

**Government of India  
Department of Atomic Energy  
Nuclear Fuel Complex  
CFFP(P)**

**NOTICE INVITING TENDER**

Tender No. NFC/CFFP(P)/Tender/05/2018/01

Date : 3.12.18

To  
M/s.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

On behalf of the President of India, sealed item rated tenders are invited from competent and well experienced contractors for the following work on works contract basis.

- |                                       |  |
|---------------------------------------|--|
| 1) Name of Work designated location   | : Scrap segregation cutting, cleaning and transfer to inside NFC, Hyderabad.   |
| 2) Scope                              | : As per Annexure  |
| 3) Duration of Contract               | : One year ( <u>Extendable by one year subject to approval of competent authority</u> )  |
| 4) Estimated Cost                     | : Rs 5,33,000/- (Rupees Five Lakh Thirty Three Thousand Only)  |
| 5) Earnest Money Deposit              | : Rs. 10,660/- (Rupees Ten Thousand Six Hundred Sixty only) EMD in the form of Fixed Deposit Receipt /crossed demand draft drawn in favor of "Pay and Accounts Officer, NFC" payable at Hyderabad shall be submitted. Offers without EMD will be summarily rejected. Name & A/C No. of the contractor may be written at the back side of DD submitted towards EMD and the DD submitted should be valid for 3 months. |
| 6) Issue of tender document           | : From 11.12.18 to <b>20.12.18</b>   |
| 7) Last date for submission of tender | : On <b>26.12.18</b> up to 14.00 hours.  |
| 8) Date of opening the sealed tenders | : On <b>26.12.18</b> at 14.30 hours  |
| 9) Cost of tender document            | : Rs 500/- ( Demand draft or banker's cheque payable at Hyderabad drawn in favor of "Pay & Accounts Officer, NFC")   |

Quotations are to be submitted strictly in the format enclosed. Tender and EMD shall be placed in two separate envelopes clearly indicating tender No. and each marked as TENDER & EMD respectively. Both the envelopes shall be submitted together in another sealed envelope super scribing Tender No. & description of work along with due date and time of submission on the outer cover.

Your offers shall be deposited in tender box kept for the purpose at Aadhar building, Nuclear Fuel Complex, ECIL Post, Hyderabad – 500062, on or before **26.12.18** up to 14:00 hours.

Tenders will be opened at Works Section, III floor, Aadhar Building, NFC. Late/delayed & tenders not accompanied by EMD shall not be considered.

The tender document issued to the contractor is non-transferable.

SM (UOP, CFFP, Block-A)  
For & On behalf of the President of India

Note: NFC is committed to a corruption free work environment. "All the purchase and contracts commitments of NFC will be honored without the citizen having to pay any bribe". "In case any person demands any bribe, it is the duty of a responsible citizen to inform the matter to the Vigilance Officer, NFC, Hyderabad". Telephone No. 040-27122181 & 040-27184314 (Office) and 040-27137012 (Residence). Email: vo@nfc.gov.in

**Terms and Conditions of NIT No. NFC/CFFP(P)/Tender/05/2018/01 dated 3.12.18**

1. Agencies participating in the tender shall have prior experience in material handling and fabrication work.
2. Definite proof shall be submitted from the appropriate authority indicating satisfactory completion of similar works of magnitude as specified below in the last 7 years ending on the last day of the month previous to the one in which the tenders are invited.
  - a. Three similar works each of 40% of the Estimated cost or
  - b. Two similar works each of 60% of the Estimated cost or
  - c. One similar work of 80% of the Estimated cost
3. The contractor will be completely responsible for the job. The contractor shall deploy sufficient man power required for completion of the work. The contractor shall entrust a competent person as supervisor who shall fully be responsible for carrying out the jobs safely. Authorization shall be furnished in writing. The contractor shall deploy only those qualified man power who have prior experience in the works as brought out in the scope of work.
4. At least 4 un-skilled workers, 2 skilled and 1 supervisor shall be available for carrying out the work during the period of the contract.
5. The minimum qualification of person supervising the job shall be III (5 years experience) or Diploma in Engineering.
6. The minimum qualification of contract workers engaged for the work shall be Class X<sup>th</sup> failed.
7. Age of the outsourced persons engaged for the works should not be more than 50 years for unskilled/ semi-skilled, should not be more than 60 years for skilled manpower and should not be more than 65 years for highly skilled categories.
8. No child labor should be engaged.
9. Contract labor are to be engaged only in General shifts.
10. The workers engaged by the contractor should wear uniform which is distinct from NFC uniform. Safety shoes and other PPE as required for the job are to be provided by the contractor for all the workers engaged by him and ensure its usage. The contractor has to ensure safe working practices and follow all safety rules and regulations stipulated by SED, NFC from time to time.
11. The Contractor must follow all Labor Laws such as Contractor (Regulation & Abolition Act), Payment of Wages Act, EPF & MP Act, ESI Act, Payment of Bonus Act, Employees Compensation Act etc. NFC reserves right to ask Contractor to furnish proofs /documentary evidence for following the above laws. Clarifications on statutory provisions if any, may be sought from Welfare Officer, NFC, Hyderabad on 040-27183059 or wo@nfc.gov.in on any working day during office hours.
12. Wages are to be paid as per Minimum Wages Act, notified by RLC (C)/by State Govt. of Telangana whichever is higher from time to time.

