

From:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To

APO, CHSS, NFC, Hyderabad

Madam / Sir,

I, here by state that I / my spouse / son / daughter / mother / father (Shri / Smt. \_\_\_\_\_), age \_\_\_\_\_ suffering from hearing loss has visited \_\_\_\_\_ hospital on \_\_\_\_\_ and the ENT specialist of said hospital has recommended for hearing aid for right / left ear / both the ears. I, therefore, request you to permit me to procure hearing aid for \_\_\_\_\_, at the earliest. I am enclosing the following documents, for your consideration.

\*\*\*I further state that this is my first request for hearing aid for self / wife / son / daughter / mother / father.

Or

\*\*\*Hearing aid provided to me / my wife / son / daughter / mother / father vide sanction dated \_\_\_\_\_ is not working and a certificate of the ENT specialist to this effect is enclosed.

Thanking you,

Yours faithfully,

( \_\_\_\_\_ )  
Signature with date

List of documents enclosed herewith:

01. Audiography report containing the details of the audiology test undertaken and recommendation for hearing aid with details of model/type of hearing aid recommended
02. Copy of Health Pass book containing the recommendations of ENT specialist for hearing aid with details of make and model of the same
03. Three quotations indicating the make / model / price of the hearing aid
04. OP referral form issued by NFC MO / Zonal Hospital / AMA (in case of ENT consultation at super speciality hospital)

\*\*\* Strike out whichever is not applicable.