

Government of India
Department of Atomic Energy
Nuclear Fuel Complex
(Maintenance- NUOFP)

NOTICE INVITING TENDER

Tender No. : NFC/MFBBO/(57)/NIT/2018/02

Date: 23/03/2018

To

M/s _____

Dear Sir,

On behalf of the President of India, sealed item rated tenders are invited from competent and well experienced contractors for the following work on works contract basis.

1) Name of Work : Preventive and Corrective Maintenance and minor repair works of MFBB

2) Scope: As per Annexure – I for Electrical works

3) Duration of Contract : Initially for 12 months from the date of commencement of work.(But the work order with a validity of 15 months duration will be released to accommodate the delays in works as machines can not be released for maintenance on time by respective production departments all the time). Further it may be extended for next 12 months without any escalation in price considering the performance and workmanship of contractor and his team members with mutual consent.

4) Estimated cost : Rs. 16,00,000/-

5) Earnest Money Deposit: Rs 32,000/- (Rupees Thirty two thousand only)

EMD in the form of Fixed Deposit Receipt / Crossed Demand Draft drawn in favor of “ Pay and Accounts officer, NFC” payable at Hyderabad shall be submitted. Offers without EMD will be summarily rejected.

Name and A/C No. of the contractor may be written at the back side of DD submitted towards EMD and the DD to be submitted shall be drawn after the date of release of NIT to ensure that it is valid for the entire offer period.

- 6) Issue of tender document : From 10-07-2018 to 20-07-2018
- 7) Last date for submission of tender : On 30-07-2018 up to 14.00 hours.
- 8) Date of opening the sealed tenders : On 30-07-2018 at 14.30 hours.

9) Cost of tender document: Rs 500/- (Demand draft or banker's cheque payable at Hyderabad drawn in favor of "Pay & Accounts Officer, NFC")

Quotations are to be submitted strictly in the format enclosed. Tender and EMD shall be placed in two separate envelopes clearly indicating tender No. and each marked as TENDER & EMD respectively. Both the envelopes shall be submitted together in another sealed envelope super scribing Tender No. & Description of work along with due date and time of submission on the outer cover.

Your offers shall be deposited in tender box kept for the purpose at North gate, Nuclear Fuel Complex, ECIL Post, Hyderabad – 500062, **up to 14.00 hours on 30-07-2018.**

Tenders will be opened at Works Section, III floor, Aadhar Building, NFC. Late /delayed & tenders not accompanied by EMD shall not be considered.

Tender document issued to the contractor is non transferable.

Dy.General Manager
Maint.Fuels & NFC-Kota
For & on behalf of the President of India

Note : NFC is committed to a corruption free work environment. "All the purchase and contracts commitments of NFC will honored without the citizen having to pay any bribe". "In case any person demands any bribe, it is the duty of a responsible citizen to inform the matter to the Vigilance Officer, NFC, Hyderabad". Telephone No. 040-27122181 & 040-27184314 (Office) and 040-27137012 (Residence). Email:vo@nfc.gov.in

Terms and Conditions of NIT No. : NFC/MFBBO(57)/NIT/2018/02

- 1) The contractor shall be completely responsible for the maintenance work. The contractor shall deploy sufficient and capable man power for execution of the works. The requirement of manpower is as under
 - i. ITI qualified and experienced Electricians capable of doing maintenance and repair works of electrical machines, circuits and panels (2 + years experienced - skilled)
 - ii. Electrical supervisor shall be a Diploma holder in Electrical Engg with four + years maintenance experience or an ITI holder with 10 + years maintenance experience capable of executing electrical maintenance and repair works as mentioned in the scope shall be deployed. And he shall fully be responsible for carrying out the works properly & safely.
 - iii. Contractor should have authorization certificate from the state Govt. authorities to work on 415 Volts electrical system.
 - iv. Contractor shall employ physically fit persons(unskilled) for cleaning of MCC rooms.
 - v. Certificates with respect to experience and educational qualifications of the personnel and the supervisor shall be submitted along with the offer.
 - vi. The contractor shall authorize the supervisors for safe execution of the assigned jobs. Undertaking for the same shall be furnished by the contractor in writing.
- 2) Contractor will be completely responsible for the job and shall deploy qualified manpower along with required tools & tackles. He should have minimum three years experience in the similar works in govt./reputed organizations. The details of experience should be submitted along with the offer. Contractor shall ensure to authorise a competent person as supervisor who shall fully be responsible for carrying out the jobs safely. Authorisation shall be furnished in writing.
- 3) Tenders will be issued to eligible contractors provided they produce definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority of having satisfactorily completed similar works of magnitude specified below in last seven years ending previous day of last date of submission of tenders.

