



Government of India
Department of Atomic Energy
Nuclear Fuel Complex



ECIL Post,
Hyderabad – 500 062.



“GOVERNMENT STRIVES TO HAVE A WORKFORCE WHICH REFLECTS GENDER BALANCE AND WOMEN CANDIDATES ARE ENCOURAGED TO APPLY”

ADVERTISEMENT NO. NFC/02/2015

SPECIAL RECRUITMENT DRIVE FOR PERSONS WITH DISABILITIES

On-line applications are invited for the following posts in Nuclear Fuel Complex, Hyderabad, an industrial Establishment under the Department of Atomic Energy. The selected candidates will be posted at Nuclear Fuel Complex, Hyderabad or at Zirconium Complex, Pazhayakayal, Tamilnadu or in any other constituent units of the Department of Atomic Energy in India. The details of posts and the norms specified for these posts are as under:-

TECHNICAL POSTS:

TECHNICIAN/B (PAINTER)

Post Code	401
NAME OF THE POST	TECHNICIAN/B (PAINTER)
GROUP OF SERVICE	C
NO. OF VACANCIES	(PH-HH)-01
PAY BAND & ENTRY PAY	PB-1 Rs. 5200-20200+GP Rs. 2000/- & Rs. 8460 /- incl. GP@
ESSENTIAL QUALIFICATION	
Nationality	Must be a citizen of INDIA
Age	Minimum 18 years & Maximum 25 years as on last date of receipt of application. Upper age limit prescribed above is relaxable as per rules.
Educational & Technical Qualification	Min. 60% marks in SSC with Science and Maths as subjects (or) Min. 60% marks in HSC (10+2) with Science and Maths as subjects Plus ITI/NCVT Trade certificate of not less than one year duration recognized by the Competent Authority in the relevant trade.

(@Plus usual Allowances as admissible to Central Government Employees)

TECHNICIAN/B (CARPENTER)

Post Code	402
NAME OF THE POST	TECHNICIAN/B (CARPENTER)
GROUP OF SERVICE	C
NO. OF VACANCIES	(PH-HH)-01
PAY BAND & ENTRY PAY	PB-1 Rs. 5200-20200+GP Rs. 2000/- & Rs. 8460 /- incl. GP@
ESSENTIAL QUALIFICATION	
Nationality	Must be a citizen of INDIA
Age	Minimum 18 years & Maximum 25 years as on last date of receipt of application. Upper age limit prescribed above is relaxable as per rules.
Educational & Technical Qualification	Min. 60% marks in SSC with Science and Maths as subjects (or) Min. 60% marks in HSC (10+2) with Science and Maths as subjects Plus ITI/NCVT Trade certificate of not less than one year duration recognized by the Competent Authority in the relevant trade.

(@Plus usual Allowances as admissible to Central Government Employees)

TECHNICIAN/B (PLUMBER)

Post Code	403
NAME OF THE POST	TECHNICIAN/B (PLUMBER)
GROUP OF SERVICE	C
NO. OF VACANCIES	(PH-OL)-01
PAY BAND & ENTRY PAY	PB-1 Rs. 5200-20200+GP Rs. 2000/- & Rs. 8460 /- incl. GP®
ESSENTIAL QUALIFICATION	
Nationality	Must be a citizen of INDIA
Age	Minimum 18 years & Maximum 25 years as on last date of receipt of application. Upper age limit prescribed above is relaxable as per rules.
Educational & Technical Qualification	Min. 60% marks in SSC with Science and Maths as subjects (or) Min. 60% marks in HSC (10+2) with Science and Maths as subjects Plus ITI/NCVT Trade certificate of not less than one year duration recognized by the Competent Authority in the relevant trade.

(®Plus usual Allowances as admissible to Central Government Employees)

SELECTION PROCEDURE: Candidates who qualify in the Selection Test will be called for Trade Test and only those who qualify in the Trade Test are eligible for interview. The Selection Test may be conducted Online or OMR. Final selection and ranking will be on the basis of overall performance of the candidates.