13. Earnest Money Deposit at the rate of 2% of estimated cost put to tender shall be submitted along with tender in the form of Fixed Deposit Receipt / crossed demand draft drawn in favor of "Pay and Accounts Officer, NFC" payable at Hyderabad. Offers without EMD will be summarily rejected.
14. Certificate from Officer-in-charge at NFC regarding payment of minimum wages to the contract labor is to be enclosed along with the claim.
15. The contractor shall produce necessary police verification certificates from the local police station for the manpower being engaged for the purpose.
16. Valid Medical fitness certificate from at least an MBBS doctor for the workers engaged shall be submitted. The contractor shall ensure that all his labor who are engaged in work are covered under ESI and EPF. Proof of the same shall be produced before start of the work.
17. The quoted value shall be **exclusive of ESI, EPF and inclusive of GST and any other mandatory duties & levies of the Government**. The bills will be released against submission of documentary evidence towards payment of ESI, EPF to the concerned authorities.
18. The contractor shall provide the registration details of Income Tax, ESI, EPF, GST etc. while collecting tender document and copies of the same shall be submitted along with tender document.
19. Performance Guarantee @5% of Work Order value shall be submitted within \_\_\_ ( 4 to 15 days) from the date of issue of letter of acceptance in the form of Fixed Deposit Receipt or Demand Draft or Bank Guarantee. In case a Bank guarantee is submitted it should be valid for 14 months from the date of issue of work order along with an additional claim period of six(6) months. (Extension of time for submission of Performance guarantee at the request of contractor shall be charged @0.1% per day of performance guarantee amount subject to a maximum of 15 days).
20. In case of non-submission of Performance Guarantee within prescribed/extended time, the Earnest Money Deposit submitted will be forfeited.
21. Security Deposit @ 2.5% of the Work Order Value shall be recovered from Running Account bills. The Security Deposit amount recovered shall be released after Three (3) months from the date of completion of entire work, or after payment of final bill, whichever is later.
22. Income tax and GST as applicable at source shall be deducted from the payments made. **Non submission of PAN or incorrect PAN No. attracts Income tax @ 20% on the gross bill.** Contractor shall furnish his PAN No. and bank details along with a Xerox copy of the same duly countersigned by him.
23. Payment for the work done by the contractor shall be made based on the work done by contractor which was accepted and measured by the Officer in charge, duly approved by the Competent authority. Periodicity of payment shall be on monthly basis.
24. Offers received will be evaluated based on the total cost quoted exclusive of EPF, ESI and inclusive of GST.