Criteria of eligibility for issue of tender documents

- 3.1 One similar work not less than 80% of estimated cost
 - 3.2 Two similar works not less than 60% of estimated cost
 - 3.3 Three similar works not less than 40% of estimated cost
 - 3.4 Contractor should have authorization certificate from the state Govt. authorities to work on 415 Volts electrical system.
 - 3.5 Contractor has to take appropriate ESI & EPF for the engaged labors.
 - 3.6 GST Registration certificate, registration details of ESI & EPF shall be submitted.
- 4) The contractor shall be responsible for supervision of work/people. He has to ensure safe working practices and use of necessary Personal Protective Equipments (PPE) which will be provided by him(contractor).
 - 5) Contractor has to follow safety rules and regulations stipulated by NFC.
 - 6) The Contractor must follow all Labor Laws such as Contractor (Regulation & Abolition Act), Minimum Wages, Payment of Wages Act, EPF & MP Act, ESI Act, Payment of Bonus Act, Employees Compensation Act etc.. NFC reserves right to ask Contractor to

furnish proofs/documentary evidence for following above laws. Contractor have to follow and revise/update minimum wages of his employees as per the circular issued by Chief Labour Commissioner, Ministry of Labour & Employment, New Delhi from time to time during the period of contract i.e. 12 months. If Contractor needs any clarification regarding provisions in above laws, he/she may directly contact Welfare Officer, NFC, Hyd, for such clarifications. He may be contacted on 040-27183059 or wo@nfc.gov.in on any working day during office hours. Such clarifications shall be sought before quoting, ESI & EPF coverage shall be made compulsory for all the contract laborers engaged.

- 7) The contractor shall also give an undertaking that he shall bear all the expenses towards medical treatment incase of any accident to his personnel while working.
- 8) The employees of the contractor are required to produce police verification certificate, medical certificates, height passes or any other documents as required by NFC.
- 9) No child labor (Below 18 Years old) should be engaged.
- 10) Wages are to be paid as per Minimum Wages Act. At the time of claiming payment, certificate to that effect is to be attached, duly approved by Officer-in-charge at NFC.
- 11) Before quoting, the contractor may visit NFC for assessment of work with prior permission of Manager MFBB(E&I). He may contact at 040 - 27184064 / 27184916/or Email : edguptha@nfc.gov.in
- 12) NFC reserves right to ask the contractor for replacement of any of their workman for any reason such as unruly behavior, lack of integrity or lack of workmanship. Further NFC reserve it's right to cancel the contract if the overall performance is not satisfactory even after replacement of few workman.
- 13) Contract labour are to be engaged in General Shift and in case of need will be continued in II shift for attending pending works.
- 14) The workers engaged by the contractor should wear uniform which is distinct from NFC uniform. Safety shoes and other PPE as required by the job are to be provided by the contractor for all the workers engaged by him and ensure its usage. The contractor has to ensure safe working practices and follow all safety rules and regulations stipulated by SED, NFC from time to time. The contractor shall also give an undertaking that he shall bear all the expenses towards medical treatment incase of any accident to his personal while working.
- 15) Contractor should adhere to the safety guidelines stipulated by AERB for control of works vide. AERB/NRF/SG/IS-1 (Rev.-1)
- 16) Wages are to be paid as per Minimum Wages Act, circulated by RLC (C) by state government of telangana whichever is higher from time to time. Certificate from Officer-in-Charge at NFC regarding payment of minimum wages to the contract labour is to be enclosed along with the claim.
- 17) Earnest Money Deposit at the rate of 2% of estimated cost put to tender shall be submitted along with tender in the form of Fixed Deposit Receipt /crossed demand draft in favour of "Pay and Accounts Officer, NFC" payable at Hyderabad. Offers without EMD will be summarily rejected.

- 18) Valid Medical fitness certificate from at least an MBBS doctor for the workers engaged shall be submitted. He will also submit height passes or any other documents as required by NFC.
- 19) The quoted value shall be exclusive of ESI, EPF and inclusive of GST and any other mandatory duties and levies of Govt.. The payment towards ESI, EPF will be released against submission of documentary evidence towards payment of ESI, EPF to the concerned authorities.
- 20) The contractor shall provide the registration details of Income Tax ESI, EPF, GST etc. while collecting tender document and copies of the same shall be submitted along with tender document.
- 21) Performance Guarantee @5% of Work Order value shall be submitted within 10 days from the date of issue of letter of acceptance or before the commencement of work which ever is earlier in the form of Fixed Deposit Receipt or Demand Draft or Bank Guarantee. (In case Bank Guarantee is furnished, it shall be valid up to 12 months from the date of issue of letter of award along with a claim period of 6 months) Extension of time for submission of Performance guarantee at the request of the contractor shall be charged @ 0.1% per day of performance guarantee amount for a maximum period saying from 1 to 15 days.
- 22) In case of non-submission of Performance Guarantee within prescribed/extended time, the Earnest Money Deposit submitted shall be forfeited.
- 23) Security Deposit @ 2.5% of the Work Order Value shall be recovered from Running Account bills. The Security Deposit amount recovered shall be released after Three (3) months from the date of completion of entire work, or after payment of final bill, whichever is later.
- 24) Income tax and GST as applicable at source shall be deducted from the payments made. Non-submission of PAN or incorrect PAN No. attracts Income tax @20% on the gross bill. Contractor shall furnish his PAN No. and bank details along with a photocopy of the same duly countersigned by him.
- 25) Payment for the work done by the contractor shall be made based on the work done by contractor which was accepted and measured by the Officer-in-charge, duly approved by Competent Authority. In this works contract, payment will be made bi-monthly for the works completed.
- 26) The offer should be kept valid for a period of three months from the date of opening of tender.
- 27) Incomplete and conditional tenders shall be rejected. However unconditional rebates are acceptable.
- 28) Contractors shall quote the rates both in words and figures.
- 29) In case there is variation between the rates in figures and words, the rate which corresponds to amount worked out by the contractor shall be taken as correct.
- 30) When the amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.
- 31) When the rate quoted by the contractor, in figures and in words tallies, but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.
- 32) Contractor shall sign each page of the tender document along with the Schedule of quantities & Rates.