ADMINISTRATIVE POSTS:

STENOGRAPHER GRADE-II (ENGLISH)

POST CODE	303
NAME OF THE POST	STENOGRAPHER GR-II (ENGLISH)
GROUP OF SERVICE	B
NO. OF VACANCIES	(PH-OH)-01
PAY BAND & ENTRY PAY	PB-2 Rs. 9300-34800 with GP Rs. 4200/- & Rs. 13500 /- incl. GP®
ESSENTIAL QUALIFICATION	
Nationality	Must be a citizen of India
Age	Minimum 18 years & Maximum 27 years as on last date of receipt of application. Upper age limit prescribed above is relaxable as per rules.
Educational & Technical Qualification	* Matriculation or equivalent with minimum 50% marks. * Minimum speed of 100 wpm in shorthand in English. * Minimum speed of 45 wpm in typewriting in English

(®Plus usual Allowances as admissible to Central Government Employees)

STENOGRAPHER GRADE-III (ENGLISH)

POST CODE	304
NAME OF THE POST	STENOGRAPHER GR-III (ENGLISH)
GROUP OF SERVICE	C
NO. OF VACANCIES	(PH-OH)-01
PAY BAND & ENTRY PAY	PB-1 Rs. 5200-20200 with GP Rs. 2400/- & Rs. 9910 /- incl. GP®
ESSENTIAL QUALIFICATION	
Nationality	Must be a citizen of India
Age	Minimum 18 years & Maximum 27 years as on last date of receipt of application. Upper age limit prescribed above is relaxable as per rules.
Educational & Technical Qualification	* Matriculation or equivalent with minimum 50% marks. * Minimum speed of 80 wpm in shorthand in English. * Minimum speed of 30 wpm in typewriting in English

(®Plus usual Allowances as admissible to Central Government Employees)

SELECTION PROCEDURE: Candidates who qualify in the Selection Test will be called for Skill Test and only those who qualify in the Skill Test are eligible for interview. The Selection Test may be conducted Online or OMR. Final selection and ranking will be on the basis of overall performance of the candidates.

GENERAL INSTRUCTIONS

1. Appointment for all the posts is subject to Medical Examination by the department.
2. Persons working under Central/State Government, Public Sector Undertakings, Autonomous bodies should submit “**NO OBJECTION CERTIFICATE**” at the time of interview.
3. Candidates should possess the prescribed qualification from a recognized University/Educational Institution on the date of applying for the post.
4. Departmental candidates who have rendered not less than 03 years continuous and regular service in the same line or allied cadre as on last date of application are eligible for relaxation in upper age limit as per Government Orders as detailed below:
 - a. For appointment to Group ‘C’ posts by direct recruitment which are in the same line or allied cadres; Up to 40 years of age (45 years for SC/ST).
 - b. For Group B posts; 5 years-for posts which are in the same line or allied cadres.
5. Relaxation in the upper age limit to the candidates will be provided as per Rules. The candidates should have a minimum of 40 percent disability (moderate) certified by the appropriate Medical Board.
6. **Important Requirement of Physical Disability Certificate:**
 - i) According to the persons with disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1996 notified on 31/12/1996 by the Central Government in exercise of the powers conferred by sub-section (1) and (2) of Section 73 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 [1 of 1996], a disability certificate shall be issued by a Medical Board duly constituted by the Central or a State Government. The Central/State Government may constitute a Medical Board consisting of at least three members, out of which, at least, one member shall be a Specialist from the relevant field.
 - ii) The certificate would be valid for a period of 5 years for those whose disability is temporary. The Medical Board shall indicate the period of validity of the certificate where there are chances of variation in the degree of disability. For those who acquired permanent disability, the validity can be shown as permanent. On representation by the applicant, the Medical Board may review its decision having regard to all the facts and circumstances of the case and pass such orders in the matter as it thinks fit.
 - iii) Those SC/ST/OBC persons with disabilities selected on their own merit without relaxed standards along with other candidates, will be considered against unreserved vacancies provided the post is identified for persons with disability of relevant category. (as applicable).
7. **Ex-Servicemen:**

Age relaxation in the upper age limit for Ex-Servicemen shall be provided as per rules. An Ex-servicemen means a person who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union and

- i. Who retired from such service after earning his/her pension. This would also include persons who are retired/retire at their own request by after having earned their pension; (or)
- ii. Who has been released from such service on medical grounds attributable to military service/circumstances beyond his control and awarded medical or other disability pension