25. The offer should be kept valid for a period of three months from the date of opening of tender.
26. Incomplete and conditional tenders shall be rejected. However unconditional rebates are acceptable.
27. Contractors shall quote the rates both in words and figures.
28. In case there is a variation between the rates in figures and words, the rate which corresponds to amount worked out by the contractor shall be taken as correct.
29. When the amount of an item is not worked out by the contractor, or if it does not correspond with the rates written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.
30. When the rate quoted by the contractor, in figures and in words tallies, but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.
31. Contractor shall sign each page of the tender document along with the Schedule of quantities & Rates.
32. In case the contractor fails to commence the work specified in the tender document within the prescribed time schedule, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole EMD absolutely.
33. The contractor shall ensure that labor deployed for the contract would confine themselves to their respective places of work and not indulge in activities that would be harmful to NFC.
34. NFC reserves right to accept or reject any quotation, either completely or partly, without giving any reasons.
35. If on acceptance of the tender, owing to the circumstances if the scope of the work remains altered, reduced or abandoned for any reason NFC shall give a notice in writing to that effect to the contractor who shall act accordingly. Also, if the workmanship is not satisfactory, the contract shall be cancelled.
36. Before quoting, the contractor may visit NFC for assessment of work with prior permission of GM. He may contact at 040-2718 4487 / 3235 / 4062.
37. If the contractor fails to execute the work completely, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit whole Security Deposit and Performance Bank Guarantee absolutely.
38. The contractor is covered under all applicable statutes including Labour Laws and NFC shall not be held responsible for any untoward situation arising out of Contractor's work.
39. The quoted rates shall not be less than the minimum wage fixed/notified by the State Government-where service is performed and shall include all statutory obligations. However, bids without any element of cost over and above such minimum wage (or below it) shall be treated as 'Nil' price quotation and would be rejected. The contractor shall be liable for all kinds of dues payable in respect of all personnel provided under the contract and NFC shall not be liable for any dues availing the services of the personnel. The contractor should ensure

that persons deployed are not alcoholic, drug addict and not indulge in any activity prejudicial to the interest of NFC. The contractor shall ensure that the manpower deputed should bear good moral character.

From:

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\_\_\_\_\_  
\_\_\_\_\_

To,  
SM (UOP, CFFP, Block-A)  
Nuclear Fuel Complex  
ECIL (PO), Hyderabad-500062.

QUOTATION

**Sub:** Scrap cutting, cleaning and transfer-reg.

**Ref:** NIT No. NFC/CFFP(P)/Tender/05/2018/01 dated 3.12.18

Dear Sir,

In response to your Notice Inviting Tenders, we hereby submit our quotation for carrying out the following works.

Sl. No.	Description of work	Unit	Qty	Unit Rate (Rs.) (In figures and words)	Total amount (Rs.)
1	Segregation of scrap into various categories like SS, MS, Aluminium, wood, plastic, cables, etc.	MT	20		
2	Cutting of Metallic scrap into 6"-12" length size	MT	12		
3	Cutting of non-metallic scrap into 6"-12" length size	MT	3		
4	Cleaning, packing, weighing & transfer of metallic scrap	MT	24		
5	Cleaning, packing, weighing & transfer of non-metallic scrap	MT	5		
	Total Cost				

The above quoted price is exclusive of ESI, EPF & inclusive of GST

(Rupees \_\_\_\_\_ only)

Thanking you,

Name: \_\_\_\_\_

PAN No. \_\_\_\_\_

Bank Account No. \_\_\_\_\_

IFSC Code: \_\_\_\_\_

Bank Name and address: \_\_\_\_\_

Tender document issued to  
M/s \_\_\_\_\_  
on receipt of Rs. 500/- towards cost of  
tender document

Signature of OIC

Yours faithfully,  
CONTRACTOR  
(Sign with Seal)

**SCOPE OF WORK****Scrap cutting, cleaning and transfer of material to designated location inside NFC, Hyderabad**

<b>Sl. No.</b>	<b>Description of work</b>	<b>Unit</b>	<b>Qty</b>
1	Segregation of scrap into various categories like SS, MS, Aluminium, wood, plastic, cables, etc.	MT	20
2	Cutting of Metallic scrap into 6"-12" length size	MT	12
3	Cutting of non-metallic scrap into 6"-12" length size	MT	3
4	Cleaning , packing , weighing & transfer of metallic scrap ; depending upon HPU clearance to Tube Plant stores or designated location inside Block-A	MT	24
5	Cleaning , packing , weighing & transfer of non-metallic scrap ; depending upon HPU clearance to Tube Plant stores or designated location inside Block-A	MT	5

**Technical Details**

1. Work shall be carried out in earmarked areas inside Block-A.
2. Cutting equipment, cutting consumables & cleaning consumables like brushes & scrubbers are in scope of the supplier.
3. The cleaning shall be carried out for a maximum of 2 times by normal method and then one time by Ultrasonic cleaning.
4. Cleaning agent i.e. TSP(soda) and Ultrasonic cleaning equipment shall be provided by NFC.
5. Containers for scrap storage/transfer are in scope of NFC. Forklift service will be provided by NFC for transfer of scrap.
6. Persons carrying out the work shall take all safety precautions required to carry out the work. The contractor shall always carry Safety Permit issued by NFC Safety.

SM(UOP, CFFP, Block-A)