- 33) In case the contractor fails to commence the work specified in the tender document within the prescribed time schedule, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole Performance Guarantee absolutely.
- 34) The contractor shall ensure that labour deployed for the contract would confine themselves to their respective places of work and not indulge in activities that would be harmful to NFC. The contractor labour shall be below 60 years for skilled, shall be below 50 years for un-skilled and shall be below 65 years for highly skilled categories.
- 35) NFC reserves right to accept or reject any quotation, either completely or partly, without giving any reasons.
- 36) If on acceptance of the tender, owing to the circumstances if the scope of the work remains altered, reduced or abandoned for any reason NFC shall give a notice in writing to that effect to the contractor who shall act accordingly. Also, if the workmanship is not satisfactory, the contract shall be cancelled. NFC reserves right to ask the contractor for replacement of any of their workman for any reason such as unruly behavior, lack of integrity or lack of workmanship.
- 37) If the contractor fails to execute the work completely, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole Security Deposit and Performance Bank Guarantee absolutely.
- 38) The quoted rates shall not be less than the minimum wages fixed/notified by the state government-where the service is performed and shall include all statutory obligations. However bids with out any element of cost over and above such minimum wage (or below it) shall be treated as "Nil" price quotation and would be rejected. The contractor shall be liable for all kinds of dues payable in respect of all personnel provided under the contract and NFC shall not be liable for any dues for availing the services of the personnel. The contractor should ensure that persons to be deployed are not alcoholic, drug addict and not indulge in any activity prejudicial to the interest of the NFC. The contractor shall ensure to get the Police Verification for the all man power deployed by them and the contractor should ensure that the man power deputed should bear good moral character.
- 39) The detailed description of work given in Annexure I is in detail and quite extensive. But it is not explicit. Hence, the contractor is obliged to carry out any other minor work which is required to fulfill the objective of the work order without addition of cost.
- 40) The contractor shall submit duly filled in Form-C, which is enclosed along with tender.

From:

Date:

To
Dy. General Manager
Maint. Fuels & NFC-Kota
Nuclear Fuel Complex, ECIL(PO)
Hyderabad -500 062

QUOTATION

Sub: Works contract for outsourcing of Preventive and Corrective Maintenance and minor repair works of MFBBO equipments

Ref: NFC/MFBBO/(57)/Works/2018/02 Dtd: 23.03.2018

Dear Sir

In response to your notice inviting Tenders, we hereby submit our quotation for carrying out the following jobs

Electrical works

S. No	Description of item (Refer Annexure I for electrical works and II for mechanical works	Qty per year	Unit	Unit price (Rs) (in figures & words	Total Amount (Rs)
1	Preventive maintenance and repairs of the following				
a	PDB's/MCC's	11	No		
b	Lighting DBs	3	No		
c	Switch Boards,	25	No		
d	AC Squirrel cage Induction Motors (up to 5 HP)	127	No		
e	AC Squirrel cage Induction Motors (5HP - 10HP)	15	No		
f	AC Squirrel cage Induction Motors (10HP- 20HP)	22	No		
g	AC Squirrel cage Induction Motors (20HP - 50HP)	8	No		
h	AC Squirrel cage Induction Motors (50HP-100HP)	12	No		
i	Maintenance and repair of HPMV/SV/MH lamps	250	Nos		
j	Maintenance and repair of fluorescent lamps	700	Nos		
k	Maintenance and repair of Flame proof fluorescent/MV/MH lamps	350	No.s		
l	Cable Laying	400	Mtr		
m	Cleaning of MCC Rooms 7 No.s total area 819 sq. mtrs once in a week	42588	Sq.mtrs		
		Total amount			
	Total amount in Words				

Note: 1. The price quoted shall be exclusive of ESI, EPF and inclusive of GST & other expenses.

2. Preventive maintenance should be carried out once in a quarter and corrective maintenance is as per the requirement.

Thanking you,

Name:

Aadhar card No.

PAN:

Bank a/c No.

GST No.

Name of the bank and branch :

Your's faithfully

Contractor

(signature with seal)