- iii. Who has been released, otherwise than on his own request from such service as a result of reduction in establishment (or)
 - iv. Who has been released from such service after completing the specific period of engagements, otherwise than at this own request or by way of dismissal or discharged on account of misconduct or inefficiency, and has been given a gratuity and includes personnel of the Territorial Army of the following categories, namely :
 - a. Pension holders for continuous embodied service.
 - b. Pension with disability attributable to military service and
 - c. Gallantry award winners.
8. Ex-Servicemen who have already secured employment in civil side under Central Government in Group C & D posts on regular basis after availing of the benefits of reservation given to Ex-Servicemen for their re-employment are NOT ELIGIBLE for claiming benefits of reservation under ex-servicemen category.
9. Relaxation in the upper age limit of 5 years shall be admissible to all persons who had ordinarily been domiciled in Kashmir division of the State of Jammu & Kashmir during the period from the 1st day of January, 1980 to 31st day of December, 1989 provided that the relaxation in the upper age limit for appearing at any examination shall be subject to the maximum number of chances permissible under the relevant rules.

Certificate regarding proof of residence – any person intending to avail of relaxation of age limit admissible under rule 3 shall submit a certificate from:

- a) The Dist. Magistrate in the Kashmir division within those jurisdiction he had ordinarily resided; or
 - b) Any other authority designated in this behalf by the Government of Jammu & Kashmir to the effect that he had ordinarily been domiciled in the Kashmir division of the State of Jammu & Kashmir during the period from the 1st day of January, 1980 to 31st day of December, 1989.
 - c) Relaxation in the upper age limit of 5 years shall be admissible to children/family members of those who died in the 1984 riots.
10. Posting of the selected candidates would be at the discretion of the Competent Authority as per the availability of vacancies in NFC, Hyderabad, Zirconium Complex, Pazhayakayal, NFC Kota. They are liable to serve in any part of India, in any constituent unit of the Department of Atomic Energy.
11. **COPIES OF CERTIFICATES TO BE SUBMITTED:** Shortlisted Candidates are required to produce printout of online application along with originals and attested copies of certificates mentioned below at the time of Trade Test/Interview:
- a. Educational qualifications and technical qualifications (supported by appropriate mark sheets indicating the subjects offered at the examinations).
 - b. Date of birth/Proof of age.
 - c. SC and ST certificate should be issued by authorized authority in the prescribed format and the caste/community should have been included in the Presidential orders in relation to the concerned state.

OBC certificate should be issued by authorized authority in the prescribed format with non-creamy layer certificate and the caste/community should have been included in the Central lists of Other Backward Caste. The crucial date for determining the OBC non-creamy layer certificate will be ***the closing date of online application***. OBC for the purpose of AGE RELAXATION AND RESERVATION shall mean “persons of OBC categories not belonging to the Creamy Layer” as defined in Government of India, Department of Personnel & Training OM No.36012/22/93-Estt.(SCT) dated 08.09.93 and modified vide Government of India, Department of Personnel & Training OM No.36033/1/2013-Estt.(Res) dated 27.05.2013.
 - d. Disability Certificate from the appropriate authority regarding physical disability.
 - e. “No Objection Certificate in case working under Central/State Government, Public

Sector Undertakings/Autonomous Bodies.

- f. Proof to the effect that they have been affected by 1984 riots.
- g. Certificate regarding domiciled in Kashmir Division from 01.01.1980 to 31.12.1989 (if claiming age relaxation for Kashmir division).
- h. Ex-Servicemen Certificate.

12. AGE: Age will be reckoned as on last date of receipt of application i.e. **05.12.2015**
13. The candidate belonging to SC/ST/OBC should clearly indicate the same in the application and should attach proof of the same in the specified format failing which they will be treated as unreserved and subsequent representations for change of community status will not be entertained.
14. Applications, which are not in conformity with the requirements, will be rejected at any stage. No correspondence will be entertained with the candidates not selected for written test/interview/appointment.
15. The applicants would be admitted to the examination on the basis of the information furnished by them in their application form. All the candidates are therefore advised to ensure that they fulfill all **eligibility norms** before applying for the post. Candidates should have the requisite Educational/technical qualifications from recognized University/Institute as on the date of submission of the application. They should produce attested copies, certificates, mark sheets in support of having the requisite qualification and originals for verification along with copy of their application at the time of Trade Test/Skill test/interview. Candidates fulfilling all the eligibility norms will only be allowed to appear for Trade Test/Skill test/ interview.
16. On their appointment they will be governed by New Contributory Pension Scheme as notified by Department of Expenditure, Ministry of Finance, Government of India vide Notification No.F.No.5/7/2003-ECB & PR dated 22.12.2003.
17. All the above advertised posts are governed by the Industrial Establishment.
18. **Candidates may ensure that they fill in the correct information and furnishing false information will entail them disqualified for written exam/interview/appointment.**
19. **TRAVELLING ALLOWANCE:**
Unemployed SC/ST candidates called for Selection test/interview from outstations will be eligible for reimbursement of journey expenses limited to single SECOND CLASS (General) railway fare each from the place of normal residence to the place of Examination center and back by the shortest route as per rules subject to production of un-employment certificate from MP/MLA/Gazetted Officer. If concessional tickets are available, reimbursement will be limited to the concessional return fare only. Candidates are requested to submit their claims in the prescribed proforma available in the website along with their tickets and un-employment certificate at the examination venue for reimbursement.

