all safety precautions to safeguard all men, material and machinery as may be demanded of me/us in writing by the concerned In-charge of the work assigned to me/us.

I/we also hereby undertake to furnish the personal data of the labourers proposed to be employed by me/us in the prescribed form along with the photographs (in-duplicate) before commencement of the work inside the NFC premises in case the work is awarded to me/us.

Signature of the contractor
(with seal) & Date:

CHECK LIST FOR THE CONTRACTOR

Sl. No	General details						
1	Name of organization						
2	Address						
3	Telephone Nos						
4	Fax No						
5	E-Mail address						
6	Annual Turn over of previous financial year						
7	SSI/Factory/Contractor's Registration No						
8	Brief description of experience						
9	AADHAAR NO						
10	GST Registration No						
11	PAN NO						
12	ESI Registration No						
13	EPF Registration No						
14	Bank Account No						
15	Name of the Bank						
16	IFSC Code						
17	No. of employees	Highly Skilled		Skilled		Un-skilled	
18	Previous Work orders executed at NFC(Reference Nos)						

19	Brief description of the work: Annual Contract for carrying out preventive maintenance, Overhauling and minor repair works of equipment in M-ZF & CCF						
20	Tender No. : NFC/MZF&CCF/(56)/WC/2018-19						
21	Total amount quoted						
22	No. of labours proposed to be employed in this work	Highly Skilled		Skilled		Un-skilled	
	Supervisors:						
23	Qualifications and experience of Supervisor						
24	Details of Machinery/tools proposed to be deployed for the work						
25	GST rate considered for the work						
26	Any other information						

Verified the above details

Signature of the contractor

**GOVERNMENT OF INDIA
DEPARTMENT OF ATOMIC ENERGY
NUCLEAR FUEL COMPLEX
MAINTENANCE ZF & CCF**

E.C.I.L (Post)
Hyderabad - 500062.

DOCUMENTS TO BE SUBMITTED FOR OBTAINING TENDER DOCUMENTS

1. E.S.I. registration copy (Xerox)
2. P.F. registration copy (Xerox)
3. GST registration copy (Xerox)
4. Pan Card (Xerox)
5. Solvency certificate from the banker (Xerox)
5. Last 3 years Income Tax return (Xerox)
6. Experience Certificate of similar works (Xerox)
7. Past record proof to the effect that Wages, PF, ESI paid to Employees/respective government agencies as per the Rules/Acts.

Manager, M(ZF, EPP & BPS)
For & On behalf of the President of India