ADDITIONAL BENEFITS SUBJECT TO GOVERNMENT RULES NOTIFIED FROM TIME TO TIME:

In addition to the normal pay & allowances as admissible under the Rules, attractive incentives admissible in DAE i.e. performance related incentives will also be payable on completion of one year service.

- Exciting working environment with facilities to acquire higher academic qualification.
- Excellent growth potential through merit-based performance review system for Technical Posts.
- Complete health care for self and family members.
- Attractive professional update allowance and leave travel facility (self & family).
- Departmental loan facility for housing, vehicle and computer.
- Secured accommodation in a well laid-out, exclusive township.
- Education on nominal payment of fees through AEC School up to 10+2 Standard in DAE township.
- Transport facility from various points of city provided to those who do not draw transport allowance.

HOW TO APPLY:

Candidates may visit www.nfcrecruitment.in for submitting their application Online.

User Guide is available on the Website duly explaining the procedure to apply and documents to be uploaded.

- i) The applicants have to read the User Guide for online submission of application and then proceed further.
- ii) Hand Written/Typed/Photostat copies/outside printed application form will not be accepted.
- iii) For any clarification you may please contact:
e-mail: support@nfcrecruitment.in (OR) Helpdesk No.09346180688/09393797722.
- iv) Documents to be uploaded along with the application form:
 - a. Candidates recent passport size photo of (Max size-30KB)
 - b. Signature of the candidate of (Max Size-15KB)
 - c. SSC Marks memo (Age proof)
 - d. Caste Certificate for SC/ST/OBC (If applicable)
 - e. Proof of Physical Disability Certificate.
 - f. Proof of Ex-Servicemen (If applicable).
 - g. Proof to the effect of 1984 Riots (If applicable).
 - h. Proof regarding domiciled in Kashmir Division from 01.01.1980 to 31.12.1989.

Note:

- 1) Nuclear Fuel Complex (NFC) is not responsible, for any discrepancy in submitting details through Online. The applicants are therefore, advised to strictly follow the instructions and user guide.
- 2) The particulars furnished by the applicant in the Application Form will be taken as final and further processing of the application will be based on these particulars.
- 3) Before uploading / submission of Application form, the candidates should be cautious and ensure his/her eligibility for the post. No relevant column of the application form should be left blank.
- 4) Mere fulfilling the norms do not bestow any right to call for written examination/Trade Test/Skill Test/Interview. In case, the response is more, the decision of NFC will be final for short listing the candidates for written examination/ interview.
- 5) Record of the non-selected candidates shall not be preserved beyond 6 months from the date of formation of select list.

Advertisement has been published in Employment News dated 14.11.2015 & National and Local News papers dated 15.11.2015 .
LAST DATE FOR RECEIPT OF ONLINE APPLICATIONS IS 05.12.2015 UPTO 17:00 Hrs. APPLICATIONS BEYOND THIS DATE & TIME WILL NOT BE ACCEPTED. LAST DATE FOR PAYMENT OF FEE IS 08.12.2015
CANVASSING IN ANY FORM SHALL BE A DISQUALIFICATION
"ANY LEGAL DISPUTES ARISING OUT OF THIS NOTIFICATION ARE SUBJECT TO HYDERABAD JURISDICTION ONLY."
IN CASE OF ANY DISPUTE, ENGLISH VERSION OF ADVERTISEMENT & NOTIFICATION PLACED ON WEBSITE WILL BE TAKEN AS REFERENCE.